

MELBOURNE PARISH COUNCIL

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DATE: 26th May 2015

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the Ordinary meeting of Melbourne Parish Council which will be held on **Tuesday 2nd June 2015 at 7.30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4 To grant any dispensations following declaration of interests

5. Public Speaking – Total of 15 Minutes
 - (a) Mr Malcolm Roseburgh (SDDC) will be in attendance to discuss the project at the Cockshut Lane
 - (b) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (c) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
6. To approve the Minutes of the Meetings held on 11th May 2015 (Copy attached)
7. To receive reports from the Committees and Working Parties
 - Highways Committee
 - Telephone Kiosk Working Party
 - Neighbourhood Development Plan Working Party
8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
9. Chairman's Announcements and Reports.
 - 9.1 For the Chair of the Parish Council to present any reports and/or amendments
 - 9.2 For the Chair of the Parish Council to report on matters discussed during the public participation section as appropriate
10. To receive the report of the Clerk (previously circulated)
11. To adopt the Equal Opportunities Policy

12. To consider and approve the proposal by the Burial Committee to reduce the number of years granted for Exclusive Burial Rights. (see Clerk's Report)
13. Reports from representatives on outside organisations
 - Senior Citizens Centre
 - Infant School Governors
 - Safer Neighbourhood
 - Education for Melbourne
 - Festival
 - Sporting Partnership
 - Assembly Rooms
 - Donington Park Liaison Committee
14. Correspondence
 1. DALC – Various Circulars
 2. Rev'd Powell – Letter of thanks for the donation towards the restoration of the WW1 alabaster memorial
 3. Derbyshire Fire & Rescue Service – Briefing paper on the results of the trail regarding alternative arrangements
 4. Cllr J Harrison – update on the request for repairs to the road surface at The Crescent
 5. Cllr Chilton – Information on the action taken by Trading Standards relating to the weight restriction enforcement at Swarkestone Causeway
15. Finance
 - (a) Accounts for Payment – see Finance sheet
 - (b) Risk Assessment update
 - (c) Request from SDDC for funding to be provided to MSP
As per the Clerk's report and the presentation by Mr Roseburgh (SDDC)
 - (d) Proposal to purchase flags to celebrate the Queen's 90th Birthday (Cllr Hicklin)

16. To consider Planning Applications

9 2015 0299 - proposed replacement of existing timber staircase and deck and formation of new gateway at 30a Market Place, Melbourne

NO OBJECTIONS

9 2015 0384 - the variation of condition 2 of planning permission 9/2014/0268 for extending opening hours on specific days and dates at 8 High Street, Melbourne

NO OBJECTIONS

9 2015 0381 - conversion of existing two storey barn to a dwelling at land adjacent to The Butts, Cockshut Lane, Melbourne

NO OBJECTIONS

9 2015 0386 - the variation of condition 2 & 3 of planning permission 9/2012/0417 for the insertion of air conditioning unit and replacement of glazed panel and the erection of a feather board fence at 8 High Street, Melbourne

NO OBJECTIONS

9 2015 0377 - proposed side extension with living accommodation in the attic, new pitched roof, alterations to existing dormer and new double gates to side garden wall at 2 Station Road, Melbourne
NO OBJECTIONS

9 2015 0406 - the pruning of silver birch at 2 Castle Mews, Melbourne
NO OBJECTIONS

9 2015 0394 – The removal of condition 3 of planning permission 9/2013/0217 to allow the building at F E Toons, Station Yard, Station Road, Melbourne
NO OBJECTIONS

17. Consultations for consideration
a) None raised.

18. Items for information only

19. Date and venue for the Parish Council and its Committee meetings 2015
Burial Facilities
Highways Planning & Strategy

20. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”