

# MELBOURNE PARISH COUNCIL

Clerk F N Hill  
4 Beaumont Close  
Barrow on Trent  
Derby DE73 1HQ

01332 703745 home

01283 493809 work

[normanh@hodgsonfabrication.co.uk](mailto:normanh@hodgsonfabrication.co.uk)

31<sup>st</sup> March 2005

## To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton Moore  
Sharp Smith Statham and Willmore

Dear Councillor

**Please attend the Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 5 April 2005 at the Jubilee Lounge, Bill Shone Leisure Centre, High St, Melbourne.**

Yours faithfully

**Norman Hill  
Parish Clerk.**

## PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 DCC and SDDC matters Cllrs Carroll and Harrison 15 minutes

## AGENDA

### Part 1 Non- exempt information

1. To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on 1 March 2005 (previously circulated).
- 4 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees  
Burial

Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

6 Financial Matters – note receipts £ and approve payments £ March 2005

7 Chairman's Remarks - Quality Councils

8 Reports from representatives on outside organisations

OPWC	Cllr Sharp
Junior School Governors	Cllr Hatton
Infants School Governors	Cllr Smith
Police Consultative Group	Cllr Freeman
Airport Related Parish Councils	Cllr Beard & Hatton
NWLDC Racetrack	Cllr Statham
Crime & Disorder Partnership	Cllr Collyer
Lothian Gardens	Cllr Moore

9 Clerks Report

10 Members items for information report and comment.

11 Plans Considered

9 2005 0301NA new driveway at Woodhouse Farm Nurseries and Farm Shop  
Woodhouses

9 2005 0306L remove existing lamp and replace with more appropriate light  
fitting and bracket at The Vicarage

9 2005 0307L conversion of an existing stone outbuilding into residential use at  
Chantry House KN

9 2005 0308L internal first floor alterations and change bathroom windows at  
Chantry House

9 2005 0309L convert brick store and shed to form kitchen and utility room  
together with new roof over yard to connect new kitchen to existing house at  
Chantry House

9 2005 0356H re-rendering & installation of 2 windows and 1 door at 157 Castle  
Street

9 2005 0357L erection of a canopy to the main entrance door at 12 Church  
Street

## **Part 2 Exempt information.**

On pink paper.



## MELBOURNE PARISH COUNCIL

### **Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 1 March 2005 at the Bill Shone Leisure Centre High Street Melbourne.**

**247 Present:-** Cllr T Statham(Vice-Chairman) Cllrs Beard Carroll Collyer Dunnicliff Hicklin Jackson Sharp Smith Willmore The Clerk Cllr Harrison two Members of the Public and two Press

**248 Apologies:-** Cllrs Freeman and Hatton

### **Public Participation**

#### **249 Police Matters – Pc Staley**

Parking problems- suggest a meeting of all interested parties later in the year to produce a five or ten year old rolling plan

Speed checks will take place at Cockshut Lane during April and May – police speed check signs will be placed in the area

Speed checks in Station Road, Ashby Road, and Main Street KN from 16 March

Motor cycle being replaced by car, police office at Ashby Road scheduled for December

Noted problems with Quad bikes and mini motor cycles

Problems with nuisance youths at Potter Street resolved

New system of fixed penalties for nuisance youths and sales of alcohol

Four police support officers proposed for S Derbys

Police are looking at law concerning people walking around in police uniforms putting themselves at risk, this is not supported by the police, suggest join Specials or become a Support Officer

CCTV is up and running, Council may view screens after meeting, ready to make payment on account

A number of old style Ford Fiestas have been stolen, police have identified the thieves and steps are being taken

Fixed penalty tickets for parking on yellow lines from 16 March

Complaints about illegal long term parking at High Street Car, noise out High Hill High Street late, and request officers check High Street car park for nuisance vehicles when checking Market Place noted

### **DCC and SDDC matters.**

Cllr Carroll reported on 4.5% SDDC budget increase.

Cllr Harrison

Pleased speed signage will be put up at Cockshut Lane, has called on SDDC & DCC to carry out a traffic survey to establish origin and destination of vehicles with a view of ensuring large vehicles in particular do not unnecessarily enter the town. Signage either end of Station Road in preparation for white lining scheme. Needs suggestions from PC over future of Swarkestone Bridge, current bridge repairs will not necessitate traffic controls. Will check why bus company use route over bridge for learners.

Pc request the question of continuous pavement at Cockshut Lane is pushed to make it a far safer road for pedestrians

**250 Declarations of Interest** – none.

**251 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded.**

There were no items to be taken with the Public excluded.

**252 The Minutes of the meeting held on 1<sup>st</sup> February 2005 which had been circulated were signed by the Chairman as a true record.**

**253 Reports of the Committees for February 2005.**

Burial approved.

Highways & Street Lighting approved.

Recreation & Amenities approved.

Leisure Centre approved.

**254 Financial Matters** – note receipts of £4169.71 and approve payments of £9106.53 for February 2005

**255 Vice-Chairmans Report** - nothing

**256 Reports from representatives to outside organisations**

OPWC Cllr Sharp – no problems

Junior School Governors – deputy head teacher appointed until September

Infants School Governors – Miss Groves takes over as headteacher at Easter

Police consultative group – no report

AARPC – no report

NWLDC Racetrack – no meeting

Crime and Disorder partnership – no meeting

Lothian Gardens- no report

**257 Clerks Report**

Transfer of licence of Melbourne Hotel to Nicholas Lee on 4 March

Agree to allowing NEMA use of a room one day towards end of March for Outreach Event and note appointment of Penny Coates as new MD

Melbourne Arts Festival planned for September, Cllr Carroll to attend meeting 3 March

Letter from Andrew Jansen concerning light at High St car park

Operatic Society Iolanthe 28 April at Castle Donington

**258 Members items for report and consideration.**

Cllr Carroll to report holes in highway outside Welcome Café Derby Road

**259 Plans considered.**

9 2005 0149TP felling of copper beech at Dower House Church Square - no objection

9 2005 0166U change of use of redundant dairy buildings into meat preparation, kitchen and storage buildings at KN Lodge Farm, Station Road – no objection

9 2005 0169F erect steel framed agricultural building at The Stables Cockshut Lane no objection

9 2005 0201FH alterations and replacement doors and windows to the front of 15 South Street – no objection

9 2005 0223R renewal of planning permission for a dwelling in the side garden of 60 Ashby Road – no objection

**Part 2 Exempt information- None.**



## MELBOURNE PARISH COUNCIL

**Minutes** of a meeting of the Burial Grounds Committee held at 7:30pm Monday 7<sup>th</sup> March 2005 at the Council Chamber.

**Present:-** Cllr Mrs M Sharp(Chairman) Cllrs Collyer Dunnicliff Hicklin Moore Smith Statham Willmore & the Clerk.

**Apologies** – Cllrs Freeman & Jackson

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

### **Matters to report to Council**

**144 Chapel**-waiting quotation from R Bentley for repairing and tidying roof.

**145 Chapel.** Obtain shed from Do it All £229 plus delivery for use as office, with heat and light and a work surface, and sink with hot water to an outside drain. Water for washing from tap near garage and hire a water cooler for £100 pa for purchased drinking water.

**146 Health and Safety** – Grave safety equipment delivered. Graves to be dug by one person using safety equipment with mobile phone for emergency No local cemeteries have purchased the monument safety calibration equipment.SDDC, NWLDC & ESDC are all using contractors for monument testing at £12 to £15 per headstone. In view of this resolved that the Sexton with assistance of one person tests monuments and records findings in accordance with procedure formulated by Cllr Collyer during his time as Burial Grounds Chairman

**147 Cemetery records** – being put on to Excel by Cllr Lawton.

**148 Risk assessment** –out for printing prior to completion by Committees.

**149 Waiting quotation** from Beresfords of Belper to trim and fit to new base headstone of historical interest of two girls swept into the Pool in the Great Storm of 1884.

**150 Home Office survey** into grave space availability completed by the Clerk.

**Date of next meeting 7:00pm Monday 11<sup>th</sup> April 2005 at the Cemetery Chapel.**

**Committee 1 Burial Grounds  
Cllr Mrs M Sharp - Chairman**

pc3burmar05

## MELBOURNE PARISH COUNCIL

**Minutes** of a meeting of the Highways and Street Lighting Committee held at 8:00pm Monday 7<sup>th</sup> March 2005 at the Council Chamber.

**Present:-** Cllr D Smith( Chairman) Cllrs Collyer Dunnicliff Hicklin Moore Sharp Statham Willmore and the Clerk

**Apologies:-**Cllrs Freeman and Jackson.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

**Matters** to report to Council.

### **250 DCC Matters**

Station Road traffic calming scheme in the Spring.

Cllrs Smith and Sharp to meet with Steve Smith concerning ditch at Ramsley cleared to prevent flood water from fields running out on to road.

Concrete posts and metal barrier on corner at Derby Road and towards Derby are considered safe and no action required.

Broken pot in drain at corner of Union Street and Commerce Street repaired.

Spoil from ditch dumped on verge at Jawbone Lane reported.

Request replacement Melbourne sign from Derby direction.

### **251 SDDC Matters**

Problems with new light and new tarmac at High Street car park being dealt with by District Councillors

**252 Christmas lights.** Estimate from electrician to extend scheme along Derby Road between £1300 and £1500. In view of costs involved offer each property with a socket, a tree, a new set of lights and timer for them run off their own supply.

**253 High Street Green Area.** Cllr Freeman to contact garden designer for a scheme to upgrade the area. NEMA will pay for all or part depending on the cost.Land owned by SDDC.

**254 Sustrans proposed ramped access at Station Road.** Sustrans pursuing the matter with DCC.

**255 Street Lighting Matters** – request for additional lamp at blackspot near junction of Derby Road / Melton Avenue passed to Community Safety Officer for consideration for next year.

**256 Risk assessment**-out for printing prior to completion by committee.

**257** Hedge Main Street KN opposite Jacksons Barn noted requires trimming.

**258 Dogs fouling.** Request from Mrs Jones from Thurnby and Bushby for more dogs waste bins. Reply currently PC provides five in the Parish and no funds available at present time to increase numbers.

**259 Traffic management for MOTO GP 24 July**, presentation by White Young Green on this years plans.

**260 Wakes** road closure order applied for.

**261 Accept Bloomtime** £1585 for mowing contract Apr to Oct.

262 Swarkestone Bridge and Causeway. Reply to Cllr Harrison over suggestion by Public existing structure be replaced with a new one in light of recent traffic chaos caused by traffic lights safeguarding workmen. A number of suggestions were considered but it is felt a new structure would not be good for Melbourne or Kings Newton as it would further encourage A50 traffic to the racetrack through Kings Newton. Repairs should be made from platforms sited outside of the bridge and only work with traffic lights carried out between midnight and 5 am. Signs should be posted on the M1 at times of repair warning traffic intending using the bridge of severe delays. Suggest that if ever the long promised improvements to Junction 24 of the M1 with the A50 are carried out the problem would go away.

**Date of next meeting 8:00pm Monday 11th April 2005 at the Council Chamber.**

**Committee 2 - Highways and Street Lighting.**  
**Cllr D Smith – Chairman.**

## **MELBOURNE PARISH COUNCIL**

**Minutes** of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 14 March 2005 at the Council Chamber.

**Present:-** Cllr A Jackson (Chairman) Collyer Dunnicliff Hicklin Sharp Smith Statham Willmore and the Clerk.

**Apologies** Cllrs Freeman and Hatton.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

### **Matters to report to Council.**

**109 Replacement swings** – Cllrs Jackson and Willmore to meet with Chris Mason to agree site.

**110 Lothian gardens** – waiting reply from letter from Erewash Ground Workers and Parish Council requesting cover under all equipment is replaced as it is sub standard. Check condition of equipment at end of meeting in particular damaged seat reported by Tom Mills. Accept quotation from Bloomtime for maintenance £30 pw.

**111 Risk assessment** – out for printing prior completion by Committees.

**112 Sportmobile at Cockshut Lane** – order 2 afternoons 2 weeks apart in August. Obtain details of Mobile Skate Park facility.

**113 Trees from OBG overhanging property at Castle Mills** letter of complaint from Mrs Granelli of 39 Castle Mills. Request Cllr Freeman investigates as in previous year.

**Date of next meeting 8:00pm Monday 18<sup>th</sup> April 2005 at the Council Chamber.**

**Committee 3 Recreation and Amenities.  
Cllr A Jackson Chairman**

## **MELBOURNE PARISH COUNCIL**

**Minutes** of a meeting of the Leisure Centre Committee held at 8:30 pm Monday 14<sup>th</sup> March 2005 at the Council Chamber.

**Present:-** Cllrs T Statham (Chairman) Cllrs Dunnicliff Hicklin Jackson Sharp Smith and the Clerk.

**Apologies** – Cllrs Collyer Freeman and Hatton.

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

**Matters** to report to Council.

**109 Health & Safety-** manager and cleaner to attend SDDC Food & Hygiene course.

**103 Running costs-**waiting assurance from SDDC that PC is not paying Energy and Rates costs for the Library.

### **104 Managers report.**

A number of new lets have been taken .ACF appear pleased with facilities offered.

Agree to Historic Society request for special letting rate of £25 for Exhibition April 23/24.

SDDC have attended to leaking roof but not to damaged ceiling.

SDDC obtaining quotation to replace/repair broken heater.

Hole in SDDC car park reported on a number of occasions still not mended.

**105 Community Care Group** – copy of letter to Cllr Collyer concerning storage of wheel chairs and future use of police office. Wait report.

**106 Letting fees** for next year at March meeting.

**107 Risk assessment** being worked on by Clerk.

**108 SDDC information kiosk** – agree sited in entrance hall.

**Date of next meeting – 8:30pm Monday 18<sup>th</sup> April 2005 at The Council Chamber.**

**Committee 4 Leisure Centre.  
Cllr T Statham Chairman**

## **MELBOURNE PARISH COUNCIL**

**Minutes** of Planning Meeting held at 7.30pm Monday 14<sup>th</sup> March 2005 at the Council Chamber.

**Present:-** Cllr T Statham(Vice-Chairman) Cllrs Collyer Dunnicliff Hicklin Jackson Sharp Smith Willmore and the Clerk.

**Apologies:-** Cllrs Freeman and Hatton.

### **Plans considered.**

9 2005 0233 retention of a satellite dish at 44 Station Road- no objection

Transfer of Justices Licence of Scarecrows Derby Road to Pumpkins- no objection

**Committee 5 Planning**  
**Cllr T Statham (Vice-Chairman)**