

Melbourne Parish Council

F N Hill - Parish Clerk, 4 Beaumont Close, Barrow on Trent, Derbyshire, DE73 1HQ



Completendec2011

27th Nov 2011

To Chairman and Members of Melbourne Parish Council

Cllr Carpenter Carroll Collyer Crawford Dunnicliff Earp Freeman Hicklin Howard Jackson
Minifie Parker Sharp and Smith

Dear Councillor

Please attend the Meeting of Melbourne Parish Council to be held at **7:30pm on
Tuesday December 6th 2011** at the Council Room, Bill Shone Leisure Centre,
High Street, Melbourne

Yours faithfully

Norman Hill Clerk to Parish Council

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 Public Question Time maximum 15 minutes
- 4 District and County Councillor reports maximum 15 minutes
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 1st Nov 2011
- 6 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms: that under Sec 100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committees- Nov 2011
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre
- 8 Financial Matters– note receipts of £and approve £payments for November 2011

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- 9 Chairman's Remarks
- 10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Freeman
Infants School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Lothian Gardens	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
NWLDC Donington Park Liaison	Cllr Carroll
- 11 Clerk's Report
- 12 Members items for information report and consideration
- 13 Plans for consideration
 - 886 erection of a dwelling (substitution of planning permission 9/2009/ 0461) at 29 Church Street
 - 917 internal and external alterations to existing garage to form living accommodation, internal and external alterations to main dwelling, external alterations to form private courtyard alterations to conservatory roof to form roof terrace and replacement of existing external steps at Watch Trees Robinsons Hill
 - 928 replacement of existing garden room at Shaw House Robinsons Hill
- 14 Exempt item from Standards Board to be dealt with by Council without the Press and Public present

Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 1st November 2011 at the Bill Shone Leisure Centre High Street Melbourne

No.	Minute	Action
84	Present: Cllr N Collyer (Chairman) Cllr Carpenter Carroll Crawford Dunicliff Earp Hicklin Jackson Parker Sharp Smith Clerk Cllr Harrison & Hewlett three members of the Public and two members of the Press	
85	Apologies Cllr Freeman Howard & Minifie	
86	Public question time Mrs Hardy – request for vehicle speed activated sign and police checks on speeding vehicles at Main St KN – question could KNRA find six people to use speed guns, to demonstrate strength of local feeling and provide hard data – Derby Rd resurfacing date not yet fixed – holes at side of Station Road and requirement for kerbing opposite The Paddock - all referred to Highways	

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	Mrs Messer request for pedestrian crossing at Derby Rd near the Post Office - DCC have refused requests for this in the past	
87	<p>Cllr Hewlett-SDDC matters Govt cuts mean 150 council houses will not now get volcaic heating panels There is now a 5 screen cinema near Morrisons in Swadlincote Has not yet obtained number of redundancies in SDDC Environmental Dept SDDC are looking for volunteers to set up a Village Games project in Melbourne Cllr Collyer asked for data on tonnage of waste from brown bins now that Cardboard has been removed from allowed content. There is a current spate of thefts from vehicles and garden sheds</p> <p>Cllr Harrison DCC Matters Congratulation to Police on policing of the Fair The Forum last week decided to get the views of KNRA on the need for a vehicle activated sign for Main Street Over 90 Parish Councils have signed up to the DCC Winter Maintenance Program The DCC Food and Drink Festival will be held at Hardwick Hall in 2012 and at Calke in 2012 and 2013 The Sporting Partnership will be looking for Lottery Money after the Olympics Waiting report from officers on accidents at KN corner Cllr Carroll expressed concern that Derby Rd through the town is second tier for gritting and will not be gritted until the morning Castle Street will be re metalled Nov 21 to Dec 16 – Derby Rd is still in the plans but date not yet fixed There is no chance of a new Swarkestone Bridge in the near future because of the massive cost Cllr Collyer asked if a plan will be formulated to better manage the existing Causeway. The Public needs to report vehicles breaching the weight limit as neither the Police nor DCC has the resource to do this A BMX facility looked after by the Parish Council will be included in the Sporting Partnership plans</p>	
88	Confirm the amended Non-Exempt Minutes of the Meeting held on 4 th October 2011.	
89	To determine which items if any from Part 1 of the agenda should be taken with the Public excluded – none	
90	<p>Report of the Committees for October 2011 Burial approved Highways approved Recreation approved Leisure Centre approved</p>	

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91	Financial Matters Note Receipts of £5513.53 and approve Payments of £14866.75 for October 2011	
92	Chairman's Remarks Had attended the Fete and Carnival presentation evening The Sporting Partnership plans look impressive	
93	Reports from representatives on outside organisations Safer Neighbourhood Cllr Sharp – speeding traffic at KN had been discussed NWLDC Donington Park Liaison Cllr Carroll – Clerk to establish date of next meeting.	
94	Clerks Report Letter from Arriva stating the layout of the town centre and the lack of parking restrictions make it impractical to try to run buses in both directions between Derby and Swadlincote hence buses only pass through Kings Newton in one direction SDDC –Council may advertise the Casual Vacancy for a new Member Clerk and Council Direct Magazine Melbourne Community Care – Fundraising Event Colditz 6pm Sat Nov 26 th at The Dower House Thanks from KNRA for £250 cheque towards Jubilee celebrations In the month the Clerk had attended a DCC Snow Warden meeting at Swadlincote a Quality Council Meeting at Anstey and a DALC/ CPRE planning seminar at Hulland Ward DALC seminar Law and Good Practice at SDDC 23 November Police Public Engagement 2011 meeting November 2 at SDDC DCC Parish and Town Council meeting Nov 10 th at Matlock Dates of Meetings for 2012 circulated Christmas Trees – taking lowest price Main tree Staunton Harold Nurseries - £330 fixed on site 50 small trees Heaths £10 each supplied – fixing lights Melbourne Tree Services £10 each Arrange for seating in Church on Remembrance Day	
95	Cllr Dunnicliff unanimously elected as Council rep on Athenaeum Committee	
96	CCTV –proposal received from Salt Solutions for Lothian Gardens only - to be considered at Recreation Committee	Clerk
97	Members items for information report and consideration Cllr Smith – overgrown hedge on bend at Derby Road – Clerk has already requested it be cut Cllr Crawford – has made a complaint to the Standards Board over letters sent to employees stated that these are illegal.	

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98	Plans for consideration – all no objection 810 3 dwellings on the site of Braeside Commerce Street 823 felling of 3 trees at 20 Main Street KN 835 creation of a wildlife pond at Holywell Stables Wards Lane 869 conversion of existing garage to form living, external alterations to conservatory roof and formation of a courtyard at Watch Trees Robinsons Hill	
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Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 8.00pm Monday the 7th November 2011 at the Council Chamber

Present Cllr B Freeman (Chairman) Cllr Carpenter Collyer Crawford Dunnicliff Earp
Hicklin Howard Jackson Parker Sharp Smith & The Clerk
Apologies Cllrs Carroll & Minifie

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

No.	Minute	Action
29	Waiting for damaged wall spire to be repaired	Chairman
30	Health & Safety – the Sexton will attend to the leaning headstone	Sexton
31	The Advisory Committee will meet soon	Chairman
32	Cemetery records – waiting quotes to put records on national web site, possible source of income for MPC	Chairman
33	A list of the next ten plots will be ready for the next meeting	Chairman
34	Availability of plots will be checked in the Winter	Sexton/Chairman
35	Andy Walker to finish work to wall at entrance	Chairman

Date of next meeting 7:30 pm Monday 12th December 2011 at the Council Chamber

Committee 1 Burial Grounds
Cllr B Freeman Chairman

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Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8.30pm
Monday 7th November 2011 at the Council Room

Present – Cllr Earp (Chairman) Carpenter Collyer Crawford Dunnicliff Freeman Hicklin
Howard Jackson Parker Sharp Smith and the Clerk
Apologies Cllr Carroll & Minifie

Matters to report

No.	Minute	Action
86	Spread sheet to track DCC matters	Clerk
87	CCTV – ascertain if the £2500 grant would still apply if the scheme is for Lothian Gardens only then arrange a meeting with Salt Network	Clerk
88	Dog Fouling Group – customising posters to suit the Parish	Cllr Carpenter
89	Lamp No 59968 on stone monument at Castle Square – Need to resolve the cost of disconnecting the electricity supply.	Clerk
90	Health and Safety – no issues	Clerk
91	Late Night Shopping 25 th November– road closure obtained and plans for trees and lights in hand	Clerk
92	Phone box at Nettlefold Crescent – obtaining price from local contractor for moving to L/Centre and reinstate pavement	Clerk
93	Reported to DCC overgrowth at bottom of Robinsons Hill as considered less than 5.2 over the carriageway and 2.4 metres over the pavement	Clerk
94	War Memorial – all lettering and missing letters replaced washed down and repainted Box hedge planted Post replaced and chains painted	Clerk
95	Bench at bottom of Cockshut Lane demolished agreed not to relace on safety grounds – need to arrange Tim Cole to tidy site	Clerk
96	Litter bin for Williams Yard – request SDDC replace the bin lost from the site during building	Clerk
97	Snow warden – the Clerk had attended a DCC meeting and enrolled as Snow Warden in order the Council receives the free ton of grit - the length man will be the man on the ground	

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98	Castle Street from The Wash Pit to Castle Lane will be remetalled by DCC during the period Dec 5 th to 16 th	
99	The request for a crossing in the Market Place area was discussed – it was resolved no action as DCC have turned down all requests in the past because of the layout of the road	

Committee 2 Highways and Street Lighting
Cllr W Earp – Chairman

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Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 9.00pm Monday 7th November 2011 at the Council Chamber.

Present – Cllr Jackson (Chairman) Carpenter Collyer Crawford Dunnicliff Earp Hicklin Howard Parker Sharp Smith and the Clerk.

Apologies Cllr Carroll & Minifie

Minutes of the previous meeting approved by Council were signed by the Vice Chairman as a true record.

Matters to report

No.	Minute	Action
33	Lothian Gardens ROSPA report received – make schedule of repair items for pricing by Playdale Andy Walker not yet returned seat at shelter to original location Paint Equipment during the Autumn and Winter as conditions allow	Cllr Minifie T Cole
34	Old Burial Ground - write to SDDC agreeing offer to allow 5 marked stems of the lime tree and the conifer outside the Hancocks back door to be removed by Melbourne Tree Services -wall to Castle Mews- some loose stones but not thought to be dangerous as there is a modern retaining brick wall the on the development side of the wall.	Clerk
35	Sporting Partnership –presentation to PC 7:00pm November 7 th before the Committees meetings	Noted
36	Health& Safety – no issues	Clerk
37	Soccer Club Fixtures on MPC website –fixtures received from 2 teams so far	Clerk

Date of next meeting 8.30pm Monday 12th December 2011 at the Council Chamber
Committee 3 - Recreation and Amenities.

Cllr A Jackson – Chairman

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Leisure Centre

Minutes of a meeting of the Leisure Centre Committee held at 9:30 pm Monday 7th November 2011 at the Council Chamber

Present – Cllr Howard (Chairman) Carpenter Collyer Crawford Dunnicliff Earp Freeman Hicklin Jackson Parker Sharp Smith and the Clerk.

Apologies Freeman and Minifie

Matters to report

No.	Minute	Action
26	Managers report – no report while manager is off ill	
27	Lease – signing is imminent, now that schedule of condition is agreed by SDDC.	Cllr Collyer
28	New stage on order – waiting invoice	Clerk
29	Health and safety – place order with Derry for gas certification	Clerk

Date of next meeting – 9.00pm Monday 12th December 2011 at The Council Chamber

Committee 4 - Leisure Centre.
Cllr C Howard

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Planning

Minutes of a Planning Meeting held at 9.45pm Monday 7th November 2011 at the Council Chamber

Present Cllr Collyer (Chairman) Carpenter Crawford Dunnicliff Earp Freeman Hicklin
Howard Jackson Parker Sharp Smith and the Clerk
Apologies Cllr Carroll & Minifie

Plans Considered

0859	Conversion and extension of an existing building to form 9 residential units at 55 Derby Road – object on grounds there are no garages or areas for the parking of vehicles
0873	Change of use of an agricultural farm workshop to B2 use (general industrial)at Derby Hills Farm The Common- no objection

Committee 5 Planning Cllr N Collyer Chairman