

# Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



## **Minutes of the Ordinary Meeting of Melbourne Parish Council held at 7.30pm Tuesday 2<sup>nd</sup> June 2015 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne**

**924. Councillors Present:** Cllr Earp (Chair), Carroll, Carpenter, Dunnicliff, Hicklin, Hudson (from 7:35pm), Jackson, Minifie, Parker, Smith, Stockill.

In Attendance: Mrs J Storer, Cllr Mrs Chilton, Cllr Hewlett, 1 member of the press from Village Voice, Mr M Roseburgh to 7:58pm (SDDC – Cultural Services Manager).

**925. Apologies:** Apologies were received and accepted from Cllr Collyer (work), Cllr Howard (work), Cllr Sharp (Prior appointment). Cllr Harrison was not in attendance as he was attending a District Council planning meeting.

**926. Declaration of Interests:** No declarations were made.

**927. Variation of Order of Business:** there were no declarations of interest made.

### **928. Public Participation**

#### Mr M Roseburgh

Mr Roseburgh provided the background to the sporting facilities project at Cockshut Lane. To date £2m has been raised and about £0.5m has been spent to date. He explained that there have been difficulties with the different funders, with landowners, issues relating to the treatment of VAT; all of which have contributed to the delay in going out to tender. As a consequence of the delays the tenders for the pavilion and associated works have come in higher than anticipated. SDDC has carried out an exercise to reduce the scheme to mean the funding received but to still meet the funders requirements, there is a shortfall of funding, in the region of approx. £167,000.

7:35pm Cllr Hudson arrived.

Mr Roseburgh advised that fund raising will be an ongoing process; and some plans have been devised to address the funding gap. These plans and the various funding options will be presented to SDDC, approaches have also been made to local providers for funds in an effort to try to get some of the important elements back into the scheme; it is hoped that these approaches will reduce the shortfall to approx. £80,000. The problem of the funding shortfall is made more acute as there are time pressures to commence the project in July. He added that the project is at a critical point and to fail to start it very shortly, may mean that some funders will seek to have their grant funding returned.

Mr Roseburgh enquired as to what the Parish Council's commitment is to the project and he made a request for other reserves to be committed to the project if possible. Having regard to the Parish Council's commitment to the project as agreed at the Parish Council meeting on 4<sup>th</sup> November 2014, he made another appeal for additional funding adding that due to the commercial sensitivity of the tenders it has not been possible to discuss the matter earlier or in a freer manner with the Parish Council.

Cllr Earp enquired if the S106 funding received for the new housing development on Kings Newton Lane has been allocated for sporting purposes and whether this funding was going directly to the MSP. Mr Roseburgh answered that the funding has been received and the officer's recommendation is that the S106 funds go towards the sporting project. There is also the possibility that SDDC may cover the £80,000 shortfall on a temporary basis whilst alternative

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funding is sought. In addition he added that the pledged funds made to date, are secure as far as possible.

A list of items which have been removed from the project was provided.

When challenged on the tendering process used by SDDC; he explained that it was a rigorous process and that SDDC was obtaining value for money. On request Mr Roseburgh provided a breakdown of the professional and consultancy fees incurred to date, which amount to about £150,000.

The Chair reiterated the Parish Council's support and commitment to the project and thanked Mr Roseburgh for attending the meeting.

7:58pm Mr Roseburgh left the meeting.

## Public Representations

No representations were made.

## County Councillor report

Cllr Chilton reported that she has received a lot of correspondence about potholes, with 99% of the reported potholes now on the worksheet, but she was unable to provide a date as to when the work will be carried out.

The HLF bid for Elvaston Castle was unsuccessful; discussions will take place at DDC tomorrow to consider the future direction.

She has received an email advising that a new person is in post to deal with flooding problems. ST has commissioned a survey of the infrastructure around the Sweet Leys and Derby Road area. A consultation is to take place on the imposition of car parking charges at the car park near to Willington train station.

## District Councillor report

The removal of the paper and card recycling points in the car park at the back of the Lamb Inn was explained as the recycling contractor has a contract with SDDC for the kerbside collection only, but they collected the recycling at the car park whilst it was financially feasible to do so. Now that the price for recycling card and paper has fallen, the contractor has withdrawn from emptying these bins. Extra card and paper can be placed by the side of the green bins or can be deposited in the recycling bins at supermarkets.

A new round of the Community Partnership scheme has opened.

Cllr Earp made a request for additional parking spaces to be made with the removal of the recycling bins. Cllr Jackson made a request for a cycle rack with electric recycling points. Cllr Hewlett will raise these requests with SDDC. He also agreed to investigate the obligations of Council tenants to keep their gardens tidy.

## **929. To confirm the Minutes of the Ordinary meeting held 11<sup>th</sup> May 2015**

The Minutes of the Ordinary meeting held 11<sup>th</sup> May 2015 as previously circulated, were approved as a correct record and signed by the Chair.

## **930. To confirm the Minutes of the Annual meeting held 11<sup>th</sup> May 2015**

The Minutes of the Annual meeting held 11<sup>th</sup> May 2015 as previously circulated, were approved as a correct record and signed by the Chair.

## **931. To receive reports from Committees and working Parties**

### Highways Committee

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Min 379 – DCC has now accepted that there is a problem with the pavement outside the Bank; but no date can be provided as to when the repairs will be undertaken.

Min 385 – the A Boards have been removed outside Sainsbury's, but cars are now parking in that area, which is causing additional problems. Sainsbury's has made a request for the installation of double yellow lines in the area around the store. The matter will be considered by the Highways Committee.

Sainsbury's has also considered the request for the installation of a ramp at the rear of the car park and at North Street. There is insufficient room to install a ramp.

## Telephone Kiosk Working Party

No meeting has occurred, but Quill has agreed to shot blast the kiosk if it can be transported to them.

## Neighbourhood Development Plan (NDP)

Cllr Carroll reported that Joe Dugdale (Rural Action Derbyshire) attended the last meeting. A task plan has been sent and this will be considered at the next NDP meeting. On advice from Joe Dugdale, the Working Party agreed not to appoint a planning consultant until acceptable sites have been identified. A small group will look into the possible sites and report their findings to the next NDP meeting on 25<sup>th</sup> June. The Cemetery project and the refurbishment of the public toilets are to be included in the NDP.

## **932. To determine if any matters are to be taken with the Public excluded**

No items were identified as being taken in the Exempt section.

## **933. Chair's Announcements**

The Chair has no announcements.

## **934. To receive the Clerk's Report**

The Clerk's report as previously circulated was accepted. The Clerk reported that the CCTV footage relating to the damage to the play equipment at Lothian Gardens had been reviewed again and the police have contacted the offenders and their parents. The matter will be dealt with via Restorative Justice, with payment being made to compensate the Parish Council for the repairs together with a letter of apology to be received from each young person involved in the incident.

## **935 To adopt the Equal Opportunities Policy**

RESOLVED to adopt the Equal Opportunities Policy as previously circulated and without amendment.

## **936. To consider and approve the proposal by the Burial Committee to reduce the number of years granted for Exclusive Burial Rights**

The information had been included in the Clerk's Report. Cllr Hicklin expanded on the proposal and explained why there was a need to reduce the grant of Exclusive Burial Rights from 100 years to 50 years.

RESOLVED on a vote of 8 for and 2 against, the Granting of Exclusive Burial Rights was reduced from 100 year to 50 years. This will take effect from the date of the resolution and will not be retrospective.

## **937. Reports from representatives on outside organisations**

Senior Citizens Centre – No report.

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Infant School Governors – No report.

Safer Neighbourhood – No meeting has been taken place, the next meeting will be held on 22<sup>nd</sup> July at Shardlow.

Education for Melbourne – No meeting has taken place.

Festival – Cllr Carroll reported that the Arts Festival held last weekend, was well attended with sufficient funds being raised to purchase the insurance policy for the Festival.

Sporting Partnership – No report was provided

Melbourne Assembly Rooms (MARS) – Cllr Carpenter reported that the AGM will be held on 2<sup>nd</sup> July at 7.30pm. The room lettings are increasing year on year but it is necessary for the room hire fees to increase again this year.

Donington Park Liaison Committee – No report was provided.

## 938. Correspondence

1. DALC – Various Circulars
2. Rev'd Powell – Letter of thanks for the donation towards the restoration of the WW1 alabaster memorial
3. Derbyshire Fire & Rescue Service – Briefing paper on the results of the trial regarding alternative arrangements
4. Cllr J Harrison – update on the request for repairs to the road surface at The Crescent
5. Cllr Chilton – Information on the action taken by Trading Standards relating to the weight restriction enforcement at Swarkestone Causeway
6. Emily Starkey – seeking information as to the ownership of the access road off Dunningcliff Lane.

*The view of the meeting was that this is an unadopted road, with no owner but Cllr Chilton has requested information from DCC on the matter.*

## 939. Finance

a) RESOLVED the accounts for payment were approved and payments were authorised.

Appendix 1

b) Risk assessments

There were no amendments to the risk assessment.

c) To consider the request from SDDC for funding to be provided to MSP

The recommendation of the Finance Committee from its meeting held prior to this Parish Council meeting was to provide £18,000.

RESOLVED to provide £18,000 to the MSP for funding towards the project at Cockshut Lane.

No further payments will be made at present from the reserves due to other pressures on the Parish Council's finances, but should there be a surplus left from the maintenance budget allocated to Cockshut Lane at the end of the year, then this can be provided to the MSP.

d) To consider the proposal to purchase flags to celebrate the Queen's 90<sup>th</sup> Birthday

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Cllr Hicklin explained the proposal to fly Union Jacks along the centre of the village to celebrate the Queen's 90<sup>th</sup> birthday next year.

RESOLVED: to the flying of the Union Jacks for the Queen's 90<sup>th</sup> birthday and to continue to fly them for St George's Day.

The flag poles will be repainted and the condition of the Union Jacks in storage will be checked and new flags purchased if necessary.

## **940. Consideration of Planning Applications**

9 2015 0299 - proposed replacement of existing timber staircase and deck and formation of new gateway at 30a Market Place, Melbourne

NO OBJECTIONS

9 2015 0384 - the variation of condition 2 of planning permission 9/2014/0268 for extending opening hours on specific days and dates at 8 High Street, Melbourne

NO OBJECTIONS

9 2015 0381 - conversion of existing two storey barn to a dwelling at land adjacent to The Butts, Cockshut Lane, Melbourne

NO OBJECTIONS

9 2015 0386 - the variation of condition 2 & 3 of planning permission 9/2012/0417 for the insertion of air conditioning unit and replacement of glazed panel and the erection of a feather board fence at 8 High Street, Melbourne

NO OBJECTIONS

9 2015 0377 - proposed side extension with living accommodation in the attic, new pitched roof, alterations to existing dormer and new double gates to side garden wall at 2 Station Road, Melbourne

NO OBJECTIONS

9 2015 0406 - the pruning of silver birch at 2 Castle Mews, Melbourne

NO OBJECTIONS

9 2015 0394 – The removal of condition 3 of planning permission 9/2013/0217 to allow the building at F E Toons, Station Yard, Station Road, Melbourne

NO OBJECTIONS

9 2015 0437 – The extension and alterations to 29 Hope Street, Melbourne

NO OBJECTIONS

## **941. Consultation for consideration**

No consultations are available.

## **942. For information only**

a) Cllr Jackson requested the Highways Committee to consider the overgrown berberis which is blocking the pavement between Main Street and Sleepy Lane, Kings Newton.

b) The summer sports activities are to be held in the school grounds at no charge.

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- c) Mrs M Gildea has donated some paving slabs for the Lothian Gardens. The Clerk will send a letter of thanks.
- d) Cllr Hicklin reported concerns about the safety of a large poplar tree on the right hand entrance to The Woodlands. The Clerk will report this to the Tree Officer at SDDC.
- e) Cllr Dunnicliff raised concerns about the parking of vehicles on the corner of Penn Lane, close to the Memorial Hall and suggested that double yellow lines are installed. Councillors cited other examples of where there is and has been; poor, or selfish or inconsiderate parking. The matter will be considered by the Highways Committee.
- f) Cllr Hicklin also reported that sometimes when pedestrians are exiting Williams Yards, it can be dangerous due to the speed of traffic travelling along Derby Road.

## **923. Date of the next Parish Council meeting**

The next full Parish Council meeting will be held on MONDAY 8th JUNE 2015 at 7.00pm in the Assembly Rooms, Melbourne.

The Committee meetings are as follows

Highways Committee	Monday 8 <sup>th</sup> June 2015 to immediately follow the Full Parish Council meeting.
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There being no other business, the Chair closed the meeting at 9.25pm.

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## APPENDIX 1

### Accounts for Payment

Available cash balance b/f £94,568.48

	<u>Description</u>	<u>Chq No</u>	<u>£</u>
Bunzl	Toilet Rolls	6734	46.80
Mumford Restoration Mumford Restoration	Repairs to vandalised equipment at Play Area	6735	97.00
Mumford Restoration	Repairs to equipment at Play Area	6736	891.00
Mrs J Storer	Clerk's use of home as PC office	6737	224.28
E.On	Electricity at Chapel	6738	11.59
Mr R Holman	Weedkiller + mileage	6739	79.88
Mrs J Storer	Clerk's expenses	6740	90.95
ICCM	Course fees for Clerk & Sexton	6741	1407.20
Massey	Paint for play equipment repairs	6742	151.81
MARS	Hire of room for staff meeting	6743	13.00

Total £3013.51

**Available Cash Balance after payments £91,554.97**