

# Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



## **Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 6<sup>th</sup> January 2015 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street ,Melbourne**

**828. Councillors Present:** Cllr Earp (Chair), Collyer, Howard, Parker, Jackson, Sharp, Stockill, Smith,

In Attendance: Mrs J Storer, Cllr Harrison, Cllr Mrs Chilton, Cllr Hewlett, 1 member of the press from Village Voice, 1 member of the public, 1 member of the public (Mr M Williams) who videoed the meeting.

The Chair wished all a Happy New Year and welcomed all to the meeting. Mr Williams explained that he was recording the meeting as part of a private documentary which he is making on local councils in South Derbyshire. The end product will be placed on You Tube.

**829. Apologies:** Apologies were received and accepted from Cllrs Butler (work), Carroll (health), Carpenter (work), Hicklin.

**830. Declaration of Interests:** Cllr Jackson declared a prejudicial interest in a planning matter; that of the proposed diversion of public footpath 3 in Kings Newton. Cllr Collyer declared a personal interest if the new planning application relating to Jawbone Lane was to be discussed.

### **831. Variation of Order of Business**

It was agreed to move the agenda item relating to the Public Toilets to after the items of correspondence. This was to allow a decision to be made about the Public Toilets and the associated financial implications before agreeing the 2015/16 budget.

### **832. Public Participation**

Mr Thomas reported that the Footpaths Group has been in existence for 3 years and over this time the Group has addressed a significant number of problems on the public footpaths, reducing the number from 40 to 6 of which 2 are currently with DCC. Mr Thomas presented the survey of the problems and the recent audit of the public footpaths to Cllr Smith, Chair of the Highways Committee.

Mr Thomas made enquiries as to why there was a short period for responses to the Jawbone Lane planning application. Cllr Harrison addressed the meeting to explain that an extension of time has been granted.

Cllr Hewlett added that he has spoken with Tony Burdett (SDDC Planning Officer) and confirmed that SDDC will accept any report or comments on planning applications up to the day before the application is considered, but these should be sent via email or letter and not via the planning portal.

Cllr Chilton reported that the guttering and downpipe on the corner near to the chip shop, are in a poor condition. During the Christmas period water gushed down onto the pavement and if it froze, then the area would be dangerous to pedestrians.

Mr Williams enquired if this Parish Council participated in the Snow Warden Scheme. The Clerk confirmed that it did and that the lengthsman carried out the clearance of the

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snow. Cllr Stockill reported that the area around Penistone Rise had not been cleared. The Clerk will make enquiries about this.

Cllr Chilton reported that the gritters had been out and that she had not received any complaints for her division about the gritting programme over the holiday period. Cllr Parker expressed his dissatisfaction with the snow clearance and gritting over the holiday period, stating that in his experience no gritting or snow clearance had been carried out. Cllr Chilton will take this matter forward.

The new website for information relating to the proposed new combined authority is in place.

Free LED/sensor bulbs are available to qualifying vulnerable persons; the nearest point of collection is Swadlincote library.

The road surface on The Crescent is in a poor condition and DCC are now to review the matter.

The matter to relocate the PFP 8 at the Swarkestone Causeway is still outstanding. All the legal work has been completed for the diversion and Cllr Chilton will be pursuing the matter at Matlock in the morning.

Mr Williams thanked the Parish Council for accepting the camera and the recording of the meeting and enquired if the level of music from the room hire next door was normal and acceptable. The Chair commented that the music is a normal factor and that it was louder than usual.

Cllr Hewlett reported that the Joint Liaison meeting will be held on 14<sup>th</sup> January and provided the content of the agenda.

He added that SDDC capital grants are being re-launched to provide grants to local community groups to support projects supporting the community. Grants are available between £1,000 and £25,000 and any interested party should contact Ian Hey.

SDDC has launched the Green Dog Warden Stewardship Scheme and details were provided by Cllr Hewlett; he also provided the flyer and application form for the Cllrs to view. The Village voice will publicise the scheme.

Cllr Harrison reported that accessing BT about the broadband boxes is extremely difficult and had nothing further to report other than the Chemist will welcome support to relocate the box. The Clerk reported that she too was experiencing difficulties in trying to make contact with BT.

## **833. To confirm the Minutes of the meeting held 2<sup>nd</sup> December 2014.**

The Minutes of the meeting held 2<sup>nd</sup> December 2014 as previously circulated, were approved as a correct record and signed by the Chair.

## **834. To receive reports from Committees and working Parties**

### Facilities Committee

Cllr Jackson reported that a small working party met in December to consider the state of the netting at the far end of Lothian Garden. A quote was sought and this will be considered in the exempt section of the meeting.

### Telephone Kiosk Working Party

No meeting has been held.

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## Christmas Event

Cllr Earp reported that the event passed successfully and that consideration is already being given to the 2015 event.

## Neighbourhood Development Plan (NDP)

Cllr Earp reported that the next meeting of the Working Party will be held on 8<sup>th</sup> January. The NDP area consultation is in progress and comments are to be received by 16<sup>th</sup> January. Statistical information about Melbourne has been received from RAD (Rural Action Derbyshire) which can be used in the construction of the NDP.

### **835. To determine if any matters are to be taken with the Public excluded**

No further matters were determined to be taken with the public excluded other than those already identified.

### **836. Chair's Announcements**

The Chair reported that she has attended the Senior Citizens Christmas Dinner which was very enjoyable.

### **837. To receive the Clerk's Report**

The Clerk's report as previously circulated was accepted. There were no comments made on the report.

### **838. Reports from representatives on outside organisations**

Senior Citizens Centre – Cllr Sharp reported that there has been no meeting but the Christmas Part was well attended by 45 persons.

Infant School Governors – Cllr Smith reported that there had been no meeting.

Safer Neighbourhood – The next meeting will be held on 4<sup>th</sup> February 2015.

Education for Melbourne – There was no report provided.

Festival – There was no report provided.

Sporting Partnership – Cllr Jackson reported that requests for tenders have now been sent out.

Athenaeum – There was no report.

Assembly Rooms - Cllr Howard reported that there had been no meeting.

Donington Park Liaison Committee – Cllr Parker reported that there had been no meeting.

### **839. Correspondence**

1. DALC – Various Circulars
2. SDDC – Summer Holiday Provision – 27/07/15 - 04/09/15
3. MSP – Minutes of the November meeting
4. SDDC – Re-launch of Community Partnership Grant
5. Mr F Hughes – Seeking update on the CCTV

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6. SDDC – Notification of Joint Liaison Meeting between SDDC & Parish Council 14/01/15
7. DALC – Further details about the new Quality Status scheme
8. Rev'd Powell – Complaint about the planting of the tree at the Old Burial Ground
9. Mr M Roe – expressing an interest in joining the NDP Working Party
10. SDDC – Joint Liaison meeting with SDDC and Parish Councils – 14<sup>th</sup> January 2015
11. SDDC – Draft Management Agreement between SDDC & Melbourne Parish Council re Cockshut Lane
12. SDDC – Safer Neighbourhood Meeting & Area Forum 4<sup>th</sup> February 2015 @ Barrow upon Trent Village Hall

## **840. Public Toilets**

The Clerk's report contained information about the decision of SDDC to sell the public toilets to the Parish Council. The email (9/12/14) confirming this decision and the Heads of Terms have been circulated to all Councillors prior to the Christmas holidays. For the public attending the meeting, the Clerk explained the Heads of Terms sent by SDDC. Cllr Jackson expressed concerns about the level of revenue costs (provided by SDDC) associated with the public toilets. Cllr Collyer suggested that in light of the costs identified by SDDC, there is a need to understand the impact of the costs and to have a document identifying the costs and their financial implications. This information has been previously circulated to Cllrs, but the Clerk was requested to clarify with SDDC that there are no additional costs. **(Action: Clerk).**

## **841. Finance**

a) RESOLVED the accounts for payment as per attached sheet were approved and payments were authorised.

b) Risk assessments

There were no amendments to the risk assessment.

c) To consider the 2015/16 budget

As per minute 840), the Clerk will ascertain if further costs are to be incurred with the running of the public toilets, therefore the Council concluded that the budget could not be agreed upon until that information was available and the matter was deferred to the February meeting.

## **842. Consideration of Planning Applications**

9 2014 1125 - THE installation of internally and wall mounted illuminated signage at former Budgens Stores Ltd, Derby Road, Melbourne  
NO OBJECTIONS

9 2014 1141 - outline application (all matters except for access to be reserved) for the residential development of up to 69 dwellings and detailed means of access on land at sk3825 9087 Jawbone Lane, Kings Newton

Various objections have been circulated to the Parish Council from members of the public.

OBJECTIONS on the same grounds as before namely

- The overdevelopment of the parish

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- The inability of the school to cope with the additional influx of pupils
- Increases in noise levels
- Increased risk of flooding
- Consideration of the impact upon the cemetery
- There are some thoughts that the original drainage from the Cemetery runs into the development area and this may have an impact upon the cemetery itself.

9 2014 1153 - the erection of an extension to the existing house including the conversion of the existing garage to living accommodation and the erection of a detached garage, the demolition of the existing greenhouse in rear garden and the erection of a replacement greenhouse at 60 Ashby Road, Melbourne  
NO OBJECTIONS

9 2014 1097 – the outline application (all matters reserved) for the erection of a dwelling to include farm office at Field Farm, Station Road, Melbourne.  
NO OBJECTIONS

9 2014 1175 – the extensions/alterations to 3 Beech Avenue, Melbourne  
NO OBJECTIONS

9 2014 1110 - the felling of 3 trees covered by SDDC TPO no. 377 to the rear of 64 & 66 Ashby Road, Melbourne  
NO OBJECTIONS

9 2014 1115 - the pruning of trees at 20 Main Street, Kings Newton  
NO OBJECTIONS

8:28pm Cllr Jackson declared a prejudicial interest in the next item for discussion and he left the meeting.

Proposed permanent diversion of public footpath 3 (Application made by Cllr Jackson)  
NO OBJECTIONS as long as the route is kept open and maintained.

8:30pm Cllr Jackson joined the meeting.

## **843. To adopt the Shared Parental Leave Policy**

This policy had been circulated prior to the meeting together with the supporting information which was contained in the Clerk's report.

RESOLVED to adopt the policy as circulated and without amendment.

## **844. Consultation for consideration**

There were no consultations available to consider.

## **845. To consider the lease between Melbourne Parish Council and SDDC**

The Clerk reported that she has chased the solicitor who is now awaiting a hard copy of the lease from SDDC before any advice can be given to the Parish Council.

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## 846. CCTV

The Clerk has circulated the CCTV audit. The results confirm that the Parish Council is compliant with legislation, regulation and its own rules but there is one area which requires attention; that of locking the cupboard containing the CCTV equipment. This is still trying to be resolved, but is proving difficult as any replacement lock needs to be identical and to fit in with the status of the building.

## 847. For information only

It was commented that a regular visitor to Melbourne had expressed upset at the amount of dog fouling noted in the parish.

Cllr Smith agreed with Cllr Parker's comments on the lacking of snow clearance and gritting.

## 848. Date of the next Parish Council meeting

The next full Parish Council meeting will be held on Tuesday 3<sup>rd</sup> February 2015 at 7.30pm in the Assembly Rooms, Melbourne.

The Committee meetings are as follows

Finance meeting	Monday 12 <sup>th</sup> January 2015	7:30pm
Facilities Committee	Monday 12 <sup>th</sup> January 2015	8:30pm
Highways Committee	Monday 12 <sup>th</sup> January 2015	9:00pm

There being no other business, the Chair closed the meeting at 8.38pm and passed the resolution to close the open section of the meeting and to move to the exempt section of the meeting.

EXEMPT SECTION – 8:40pm

### The Dr Freeman Award

Three nominations were presented to the meeting. Cllrs expressed their pleasure at the quality of the nominations and agreed that all three nominees were worthy of the award. RESOLVED after a vote that Dave Worrall should receive this year's Dr Freeman award.

### Quote for netting at Lothian Gardens

Cllr Jackson explained that for the netting to be installed, the trees that border the Lothian Gardens need to be cut back. These trees are not on Parish Council property but are the responsibility of three landowners.

RESOLVED to write to the three landowners with a request that the trees are cut back and to seek an extension of time for Ilkeston Fencing to consider their quote.

There being no further business, the Chair closed the meeting at 9.12pm.