

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)

Tel: 07734939292

Email: Melbourneclerk@aol.com

DATE: 26th January 2015

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council which will be held on **Tuesday 3rd February 2015 at 7.30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken

- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (d) of Public Speaking.
- 4 To grant any dispensations following declaration of interests
- 5. Public Speaking – Total of 15 Minutes
 - (a) Short presentation by the Fire Brigade Union about a trial taking place in Swadlincote.
 - (b) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (c) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6. To approve the Minutes of the Meeting held on 6th January 2015 (Copy attached)
- 7. To receive reports from the Committees and Working Parties
 - Highways Committee
 - Facilities Committee
 - Telephone Kiosk Working Party
 - Neighbourhood Development Plan Working Party
- 8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 9. Chairman's Announcements and Reports.
 - 9.1 For the Chair of the Parish Council to present any reports and/or amendments
 - 9.2 For the Chair of the Parish Council to report on matters discussed

during the public participation section as appropriate

10. Report of the Clerk (previously circulated)
11. Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Athenaeum	Cllr Butler
Assembly Rooms	Cllr Howard and Cllr Carpenter
Donington Park Liaison Committee	Cllr Parker
12. Correspondence
 1. DALC – Various Circulars
 2. Pegasus – Invitation to meet with the Parish Council about possible application off Smith Avenue.
 3. Mrs J Long – copy of email sent to Cllr Harrison seeking assistance in obtaining a meeting with the planning dept at SDDC and with the CEO regarding the various proposed developments
 4. Terry Clay – Expressing the thanks from the Rotary Club for the Parish Council’s organisation of the Christmas Event.
 5. Steve Lewis Roberts – Request to meet with Cllrs to discuss a proposed application at Kings Newton
 6. Matt Williams – Proposed idea to interview a Parish Councillor
 7. SDDC – Community & Planning briefing session – 18th February 2015
 8. Clerks & Councils Direct
 9. SDDC – Naming of streets for the 66 dwellings at Kings Newton
 10. MSP – minutes of the meeting 17th December 2014
13. Finance
 - (a) Accounts for Payment – see Finance sheet
 - (b) Risk Assessment update
 - (c) To consider the 2015/16 budget and to set the precept for 2015/16
14. To consider Planning Applications

9 2014 1202 - the pruning of lime trees at Melbourne Hall, Church Square, Melbourne

9 2014 1145 - outline application (all matters to be reserved) for the residential development of upto 120 dwellings at land at sk3825 9795 and Jawbone Lane, Kings Newton.

15. Public Toilets update & Defibrillator
16. Consultations for consideration
 - i. DCC – Consultation on the Combined Authority proposal
Consultation dates 2 – 23 January 2014
17. To consider the lease between Melbourne Parish Council and SDDC and to adopt the Heads of Terms in the interim
19. Items for information only
20. Date for Committee meetings and 2015 Parish Council meetings

Burial	Facilities
Highways	Planning & Strategy
21. **To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**