

MELBOURNE PARISH COUNCIL

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27 April 2005

To Chairman and Members of Melbourne Parish Council

Cllr Carroll Christie Collyer Dunnicliff Freeman Hatton Hicklin Jackson Lawton Moore
Sharp Smith Statham and Willmore

Dear Councillor

Please attend the Annual Meeting of Melbourne Parish Council to be held at 7:30pm on Tuesday 3 May 2005 at the Jubilee Lounge, Bill Shone Leisure Centre, High St, Melbourne.

Yours faithfully

**Norman Hill
Parish Clerk.**

PUBLIC PARTICIPATION

- 1 Police
- 2 Public maximum 15 minutes
- 3 DCC and SDDC matters Cllrs Carroll and Harrison 15 minutes

AGENDA

Part 1 Non- exempt information

- 1 To receive apologies for absence
- 2 Election of Officers
Chairman
Vice- Chairman
- 3 Election of Committees
Burial Grounds
Highways and Street Lighting
Recreation and Amenities
Leisure Centre

Election of representatives to outside organisations
OPWC
Junior School Governors
Infants School Governors
Police Consultative Group

Airport Related Parish Councils
NWLDC Racetrack
Crime and Disorder Partnership
Lothian Gardens
Arts Festival

- 4 Declaration of Members interests
- 5 To confirm the Non-Exempt Minutes of the Meeting held on 5 April 2005 (previously circulated).
- 6 To determine which items if any from Part 1 of the agenda should be taken with the Public excluded.
If the Council decides to exclude the Public it will be necessary to pass a resolution in the following terms:- That under Sec100A(4) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting
- 7 Reports of the Committee
Burial
Highways and Street Lighting
Recreation and Amenities
Leisure Centre
- 8 Financial Matters – note receipts £and approve payments £ April 2005
- 9 Chairman’s Remarks -
- 10 Reports from representatives on outside organisations
- 11 To discuss proposed £500 grant to Arts Festival
- 12 To discuss proposed £300 village map for website
- 13 Clerks Report
- 14 Members items for information report and comment.
- 15 Plans Considered
9 2005 0374F erection of a 2 storey extension at 32 Melton Avenue
9 2005 0470L extension at The Old School House 64 Penn Lane
9 2005 0484FH extensions at 60 Queensway
9 2005 0502Fh extension at 8 North Street
- 16 Cllr Collyer – SDDC and Leisure Centre lease

Part 2 Exempt information.

On pink paper.

MELBOURNE PARISH COUNCIL

Minutes of a Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 5 April 2005 at the Bill Shone Leisure Centre High Street Melbourne.

260 Present:- **Cllr B Freeman(Chairman) Cllrs Carroll Collyer Dunicliff Hatton Hicklin Jackson Moore Sharp Smith Statham Willmore The Clerk Cllr Harrison two Members of the Public and two Press and Sergeant Stephanie Thandi**

The meeting stood in silence in memory of Pope John-Paul 2nd and of Cllr William Beard after which the Chairman paid tribute to Cllr Beards life and work on the Council

261 Apologies:- **Cllrs Christie, Lawton and PC Staley**

262 Public Participation

Police Matters

Report from PC Staley

CCTV up and working

Car parked illegally in disabled bay at High Street Car Park being dealt with

Note request from Cllr Harrison to attend to cars parked on verges at Packhorse Road at school times

Aware of problem caused by mini motor bike

Public need to be aware not to leave valuables on view in parked cars

A number of speeding tickets had been issued to drivers of vehicles at Cockshut Lane/Station Road

Police house at Ashby Road likely to be in use this year

Sergeant Thandi

New Beat Sergeant for the Area

Reported the crime figures Jan/ Mar

Will investigate cars parked on pavement at Station Road

Take action against mini motor bike ridden on Sustrans footpath on Sunday afternoons

Clerk to write to the Chief Constable David Coleman opposing the plan to replace the motorcycle with a car

Mrs Hardy

Potholes at The Woodlands reported to DCC

Could a traffic warden be made available-refer to PC Staley

Parking problems Tuesday evenings at South Street

Request Donington Park have plans for traffic management at major events published in Derby EveningTelegraph

DCC and SDDC matters.

Cllr Carroll

Planning Manager John Birkett due to retire end of May

Cllr Harrison

Has assurance from Inspector Fairbrother that a new ASBO will be applied for if required

Police will carry out traffic study at Cockshut Lane during the summertime on a day when there is a motor cycle race at Donington Park
Has urged DCC to repair potholes throughout the Parish
The question of why Erewash collects plastic bottles but SDDC does not was dicussed at length Cllr Carroll agreed to make further enquiries, overall SDDC is achieving recycling targets Cllr Jackson suggested a Govt directive against the use of plastic bottles, Cllr Willmore agreed.

263 Declarations of Interest – **none.**

264 Determine which items if any from Part 1 of the Agenda should be taken with the Public excluded.

None

265 The Minutes of the meeting held on 1st March 2005 which had been circulated were signed by the Chairman as a true record.

266 Reports of the Committees for March 2005.

Burial approved.

Highways & Street Lighting approved.

Recreation & Amenities approved.

Leisure Centre approved.

267 Financial Matters – **note receipts of £5069.02 and approve payments of £25045.99 for March 2005 Close Capital Reserve, transfer balance to Business Reserve to obtain better rate of interest Monitor website use and ongoing costs over next few months**

Increase employees salaries with exception of clerk by 2.95% from 1 April 2005 in line with National Agreement.

268 Chairmans Report - **the urgent need to become a Quality Council – consider a quarterly news letter and the preparation of a Village Plan - smaller parishes in the area are obtaining quality status**

269 Reports from representatives to outside organisations

Infants School Governors – Miss Groves has taken over as headteacher

Lothian Gardens- seat may need replacing, ground cover not yet repaired, and bins need emptying more regularly

Arts Festival- Cllr Carroll reported date Sept 17/18 and asked consideration be given at Leisure Centre meeting to a £500 grant to be discussed at May meeting

270 Clerks Report

Request to rejoin CPRE and Friends of Sharpes Pottery - agreed

Changes of personnel at NEMA noted

Resolved not to use Saturday freightliner service

Note next SDDC/ Parish joint meeting Wed 11 May at Swadlincote

271 Members items for report and consideration.

Cllr Statham reported new 145 ft long fence at Recreation Ground is 2 ft on Council property

Consider £300 on artwork for a town map for the website at next meeting

Penn Lane sign pulled out of ground

Suggestion to publish Accounts noted

272 Plans considered.

9 2005 0301NA new driveway at Woodhouses Farm Nurseries and Farm Shop – no objection
9 2005 0306L remove existing lamp and replace with more appropriate light fitting and bracket at the Vicarage – no objection
9 2005 0307L conversion of an existing stone outbuilding into residential use at Chantry House KN – no objection
9 2005 308L internal first floor alterations and change bathroom windows at Chantry House – no objection
9 2005 0309L convert brick store and shed to form kitchen and utility room together with new roof over yard to connect new kitchen to existing house at Chantry House – no objection
9 2005 0356H re-rendering & installation of 2 windows and a door at 157 Castle Street-no objection
9 2005 0357L erection of a canopy to the main entrance door at 12 Church Street – no objection
9 2005 0365H replacement of windows and front door together with the erection of a fence and external painting at Puzzle Cottage 78 Castle Street – no objection

Part 2 Exempt information- on pink paper.

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Burial Grounds Committee held at 7:00pm Monday 11th April 2005 at the Council Chamber.

Present:- Cllr Mrs M Sharp(Chairman) Cllrs Dunnicliff Freeman Hicklin Jackson Moore Smith Statham Willmore & the Clerk.

Apologies –

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council

151 Chapel repairs-still waiting quotation from R Bentley for repairing and tidying roof.

152 Chapel. Obtain base unit and sink to provide washing facilities.

153 Health and Safety –clerk to obtain current legislation concerning monument safety before any further action is taken.

154 Cemetery records on Excel – Cllr Sharp to review progress.

155 Risk assessment –prints with Chairman and Vice chairman for completion.

156 Place order with Beresfords of Belper to trim and fit to new base headstone of historical interest of two girls swept into the Pool in the Great Storm of 1884. £400 & Vat

157 Grounds – in very good order. No sign of new gate from Smith Avenue or damage to headstones by people walking- need more information from Cllr Carroll . Clerk to write to person tipping garden rubbish into grass tip.

158 New fence at side considered a vast improvement.

Date of next meeting 7:00pm Monday 9th May 2005 at the Cemetery Chapel.

Committee 1 Burial Grounds
Cllr Mrs M Sharp - Chairman
Pc2burapr05

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Highways and Street Lighting Committee held at 8:00pm Monday 11^h April 2005 at the Council Chamber.

Present:- Cllr D Smith(Chairman) Cllrs Dunnicliff Freeman Hicklin Jackson Moore Sharp Statham Willmore and the Clerk

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

264 DCC Matters

Station Road traffic calming scheme in the Spring – nothing .

Cllrs Smith and Sharp to meet with Steve Smith concerning ditch at Ramsley cleared to prevent flood water from fields running out on to road.

Report again spoil from ditch dumped on verge at Jawbone Lane.

Replacement Melbourne sign from Derby direction requested..

265 SDDC Matters

Problems with new light and new tarmac at High Street car park being dealt with by District Councillors. Request litter bin at Castle Lane end of The Turnbarrel.

Report street sign at Penn Lane pulled out of ground, also signs at KingsNewton Corner and Robinsons Hill /Cockshut lane removed.

266 Christmas lights. Resolved not to extend scheme along Derby Road because of problems installing equipment. Clerk to arrange meeting at Leisure Centre with MBA to discuss letter to Cllr Freeman regarding events at Late Night Shopping and installation of Christmas Lights.

267 High Street Green Area. Four schemes provided by garden designer. NEMA will pay for all or part depending on the cost. In first instance Clerk to contact Thomas Cook Ltd for sponsorship.

268 Sustrans proposed ramped access at Station Road. **Sustrans pursuing the matter with DCC.**

269 Street Lighting Matters – request for additional lamp at blackspot near junction of Derby Road / Melton Avenue passed to Community Safety Officer for consideration for next year.

270 Risk assessment-**to be completed by Chairman and Vice Chairman.**

**Date of next meeting 8:00pm Monday 11th April 2005 at the Council Chamber.
Committee 2 - Highways and Street Lighting.
Cllr D Smith – Chairman.**

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Recreation and Amenities Committee held at 8:00pm Monday 18 April 2005 at the Council Chamber.

Present:- Cllr A Jackson (Chairman) Collyer Dunnicliff Hatton Hicklin Sharp Smith Statham Willmore and the Clerk.

Apologies Cllrs Freeman

Minutes of the previous meeting which had been approved by Council were signed by the Chairman as a true record.

Matters to report to Council.

114 Replacement swings – site agreed.

115 Lothian gardens – Erewash Ground Workers and Parish Council chasing Playdale for reply to request cover under all equipment is replaced as is considered sub standard. Place order with joiner to repair wooden seats. Grassed area in reasonable condition, painting of notice board and repairs to chain link fence to be borne in mind Equipment to be safety checked

116 Risk assessment – completion by Chairman and Vice-Chairman.

117 Sportmobile at Recreation Grounds – afternoons of 12th and 26th August. Interest expressed in Mobile Skate Park facility over holiday period

118 Trees from OBG overhanging property at Castle Mills complaint from Mrs Granelli of 39 Castle Mills to be investigated by Cllr Freeman

119 Position of fence to new property at Hope Street to be checked.

120 Ground maintenance – accept quotation from T H Heath for maintenance of pitches £ 553, 5 cuts of Old Burial Ground £345 and obtain estimate for repairs to car park.

121 Lettings obtain details of matches by Rugby, Dynamos Reserves, and Boys in order to charge pavilion hire and cleaning.

Date of next meeting 8:00pm Monday 16th May 2005 at the Council Chamber.

**Committee 3 Recreation and Amenities.
Cllr A Jackson Chairman**

MELBOURNE PARISH COUNCIL

Minutes of a meeting of the Leisure Centre Committee held at 8:30 pm
Monday 18th April 2005 at the Council Chamber.

Present:- Cllrs N Collyer (Chairman) Cllrs Dunnicliff Hatton Hicklin Jackson Sharp Smith
Statham Willmore and the Clerk.

Apologies – Cllrs Freeman

Minutes of the previous meeting which had been approved by Council were signed by
the Chairman as a true record.

Matters to report to Council.

118 Health & Safety- manager and cleaner to complete SDDC Food & Hygiene course.

119 Running costs-charge Library for Energy costs for last 5 years based on floor area,
obtain answer to application for Discretionary Rates Relief before charging rates

120 Managers report.

Request for consideration Stage Curtains No significant changes in lettings

121 Community Care Group – allow free storage of wheelchairs in outside sheds

122 Risk assessment – Cllr Collyer

123 Repairs

a) SDDC jibbing over ceiling repair at entrance to Library caused by the roof leaking

b) Clerk obtaining estimate for repair of gas heaters in back room

124 Cllr Collyer to discuss complaints from Wine Circle with Manager

125 SDDC Carpark – SDDC to repair wall at front, and pothole

Date of next meeting – 8:30pm Monday 16th May 2005 at The Council Chamber.

**Committee 4 Leisure Centre.
Cllr N Collyer Chairman**

MELBOURNE PARISH COUNCIL

Minutes of Planning Meeting held at 7.30pm Monday 18th April 2005 at the Council
Chamber.

Present:- Cllr T Statham (Chairman) Cllrs Collyer Dunnicliff Hatton Hicklin Jackson
Sharp Smith Willmore and the Clerk.

Apologies:- Cllrs Freeman

Plans considered.

9 2005 0402F erection of a detached store at Scouts and Guides HQ Packhorse Road-
no objection

9 2005 0449FH erection of a boundary fence at 43 Penn Lane - no objection

9 2005 454FH erection of an extension and replacement double garage at Blue Orchard
Robinsons Hill – no objection

Monitor challenge to local SDDC Local Plan concerning housing at Willington Power
Station site

Committee 5 Planning
Cllr T Statham (Chairman)