

MELBOURNE PARISH COUNCIL

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DATE: 31st March 2015

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council which will be held on Tuesday 7th April 2015 at 7.00pm in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken

- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (d) of Public Speaking.
4. To grant any dispensations following declaration of interests
 5. Public Speaking – Total of 15 Minutes
 - (a) DCC Education Officer to discuss secondary education provision in South Derbyshire
 - (b) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (c) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
 6. To approve the Minutes of the Ordinary Parish Council Meeting held on 3rd March 2015 (Copy attached) and to approve the Minutes of the Annual Meeting of the Parish held 3rd March 2015 (Copy attached)
 7. To receive reports from the Committees and Working Parties
 - Burials Committee
 - Highways Committee
 - Personnel Committee
 - Telephone Kiosk Working Party
 - Neighbourhood Development Plan Working Party
 8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
 9. Chairman's Announcements and Reports.

- 9.1 For the Chair of the Parish Council to present any reports and/or amendments
- 9.2 For the Chair of the Parish Council to report on matters discussed during the public participation section as appropriate
- 10. Report of the Clerk (previously circulated)
- 11. Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Athenaeum	Cllr Butler
Assembly Rooms	Cllr Howard and Cllr Carpenter
Donington Park Liaison Committee	Cllr Parker
- 12. Correspondence
 - 1. DALC – Various Circulars
 - 2. MSP – A request was made seeking clarification of the funding position from the Parish Council to the MSP.
The Clerk has resent the Parish Council minute 798 from the Parish Council meeting held 4th November 2014, whereby funding was agreed by the Parish Council and the MSP
 - 3. SDDC – Crime statistics for previous twelve months
 - 4. Lisa Pritchard – Request to participate in the petition to save school crossing patrols
 - 5. Gray's, Green's and Adcock's Charity – request to nominate a Trustee (*See Clerk's Report*)
 - 6. DCC – Inspection of the sunken brick sets around the area of the Natwest Bank confirm that they are depressed, but are not of concern and no action will be taken.
 - 7. DCC – Statement that the grate outside the Butchers is a BT box.
The Clerk has replied back, informing again of the error of DCC and suggesting that the engineers attend the site and speak to the Butcher to ascertain the correct grate.
 - 8. Mr D Bellis – concerns expressed over the collection times from the post box in Kings Newton
 - 9. The Civic Society – offer of donation of an Oak Tree with suggestion for planting near to Cenotaph
 - 10. Mr R Barber – Firefighters response to the Fire Station proposals
 - 11. Mr Otteswell – Proposal for the public toilets and for 26 Derby Road
 - 12. Emma Lawson – request for replacement fence between Union Street and the Allotments
- 13. Finance

- (a) Accounts for Payment – see Finance sheet
- (b) Risk Assessment update

14. To consider Planning Applications

9 2015 0146 – The proposed extension (includes garage conversion) at 50 The Woodlands, Melbourne

NO OBJECTIONS

9 2015 0160 - The erection of an extension and alterations at 25 Packhorse Road, Melbourne

NO OBJECTIONS

9 2015 0168 – The extension/alterations (amended scheme to previous approved application 9/2014/0404) at The Gateway, Cockshut Lane, Melbourne

NO OBJECTIONS

9 2015 0199 – Proposed works to raise the height of the south boundary wall at 52 Blanchcroft, Melbourne

15. Consultations for consideration

- a) Police & Crime Commissioner survey – 2nd April 2015

16. Items for information only

17. Date for Committee meetings and 2015 Parish Council meetings

Burial

Facilities

Highways

Planning & Strategy

18. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”