

MELBOURNE PARISH COUNCIL

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DATE: 23rd February 2015

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council which will be held on Tuesday 3<sup>rd</sup> March 2015 at 7.45pm in The Lounge, Melbourne Assembly Rooms, Melbourne.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken

- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (d) of Public Speaking.
- 4 To grant any dispensations following declaration of interests
- 5. Public Speaking – Total of 15 Minutes
  - (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6. To approve the Minutes of the Meeting held on 3<sup>rd</sup> February 2015 (Copy attached)
- 7. To receive reports from the Committees and Working Parties
  - Highways Committee
  - Telephone Kiosk Working Party
  - Neighbourhood Development Plan Working Party
- 8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
*"In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."*
- 9. Chairman's Announcements and Reports.
  - 9.1 For the Chair of the Parish Council to present any reports and/or amendments
  - 9.2 For the Chair of the Parish Council to report on matters discussed during the public participation section as appropriate
- 10. Report of the Clerk (previously circulated)

11. Reports from representatives on outside organisations
 

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Athenaeum	Cllr Butler
Assembly Rooms	Cllr Howard and Cllr Carpenter
Donington Park Liaison Committee	Cllr Parker
  
12. Correspondence
  1. DALC – Various Circulars
  2. Kings Newton Residents Association – Email expressing disappointment over the recommendation of street names re the new development of 69 houses.
  3. DCC – Acknowledging that the grate outside the Butchers requires attention and the matter will be attended to.
  4. Wendy Robinson – Requests made for street light to be included in the “switch off” programme between midnight and 5am.
  5. Wendy Robinson – Report of graffiti at small passage Victoria Street to Cockshut Lane
  6. DCC – Confirmation that the gully at Moria Street will be repaired.
  7. SDDC – Names for the development off Kings Newton Lane; suggested names will be used for any larger developments in the parish.
  
13. To consider the proposal for new play equipment at Lothian Gardens
  
14. Finance
  - (a) Accounts for Payment – see Finance sheet
  - (b) Risk Assessment update
  - (c) To set the rate of payment for the Wakes (5-13 October 2015)
  
15. To consider Planning Applications
 

9 2014 1215 – The erection of one dwelling on land at SK3824 3395 west of Lambert House, Ashby Road, Melbourne
  
16. Consultations for consideration
  - i. DCC – b\_line for Young People
  - ii. DCC – Secondary Education provision in South Derbyshire

17. Items for information only

18. Date for Committee meetings and 2015 Parish Council meetings

Burial

Facilities

Highways

Planning & Strategy

**19. To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."**