

# Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



Completed December 2010

30th November 2010

## To Chairman and Members of Melbourne Parish Council

Cllr Boston Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson Moore Parker Sharp Smith and Willmore

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7.30pm on Tuesday Dec 7<sup>th</sup> 2010** at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

## PARISH COUNCIL MEETING AGENDA

### Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time 15 minutes maximum
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 2<sup>nd</sup> Nov 2010
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees - Nov 2010  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre

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- 8 Financial Matters – note receipts of £31512.56 and approve payments of £9471.87 for November 2010  
Approve estimates totalling £94601 2011/12  
Approve a Parish Precept for 2011/12 of £20668
  - 9 Chairman's Remarks
  - 10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Jackson
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Kings Newton Storage Depot	Cllr Collyer
  - 11 Clerk's Report
  - 12 The Power of Well Being – Cllr Freeman
  - 13 Members items for information report and consideration
  - 14 Plans for consideration
    - 1062FH extensions at 9 Melton Avenue
    - 1034 1036 1038 Davidsons Station Road material minor amendment –moving of house types between the 3 phases, the total mix remains the same
    - 1060TC pruning of a silver birch at 5 Castle Mews
    - 1078FH extension at Derby Hills Farm The Common
  - 15 Planning decisions
    - Approvals – none
    - Refusals – none
- Part 2 Exempt information  
None

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## Minutes of the Ordinary Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 2<sup>nd</sup> Nov 2010 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
550	Present: Cllr N Collyer (Chairman) Cllr Boston Crawford Earp Freeman Hicklin Howard Jackson Parker Sharp Smith Willmore the Clerk, Cllr Harrison DCC & SDDC two Members of the Public and two Press	
551	Apologies –Cllr Carroll Dunnicliff & Moore Cllr Hewlett SDDC	
552	Declaration of Member's interests – none	
553	Public Question Time Mrs Eileen Hardy thanked the Council for clearing round the trees in Kings Newton and tidying around The Cross - the overhanging trees from KN Hall have not yet been trimmed Noxious smells are still a problem at Main Street KN Mr Adam Seal invited Members to the Neighbourhood Watch Open Evening on November 16 <sup>th</sup>	Highways
554	District and County Council Cllr Harrison Applicant has withdrawn application for take away at 61 Derby Road Pub watch has been reformed by four pubs Cllr Harrison supports the idea of Cllr Boston in using the recently legislated Government policy for groups of parents with community backing to set up a Free School in Melbourne in view of the possibility of Chellaston becoming oversubscribed Poor kerbing at corner of Blackwell Lane and Castle Street to be improved Kerbing outside The Baytree at Potter Street still needs work High St surface dressing taking place on Sundays except Nov 14 <sup>th</sup> Fencing at Woodhouses re instated DCC consultation on Adult Care completed – next consultation Transport but buses in area will not be affected	
555	Confirmed and signed the Non-Exempt Minutes of the Meeting held on 2 <sup>nd</sup> November 2010	
556	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded - none	
557	Reports of the Committees for October 2010 Burial approved Highways and Street Lighting approved Recreation and Amenities approved Leisure Centre approved	

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558	<p>Chairman's remarks</p> <p>A good Fair which had passed without difficulty - send letter of thanks to Dental Practice for allowing a ride to be sited on their car park</p> <p>Chairman had attended the recent SDDC Civic Service at Ticknall</p> <p>A complaint had been received regarding dog waste around the village- there will be a notice in the November edition of the Village Voice concerning dog fouling</p> <p>The Chairman read out the Police report for the month from a text message on his phone- October had been a busy month including damage to the windows of The Lamb</p>	
559	<p>Financial Matters</p> <p>Note Receipts of £4408.61 and approve Payments of £11415.79 for October 2010</p>	
560	<p>Adoption of Model Standing Orders</p> <p>The new Standing Orders were approved by all the Members present with the exception of Cllr Crawford who abstained</p>	
561	<p>Reports from representatives on outside organisations</p> <p>Senior Citizens Centre – ongoing improvements are being made to the fabric of the building</p> <p>Infants School Governors - no meeting</p> <p>Safer Neighbourhood – Cllr Smith had attended the Annual Police Meeting with Parish Councils at Ripley and had met with the Safer Neighbourhood reps to consider upgrading CCTV in the Parish the next meeting is Dec 1<sup>st</sup> in Barrow on Trent</p> <p>Lothian Gardens – Cllr Jackson - a number of minor items are to be worked on</p> <p>Festival – no report</p> <p>Sporting Partnership- moving forward with draft Development Plan draft Construction Plan and deciding on consultant to engage</p> <p>KN Storage Depot – no meeting</p>	
562	<p>Clerk's Report</p> <p>Pinders Circus request pitch on Recreation Grounds 13-15 June 2011</p> <p>DALC – 2011 Census 6 months away</p> <p>SD Forum Melbourne 9<sup>th</sup> November 7pm</p> <p>National Forest – Freewoods 2010</p> <p>Rural Action Derbyshire annual report</p> <p>Groundwork Derbyshire annual report</p>	
563	<p>Members items for information report and consideration</p> <p>Cllr Hicklin– litter left in street by bin men</p> <p>Meeting fixed with Civic Society 8am Thursday 4<sup>th</sup> Nov at the monument Castle Square</p> <p>Cllr Freeman – Power of Well Being agenda item for December</p>	

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564	Plans considered No objection 945TC felling and pruning of trees at 6The Mews Potter Street 946TC felling of a beech tree at 15 High Street 966B variation of condition 4 of 785 to permit opening hours of 17.30 to 23.30 Monday including Bank Holidays at 61 Derby Road 973TC pruning trees at 6 Castle Mills 989FH painting of brickwork and timbers externally at 56 Potter Street	
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## Committee Minutes

### Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday the 8th November 2010 at the Cemetery Chapel

Present Cllr B Freeman (Chairman) Cllrs Boston Crawford Earp Hicklin Howard Jackson Sharp Willmore & The Clerk  
Apologies Cllr Carroll Collyer Dunnicliff Parker Moore & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
211	Wall – repairs in three stages – place order with Andy Walker for stage one removing soil from around base of wall at entrance apply two coats of bitumen and replace soil £496	Chairman
212	Health & Safety – 11 headstones to be re checked Cemetery records to be stored in the Leisure Centre in what was the Police Office and computer records brought up to date – keep a copy at the cemetery for use by the Sexton – computer being repaired at Dark Cat	Chairman Clerk
213	Advisory Committee Recommend that Council accept suggestion that non-interment fees for persons from outside of the Parish be reduced from triple to double with immediate effect	Chairman
214	Cold water supply at the back of the chapel – during winter Sexton to put in line from existing tap - estimated cost including plumbing £150	Clerk

215 Budget for 2011/12 £12792

Date of next meeting 7.30 pm Monday 13<sup>th</sup> December 2010 at the Council Chamber  
Committee 1 Burial Grounds  
Cllr B Freeman Chairman

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## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.00pm  
Monday 8<sup>th</sup> Nov 2010 at the Council Chamber

Present – Cllr P Willmore (Chairman) Boston Crawford Collyer Earp Freeman Hicklin  
Howard Jackson Sharp and the Clerk.

Apologies Cllr Carroll Dunnicliff Parker Moore & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
530	Request to DCC for dropped kerbs at Kings Newton being considered by officers- request for new kerbs at High St being put to consultants who decide issues of this kind	DCC
531	Stanton by Bridge by-pass route – DCC require Councils preference	Clerk
532	Dog fouling posters from SDDC still delayed due to copyright issue	Jack Toomey
533	Lamp No 59968 on stone monument at Castle Square– site meeting with Civic Society - structural engineer considers monument is stable and safe –establish with DCC method and cost of putting back to working order- advise Mr Dollamore	Clerk
534	Suggest that there should be only one HGV route to the Industrial Estate coming into the town from Isley Walton via Station Road and Castle Street and removal of sign at top of Potter St which directs HGV traffic down Potter St being considered by DCC	DCC
535	Melbourne Tree Services to clear round trees at The Washpit	Clerk
536	Dog Fouling notices – stickers for metal notices not received	Jack Toomey
537	Obtain 3 quotations for grass cutting for next year	Clerk
538	No Health and Safety Matters	Clerk
539	Request to return the former bus lay by in the Market Place outside Birds car parking but ensure a 20 minutes maximum waiting time is applied being considered by DCC	Clerk
540	Budget for 2011/12 £20289	Clerk
	Date of next meeting 8pm Monday 13 <sup>th</sup> Dec at the Council Chamber  Committee 2 Highways and Street Lighting Cllr P Willmore – Chairman	

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## Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.30pm  
Monday 8<sup>th</sup> November 2010 at the Council Chamber.

Present – Cllr A Jackson (Chairman) Boston Crawford Collyer Earp Freeman Hicklin  
Howard Sharp Willmore and the Clerk.

Apologies Cllr Carroll Dunicliff Parker Moore & Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

### Matters to report

No.	Minute	Action
258	Lothian Gardens – renew the ground cover netting and schedule out work in Rospa report for Repair hole in the fence with the tennis court and slats in the fences to the tots area and the games area and the dog fouling notice There is insufficient space to take a set of large swings If funds allow at end of this financial year acquire a Glasdon zone shelter type ss8 £1090	Clerk
259	Old Burial Ground Melbourne Tree Services will carry out work on trees before Christmas and remove ivy from wall to prevent further damage Obtain quotation from Andy Walker to make safe coping stones on side wall	Clerk
260	Recoup of costs of burnt pavilion fence – court serving papers	Clerk
261	Skateboarding facility – no reply from SDDC	
262	Pinders Circus – use of grounds Jun13 to15 2011 £200	Clerk
263	Health & Safety – no issues	Clerk
264	Sporting Partnership – currently selecting Clerk of Works	Cllr Jackson
265	Budget for 2011/12 £8917	Clerk

Date of next meeting 8.30pm Monday 13<sup>th</sup> Dec 2010 at the Council Chamber  
Committee 3 - Recreation and Amenities.  
Cllr A Jackson – Chairman

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## Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9.00 pm Monday 8<sup>th</sup> November 2010 at the Council Chamber.

Present – Cllr C Howard (Chairman) Boston Crawford Collyer Earp Freeman Hicklin Jackson Sharp Willmore and the Clerk.

Apologies Cllr Crawford Dunnicliff Moore Parker and Smith

### Matters to report

No.	Minute	Action
218	Managers report – October was a busy month	Chairman
219	Lease – the latest schedule of condition has been checked off and returned to SDDC Once this cleared SDDC will deal with the Library recharge and the Derry £941 quote for repairs to the heating system	Clerk
220	Cllr Howard made a verbal report on the recent meeting between Mrs Stubbs and Cllr Howard, Cllr Collyer and the Clerk	Cllr Howard
221	Budget for 2011/12 £29465	Clerk
222	Lettings -a special rate of £500 has been agreed with St Michaels Players	Cllr Howard
223	Health and Safety – staging – Tim Cole has completed the set screws in the floor but reported the stage was still not tight – a crack in the wall of the shed attached to the perimeter wall needs attention	Clerk

Date of next meeting – 9.00pm Monday 13<sup>th</sup> Dec 2010 at The Council Chamber

### Committee 4 - Leisure Centre.

Cllr C Howard Chairman

## Planning

Minutes of a Planning Meeting held at 7.30pm Monday 8<sup>th</sup> November 2010 at the Council Chamber

Present Cllr B Freeman (Chairman) Cllr Boston Crawford Earp Hicklin Howard Jackson Sharp & Willmore & The Clerk

Apologies Cllr Carroll Collyer Dunnicliff Parker Moore & Smith

Plan considered no objection

951FH replacement windows at 4 Castle Mews

### Committee 5 – Planning

Cllr B Freeman - Chairman