

# Melbourne Parish Council Records

As at:

07/08/2011

No	Type	Description	Date (s)	Note	Box
1	Minute Book	Book 1	04/12/1894-02/01/1900		1
2	Minute Book	Book 2	04/02/1900-01/08/1911		1
3	Minute Book	Book 3	05/09/1911-15/04/1924		1
4	Minute Book	Book 4	06/05/1924-03/10/1933	With list of deposited items Westminster Bnk 1925	1
5	Minute Book	Book 5	07/11/1933-22/04/1940		1
6	Minute Book	Book 6	02/04/1940-01/07/1947		2
7	Minute Book	Book 7	05/08/1947-03/11/1959		2
8	Minute Book	Book 8	01/12/1959-07/12/1965		2
9	Minute Book	Book 9	04/01/1966-04/05/1971		2
10	Burial Records	Book 1 - Register of Graves	03/06/1860-03/04/1886		9
11	Burial Records	Book 2 - Burial fees	1885-1895	Last Entry 08/06/1904. Missing.	
12	Burial Records	Burial Board Receipts	07/1860-07/1871		10
13	Burial Records	Burial Board Receipts	02/09/1872-06/12/1880		10
14	Burial Records	Burial Board Receipts	07/03/1881-07/05/1888		10
15	Burial Records	Grant of Right Burial Receipts	1913-1920		10
16	Burial Records	Grant of Right Burial Receipts	1920-1925		10
17	Burial Records	Grant of Right Burial Receipts	1925-1930		10
18	Burial Records	Grant of Right Burial Receipts	1930-1934		10
19	Burial Records	Grant of Right Burial Receipts	1934-1938		10
20	Burial Records	Grant of Right Burial Receipts	1938-1943		10
21	Burial Records	Grant of Right Burial Receipts	1943-1948		10
22	Burial Records	Grant of Right Burial Receipts	1948-1951		10
23	Burial Records	Imperial War Graves Commission docs.	1929	Letters - grant of exclusive right of soldiers in cem.	20
24	Burial Records	Minute book	01/06/1857-04/1871		3
25	Burial Records	Minute book	14/06/1917-28/08/1934		3
26	Burial Records	Minute book	04/1938-02/1939		3
27	Burial Records	Minute book	01/08/1938-01/11/1952		3
28	Records Various	War Commemoration Fund Minute Book	ND		3
29	Records Various	Melbourne Higher Education Committee	01/10/1915-30/04/1940	Minutes and Accounts	5
30	Documents/NW Bank	Title Deeds Recreation Ground-old site		Kept in National Westminster Bank Melbourne	Bank
31	Documents/NW Bank	Deeds/conveyance Melbourne Cemetery			Bank
32	Documents/NW Bank	Register mortgages M. Burial Board	1858		Bank
33	Documents/NW Bank	Right of Drainage deed	1963	For Melbourne Allotment Holders Association	Bank
34	Documents/NW Bank	Poor Rates - Mortgage	ND		Bank
35	Documents/NW Bank	Poor Rates - Deed of Enfranchisement	ND		Bank
36	Documents/NW Bank	Poor Rates - Conveyances (*2)	ND	From Mr W. P. Hubble	Bank
37	Documents/NW Bank	Mortgage Loan papers	1899		Bank
38	Documents/NW Bank	Paper relating to loan of £600	1896		Bank
39	Documents/NW Bank	Investment Account Book	1983	£200 in account	Bank

## Melbourne Parish Council Records

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No	Type	Description	Date (s)	Note	Box
40	Council School Managers	Melbourne Athenaeum Sec's Report		Missing	
41	Council School Managers	Volume 1	10/1903-04/07/1910		8
42	Council School Managers	Volume 2	10/1910-06/1915		8
43	Council School Managers	Volume 3	04/1915-08/1922		5
44	Council School Managers	Volumes 4&5	08/1922-09/1936	Missing vol 5 from 12/1929	5
45	Council School Managers	Volume 6	09/1936-31/08/1943		5
46	Council School Managers	Volume 7	08/1943-01/1960	Labelled Junior and Infants School	5
47	Council School Managers	Volume 8	03/1948-05/1967	?? First date looks incorrect - note see above	4
48	School Admission Registers	Book 1 - Chapel St Board School	02/05/1881-02/1907	Missing	
49	School Admission Registers	Book 2 - M. Board Girls School	1882-1897		6
50	School Admission Registers	Book 3 - M. Board Infants	26/04/1892-27/03/1916		6
51	School Admission Registers	Book 4 - M. Council School	08/04/1907-10/05/1927	Missing	
52	School Admission Registers	Book 5 - Melbourne Infants	31/08/1914-24/03/1924		7
53	School Admission Registers	Book 6 - Melbourne Council School	23/05/1927-??	?? Missing second date - see #90	
54	Lighting and Fire Brigade	Committee Minutes	1913-1922		3
55	Recreation Ground	Committee Minutes	1921-1941		3
56	Recreation Ground	Committee Minutes	12/1942-2/1967		3
57	Abstract	Additional Deeds		Affecting title Melbourne and other manors - ND	20
58	Valuation List	Melbourne list for Shardlow Union	1891		20
59	School Board Ledger	Melbourne UD	1876-1885		4
60	Log Book	Melbourne School	05/1877-03/1899		4
61	Minute Book 3	Melbourne UD School Board	10/1896-09/1903		4
62	Minute Book	Com. appointed to deal with Absenteeism	10/1916-07/1917	Based in London Road Derby (Regent Buildings).	5
63	Melbourne Infant School	Log Book	06/1873-12/1903		4
64	Melbourne Infant School	Log Book	12/1903-03/1924		4
65	Lease	Athenaeum	1856		20
66	Register - Owners	Properties and Proxies Shardlow/MPC			20
67	Photos	Melbourne Secondary School			21
68	Awards	Best Kept Village awards			22
69	Awards	Best Kept Cemetery awards			22
70	Photos	Parish Council 1947, 72, 82 & 85			23
71	Photo	Melbourne Hall Vase presentation 1988			23
72	Photo	Parish councillor with Queen ND			23
73	Committee Minutes	Recreation Ground	4/67 - 5/70		3
74	Committee Minutes	Cemetery	5/63-5/70		3
75	Meetings	Burial Board	1857??		3
76	Committee Minutes	Street Lighting	1/67-5/70		3
77	Telegram	Kingsley Wood to MPC War Weapons Wk	1941	Poor condition - Wood was Sec of State for Air.	19
78	Letter	Warship Week 1942		Poor condition	19

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No	Type	Description	Date (s)	Note	Box
79	Letter	RAF Ben Fund re donation M Mkt Grds	Date?	Poor condition	19
80	Telegrams	From and to Mel. Australia during WW2		Poor condition	19
81	Minute Book	Melbourne UD School Board	1886 - 1896		5
82	Minute Book	Melbourne UD School Board	1876 - 1885		5
83	Lesson Plans/receipt books	Melbourne Secondary School		From T R Davies, Woodwork teacher	6
84	Admissions Register	Melbourne Secondary School	9/1958 to 4/1977		6
85	Accounts book	Athenaeum Infants and Evening School	1882-1904		7
86	Admission register	Melbourne Council School	3/1907 -1935		7
87	Admission register	Melbourne Council Senior	9/1940 - 9/1958	At back transfer lists from Primary to Secon. 1950s	7
88	Admission register	Melbourne Council School	5/1927 - 8/1940		7
89	Payments book	Melbourne Council School	1909 - 1945		7
90	Log Book	Melbourne Board Girls School	1882-1897		4
91	Minutes	Governors and staff meetings M Sec Sch	1950 - 1977	In brown folder with sports day photo	8
92	Letters	Mel Technical and Board School	1891 - 1904	Carbon copies book - mainly by A J Collyer	8
93	Log Book	Melbourne Mixed School	1899 - 1909		8
94	Log Book	Melbourne Secondary School	1941 - 1977	Inside HMI reports and teacher refs up to 1977.	8
95	Minutes	Managers Council School ?	1910 - 1915		8
96	Log Book	Melbourne Secondary School	1909 - 1941		8
97	Ministers Fees	Burial Committee Fees book	1919 - 1914		9
98	Burial	Receipts and Payments Book	1933 - 1943		9
99	Burial	Receipts and Payments Book	1943 - 1952		9
100	Burial	Receipts and Payments Book	1952 - 1961		9
101	Burial Board	Register of Burials	1860 - 1877		9
102	PC Burial Records	Grant of Right Receipts	9/1977 - 1980s		10
103	General	Receipts and Payments Book	1924 - 1937		11
104	General	Receipts and Payments Book	1976 - 1978		11
105	Lights and Watching	Receipts and Payments Book	1961 - 1978		11
106	Wages	Book	1987 - 99		11
107	Mortgages	Register	1963 - 1973		11
108	General	Register and Payments Book	1957 - 1970		11
109	Accounts	Book	1984 - 1991		11
110	General	Receipts and Payments Book	1977 - 1984		11
111	General	Receipts and Payments Book	1991 - 1993		11
112	Fees/Accounts	Book	1916 - 1934		11
113	PC Clerk Letters	Carbon copies in book	12/1935 - 10/1936		11
114	PC Clerk Letters	Carbon copies in book	04/1938 - 02/1939		11
115	PC Clerk Letters	Carbon copies in book	11/1939 - 06/1940		11
116	PC Clerk Letters	Carbon copies in book	07/1940 - 08/1941		11
117	PC Declarations	Councillor declarations	1894 - 1995	In the book itself only up to late 1980s.	12

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No	Type	Description	Date (s)	Note	Box
118	PC Financial Statements	End of year statement	1895 - 1927	Not all years but most in this sequence	12
119	Clerk Cash Book	Computer print out	1993 - 1997		12
120	General	Receipts and Payments Book	1970 - 1975		12
121	PC Minutes	Printed in A4 Lever Arch File	1971 - 1978		13
122	PC Minutes	Printed in A4 Lever Arch File	2/1978 - 2/1981		13
123	PC Minutes	Printed in A4 Lever Arch File	2/1981 - 2/1982		13
124	PC Minutes	Printed in A4 Lever Arch File	2/1982 - 6/1985		13
125	PC Minutes	Printed in A4 Lever Arch File	5/1985 - 4/1988		14
126	PC Minutes	Printed in A4 Lever Arch File	4/1988 - 2/1991		14
127	PC Minutes	Printed in A4 Lever Arch File	1991 - 1994		14
128	PC Minutes	Printed in A4 Lever Arch File	1994 - 1996		14
129	General	Receipts and Payments A4 File	31/03/1996	Year ending	15
130	General	Receipts and Payments A4 File	4/1997 - 5/1998		15
131	General	Receipts and Payments A4 File	4/2004 - 3/2005		15
132	General	Receipts and Payments A4 File	2003 - 2004		15
133	General	Receipts and Payments A4 File	2005 - 2006		15
134	Clerk accounts	Bank statements	1995 - 1999		16
135	PC Minutes	Printed in A4 Lever Arch File	1996 - 1999		16
136	PC Minutes	Printed in A4 Lever Arch File	2002 - 2004		16
137	Burial	Reconds and correspondence	2003 - 2007		16
138	Clerk Correspondence		1995+		16
139	Rates	List of persons exempt from rate	1914/1915		17
140	Maps	Maps of Melbourne Parish - 25 inch	1883	East and South sheets only + Book of ref to plan	17
141	Document-history	Melbourne Old Peoples Welfare Com.	1998	9 page of A4	17
142	List - Derbys Rec Office	Records deposited	1992	Mainly Mel J School, National School & Stanton	17
143	Pamphlet	Heritage Interpretation Strategy	1998	South Derbys DC	17
144	Guide book	Melbourne Hall Vase presentation 1988	ND	By Lord John Kerr	17
145	Parish Council Programme	Centenary Service	1995	14 copies	17
146	PC Cashbooks	Mainly Sexton's wages	1955 - 1965		17
147	Parish Council Programme	Queens Silver Jubilee Souvenir	1977		17
148	Footpaths	Law of FPs and Bridleways/Campbell	1977	2 copies published by Open Spaces Society	17
149	Footpaths	Definitive Map/statement Mod orders	1987	Under 1981 Act	17
150	Footpaths	Minutes FP Committee	1967 - 1970	Typed but pasted in minute book	17
151	Arts Festival	Folder of materials - GR Heath	1989	Papers, reviews etc	17
152	Pamphlet	Draft Heritage Interpret Strategy	1997	SDDC	17
153	Plan	Small plan for proposed cemetery	pre 1860?	Waxed paper. Shows NE Melbourne & KN	17
154	Carnival	Programmes	2000+	Assorted years	17
155	Maps	OS LVIII.6 Melbourne and KN	1922	Cardboard cover. Red lining on some roads.	18
156	Poster/Map	Derbyshire - showing main resources	1946	Dedicated to Tom Williams MP. Colour. Framed. Lge.	18

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No	Type	Description	Date (s)	Note	Box
157	Certificate	Cert of Appreciation from Mel. Victoria	1945	Framed	18
158	Print	Melbourne Castle	1733?	Framed but in poor condition.	18
159	Print/Poster	Armorial Bearings of Mel. Victoria, Aus.		Framed	18
160	PC Burial Accounts	Book	1962 - 1976		18
161	Poor and Lighting	Rate Book for Melbourne	1914	Large	18
162	Burials	Board Day Book	1885 - 5/1893		18
163	Plan	Dent's Close Schools		By Henry Beck Burton architect	18
164	Plan	Junior School Swimming Pool			Tube1
165	Plans	Cemetery 1860 & 1890			Tube2
166	Enclosure	Award Map	1787	Photocopy	Tube3
167	Enclosure	Award Text	1787	Photocopy	Tube4
168	Plans	Leisure Centre, Tithe Barn, Budgens			Tube5
169	Plans	Community Base	ND		Tube5
170	Posters	Election - Parish and District			Tube6
171	Maps	Definitive Map of footpaths	1981	Feint	Tube7
172	Maps	Conservation Area	ND		Tube8
173	Telegrams	Between Melbourne and Mel. Victoria WW2	1940s		19
174	Photos	Author: Peter Clough	1980s	Melbourne Arts Festival	19
175	PC Minutes		11/2005 - 03/2008	Lever Arch	24
176	PC Minutes		06/2004 - 11/2005	Lever Arch	24
177	PC Minutes		04/2003 - 05/2004	Lever Arch	24
178	Correspondence	Parish Clerk's	1998 - 1999	Lever Arch	24
179	PC Minutes		03/1999 - 01/2002	Lever Arch	24
180	PC Payments/Receipts		2008 - 2009		25
181	Correspondence	Parish Clerk's	1997 - 1998		25
182	Bank Statements		2005 - 2009		25
183	PC Payments/Receipts		1998 - 1999		25
184	Bank Statements		1999 - 2002		25
185	Burial Fees Book		06/1934 - 10/1969	Also photocopy	26
186	Register of Burials	Index	1904	Paged by A J Collyer	26
187	Register of Burials	Melbourne Burial Board	1877 - 1894	Inscribed on front - Book 2	26
188	Register of Burials		1913 - 01/1955		26
189	Register of Burials	Melbourne Burial Board	1894 - 06/1913	Inscribed on front - Book 3	26
190	Register of Service Burials		1940	Eight soldiers killed in July 1940	26
191	Accounts Book	Melbourne Cemetery	1969 - 1989	Also photocopy	26
192	Register of Graves purchased		1932 - 1962	Burials up to c1977	26
193	Register of Graves purchased		1963 - 2001		26
194	Register of Grave Spaces		1890s - 1960s	No 1 to 3000	26
195	Register of Grave Spaces			No 3001 to 4370	26

## Melbourne Parish Council Records

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No	Type	Description	Date (s)	Note	Box
196	Register of Graves purchased		1861-1931		26
197	Register of Graves purchased		1977 to about 2007	Assorted papers in brown envelope	26

### Abbreviations:

c	circa = about
JS	Junior School
KN	Kings Newton
M or Mel	Melbourne
Mod	Modification
ND	No date
SDDC	South Derbyshire District Council

### Note

Missing	This item appeared on a list made in 1983 by Richard Heath. But now not present in the archive.
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