

## MELBOURNE PARISH COUNCIL

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June 20<sup>th</sup> 2006

**To Chairman and Members of Melbourne Parish Council**

Cllr Carroll Christie Collyer Dunnicliff Freeman Hicklin Jackson Moore Sharp Smith  
Statham Willmore and Wood

**Dear Councillor**

Please attend the presentation of the Quality Council Award 6.45 for 7.00pm Tuesday July 4<sup>th</sup> 2006 in the Jubilee Lounge prior to the July Meeting

**Please attend the Monthly Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 4<sup>th</sup> July 2006 at the Council Room, Bill Shone Leisure Centre, High Street, Melbourne.**

**Yours faithfully**

**Norman Hill  
Parish Clerk.**

**PUBLIC PARTICIPATION**

- 1 Public maximum 15 minutes
- 2 DCC and SDDC matters Cllr Carroll and Harrison 15 minutes

## **AGENDA**

### **Part 1 Non- exempt information**

- 1 To receive apologies for absence
- 2 Declaration of Members interests
- 3 To confirm the Non-Exempt Minutes of the Meeting held on June 6<sup>th</sup> 2006
- 4 To determine which items if any from Part 1 of the agenda should be taken with Public excluded.  
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 5 Reports of the Committees - June  
Burial  
Highways and Street Lighting  
Recreation and Amenities  
Leisure Centre
- 6 Financial Matters – note receipts of £ and approve payments of £ for June 2006
- 7 Chairman’s Remarks
- 8 Reports from representatives on outside organisations  
Senior Citizens Centre Cllr Sharp  
Infants School Governors Cllr Smith  
Police Consultative Group Cllr Freeman  
Airport Related Parish Councils Cllr Freeman  
NWLDC Racetrack Cllr Statham  
Crime & Disorder Partnership Cllr Collyer  
Lothian Gardens Cllr Moore  
Festival Cllr Carroll
- 9 Clerks Report
- 10 Members items for information report and consideration.
- 11 Plans Considered
- 12 Planning decisions
- 13 Proposal to hold all Committee meetings on the same evening - Cllr Collyer

### **Exempt information.**

None

## MELBOURNE PARISH COUNCIL

**Minutes** of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday June 6th 2006 at the Bill Shone Leisure Centre High Street Melbourne.

**435 Present:** Cllr Carroll Collyer Freeman Hicklin Jackson Moore Sharp Smith Statham Willmore, the Clerk, Cllr J Harrison PC Mark Simms four members of the Public and two Press.

**436 Apologies** Cllr Dunnicliff on holiday  
No apologies Cllrs Christie and Wood

### **437 Public participation**

Mr Roy Bingham expressed concern that the Athenaeum management do not to view the CCTV when the time the internet café is open and is not controlling youngsters outside. Cllr Harrison to investigate in depth DCC reasons for refusal of funds for a doorman before PC become involved. Pc Simms advised Mr Bingham the internal management of the internet café is not a police matter – suggests City Council should provide a facility at Chellaston to prevent the need to travel to Melbourne by young people

Mrs Hardy - complaint about overhanging trees corner of Trent Lane and Main Street , and on Main Street proper

Need for electronic Slow signs and police working with speed guns

Jawbone Lane should be made one way because of the dangerous access on to Main Street

Generally the roads are in a terrible state

### **438 DCC and SDDC matters**

Cllr Carroll

SDDC leaders re elected

NEMA reply recommends airport should be designated

SDDC Corp Plan finalised

Next Area meeting Aug 15 at Stenson Fields

Safer Neighbourhood Meeting June 15 in Melbourne

Cllr Harrison

Concern from Inspector Fairbrother that implementing a Sec 30 Order now will prevent one being in place over the Christmas and New Year period

A formal request has been made to DCC to have Church Street re metalled

Oil from buses in Castle Square remains dangerous hazard despite Arriva efforts to clean it up

Continues to press for continuous pavement at Cockshut Lane

DCC now support designation of the airport and strict controls on night flying

SDDC will provide 25% of costs of new sporting facilities and PC will reclaim the VAT

A new Leisure Centre needs to be based in the town not on Cockshut Lane therefore the two projects need to move forward side by side but separately

**439 Declarations of Interest** – none.

**440 Confirm and sign the Non-Exempt Minutes** of the Meeting held on May 2nd 2006

**441 Determine** which items if any from Part 1 of the Agenda should be taken with the Public excluded - none.

**442 Reports of the Committees for May 2006**

Burial approved  
Highways and Street Lighting approved  
Recreation and Amenities approved  
Leisure Centre approved

**443 Financial Matters** – note receipts of £4753.03 and approve payments of £11723.28 for May 2006.

Accounts for 2005/06 audited by internal auditor – nothing to report everything in good order - were approved Clerk and Chairman signed the Audit Commission Return for 2005/06

The Clerk and Chairman urged Committee Chairmen to update the Risk Assessment manual prior to submission to the Audit Commission

#### **444 Chairman Remarks**

Cllr Statham disappointed The Village Voice had refused to print the Parish Council reply to the report made in the May edition of the paper concerning Cemetery Monument safety, to ensure balanced reporting.

The Chairman has attended the induction of Rev Christine Willis at the URFC on May 20  
The vacancy caused by the resignation of Cllr Hatton is being advertised Cllr Freeman elected as representative on AARPC

No mention in SDDC Liaison Meeting minutes of statement concerning future of Sec136 made by Leader of SDDC Barry Whyman at last Parish Liaison Meeting, the minutes will be challenged for completeness at the meeting on July 19<sup>th</sup>

The Chairman and the Clerk have met on two occasions in the month with PC Simms for to discussions

Plans are being considered for a Civic Service on June 25 to celebrate the 80<sup>th</sup> birthday of HM the Queen

Chairman will pass parcel of old documents received from Derby resident to County Archivist

#### **445 Reports from reps to outside organisations.**

Infants School Governors Cllr Smith – ongoing contact with DCC over the dangers of having a campus open to the public and vehicles

Lothian Gardens Cllr Moore– litter bins with lids required

Festival Cllr Carroll – plans well under way

KN Storage Depot Cllr Jackson had attended AGM May 15 –the last remaining piece of heavy Balfour Beatty plant is due to have left – ask Cllr Harrison for DCC sign at junction with Sleepy Lane for vehicles exiting Trent Lane to have priority

#### **446 Clerks report.**

Clerks Quality Council application approved by NALC. There will be a reception in the Jubilee Lounge prior to the July 4<sup>th</sup> meeting when the Quality Council Certificate will be presented by the chairman of the accreditation panel, Cllr Derek Orchard on behalf of the National Association of Local Councils

Out of 200 Parish Councils in Derbyshire 13 now have Quality status which has to be renewed every four years

Quarterly newsletter due in July

Cllrs requested to update Register of Interests

Support planting by National Forest of 21.5 acres of trees at Broadstone Farm

**447 Members** items for information, report and consideration - none

#### **448 Plans considered no objection**

9 2006 0502TC pruning and height reduction of trees at The Grange Packhorse Road

9 2006 0570TC felling of trees at The Orchard Sleepy Lane

9 2006 0599FH restoration of 2nd floor, internal repairs, 2 windows at 30 Potter Street  
9 2006 0618 FH extension and porch at 24 Quick Close  
9 2006 0632A retention of non illuminated sign at Chantry Farm Shop Wards Lane  
9 2006 0655FH conservatory at The Hollow Penn Lane  
9 2006 0653FH extensions at Cliff Cottage Penn Lane

Plans approved by SDDC

9 2006 0324FH extension 89 Spinney Hill  
9 2006 0326F conversion into dwelling of shop at 52 Derby Road  
9 2006 0351A visitor information board Castle Square  
9 2006 0352A visitor information board High Street  
9 2006 0376FH satellite dish and garden shed at 5 Newton Wonder Close  
9 2006 0380FH extension 246 Station Road  
9 2006 0442TC pruning of trees at The Mews Potter Street

Plan withdrawn

9 2006 0339FH extensions at Cliff Cottage Penn Lane  
Part 2 **Exempt information**- none

## **Committee Minutes**

### **Burial Grounds**

**Minutes** of a meeting of the Burial Grounds Committee held at 7:15pm Monday 12<sup>th</sup> June 2006 at the Cemetery

**Present** - Cllr Freeman (Chairman) Dunnicliff Hicklin Jackson Smith Statham Willmore and the Clerk

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record

#### **Matters to report to Council.**

**225 Chapel roof** – survey carried out by SAP. Chair and Vice to put recommendations to next meeting.

**226 Headstone safety** – public Open Day Sat July 1 9am until noon with Cllrs, Sexton and stonemasons in attendance

**227 Cemetery records** – remaining records being entered on computer

**228 Pathways** – waiting quotation for resurfacing from Derby Pavings (BDF Raynesway)

**229 Sexton** to be provided with pro forma time sheet

**230 Old notice board** - obtain prices for refurbishment

**231 Chairman to review Risk assessment file** prior to submission to Audit Commission

**Date of next meeting** 7.15pm Monday 10<sup>th</sup> July 2006 at the Cemetery Chapel

**Committee 1 Burial Grounds**  
**Cllr Brendan Freeman-Chairman**

## Highways and Street Lighting

Minutes of a meeting of the Highways and Street Lighting Committee held at 8:00pm June 12<sup>th</sup> 2006 at the Council Chamber.

**Present** - Cllr Hicklin(Chairman) Dunnicliff Freeman Jackson Smith Sharp Statham Willmore and the Clerk and Jim Hewlett representing the Thomas Cook Trust and Edward Gildea

**Apologies** –

**Minutes** of the previous meeting approved by Council were signed by the Chairman as a true record.

**Matters** to report to Council.

### **373 DCC Matters**

Waiting reply over ownership of land between carriageway and cottage at bend on Jawbone Lane and over re instatement of Trent Lane pavement, narrow but well used by walkers and large vehicles and caravans.

Request right of way sign on end of grassed area at Trent Lane giving vehicles priority coming up the lane towards Main Street

Church Street still in terrible state

### **374 SDDC Matters**

Vandalised Calke Road promised to be replaced.

Derby Rd sign opposite former Sir Francis Burdett will be cleaned

Request for bins at Station Road opposite Huntingdon Court and Main Street KN near the entrance to Newton Park opposite the Hardinge put on waiting list

Request for signs for Loake Court and Newton Wonder Court refused by SDDC as not their responsibility

Request missing street sign at entrance of The Woodlands is replaced

Request long grass on at junctions on Robinsons Hill, Cockshut Lane and KN corner cut as a matter of urgency.

**375 High Street green area** – planning permission not required. Waiting reply from Mark Alflat concerning SDDC assistance.

Meet with sculptor Graham Richard for ideas for a Thomas Cook memorial

**376 Sustrans entrance from Station Road** – site meeting with Peter Foster and Paul Toon Monday June 19<sup>th</sup> at 11.30am

**377 Reported Arriva** Chapel Street bus stop sign spelt Chaple removed.

**378 Castle Square** – report oil dropped by Arriva buses on road – reply from DCC but not Vehicle Inspectorate, nor SDDC Environmental Health

**379 Write to householder** request overhanging bush at corner of Main St and Trent Lane is trimmed so as not to be a nuisance to pedestrians

**380 Temporary signs/ fly posting** – Cllr Hicklin to obtain advice on the law regarding to temporary signs

**381 Cutting of verges at junctions** –request urgent action by SDDC

**382 Chairman to review Risk Assessment file** prior to submission to Audit Commission

Date of next meeting 8:00pm Monday 10<sup>th</sup> July 2006 at the Council Chamber

**Committee 2 - Highways and Street Lighting.**

**Cllr Alan Hicklin – Chairman.**

## **Recreation and Amenities**

**Minutes** of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 19<sup>th</sup> June 2006 at the Council Chamber.

**Present** - Cllr A Jackson (Chairman) Collyer Dunnicliff Hicklin Jackson Sharp Smith Statham and the Clerk.

**Minutes** of the previous meeting approved by Council were signed by the Chairman as a true record.

### **Matters to report to Council.**

**186 Lothian Gardens** Obtain price from Glasdons for two litter bins with lids ROSPA report received for consideration by Chair

**187 Steering Committee** agreement with SDDC for own feasibility report

**188 Risk assessment** review to be undertaken by Chair prior to next meeting

**189 Pavilion inspection** by Chair and Cllr Hicklin

**Date of next meeting 7.30pm** Monday 17<sup>th</sup> July 2006 at the Council Chamber

**Committee 3 Recreation and Amenities.**  
**Cllr Andrew Jackson Chairman**

## **Leisure Centre**

**Minutes** of a meeting of the Leisure Centre Committee held at 8:30 pm Monday 19<sup>th</sup> June 2006 at the Council Chamber.

**Present-** Cllr N Collyer (Chairman) Dunnicliff Jackson Hicklin Sharp Smith Statham Willmore and the Clerk

**Minutes** of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

### **Matters to report to Council.**

**211 Managers** report noted – advise Staff Room will be decorated professionally as part of SDDC works or by contract arranged by PC

**212 Building maintenance** tenancy offer – request six amendments to SDDC proposal

**213 CCTV equipment in Centre-** in view of advice from Adept Security request Police have equipment in Police house in Ashby Road

**214 Risk Assessment review** by Chair for next meeting

**Date of next meeting** – 8:00pm Monday 17<sup>th</sup> July 2006 at The Council Chamber.

**Committee 4- Leisure Centre.**  
**Cllr Nigel Collyer- Chairman**

## **Planning**

**Minutes** of a Planning Meeting held at 7.30pm Monday 19<sup>th</sup> June 2006 at the Council Chamber.

**Present** - Cllr T Statham (Chairman) Cllr Collyer Dunnicliff Hicklin Jackson Sharp Smith Willmore and the Clerk.

### **Plans considered**

9 2006 0674FH and 0675L-extension and internal alterations at Pennfield House Penn Lane – no objection

9 2006 0679FH - extension at 11 Victoria Street – no objection providing sufficient driveway parking remains so as to enable the vehicles to park off the road

9 2006 0681TC - pruning of two cherry trees at 27/29 Penn Lane – no objection

9 2006 0685L- insertion of a cast iron air brick on front elevation of 24 Potter Street no objection

9 2006 0720FH - conservatory at Hemsley Barn, The Common – no objection

Other matter

Report to SDDC caravan at land off Cockshut Lane may have been inhabited since the barn was built

### **Committee 5 Planning**

**Cllr Terry Statham (Chairman)**