

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Minutes of the Ordinary Meeting of Melbourne Parish Council held at 7.30pm Tuesday 7th July 2015 at the Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne

944. Councillors Present: Cllr Earp (Chair), Carpenter, Collyer, Dunnicliff, Howard Minifie, Parker, Sharp, Smith, Stockill.

In Attendance: Mrs J Storer, Cllr Mrs Chilton, Cllr Hewlett, Cllr Harrison, 1 member of the press from Village Voice, 6 residents.

Mr M Heysmond + 3 others from Severn Trent Water.

945. Apologies: Apologies were received and accepted from Cllr Hicklin (personal), Cllr Jackson (personal), Cllr Carroll (personal).

946. Declaration of Interests: Cllr Dunnicliff declared a prejudicial interest in planning application 9 2015 0530, as he is a close relative of the applicant.

947. Variation of Order of Business: RESOLVED to amend the order of business to take the agenda item relating to the Deed of Dedication (FA) in the exempt section of the meeting, as a discussion will be required of a contractual nature.

948. Public Participation

Mr M Heysmond (Severn Trent)

Mr Heysmond introduced himself and his colleagues from Severn Trent Water (STW). STW have modelled the Town Walk system and on a 1 in 20 year event, this system should not flood. As it does flood regularly, the decision was made that there must be a blockage somewhere, which is causing the flooding. Some cleansing has been undertaken which will improve the operation of the sewer. Further work including the re-profiling of where the drains at Sweet Leys meets the drains of Town Walk will be undertaken. Additional cleansing is to be undertaken along with consideration of the effectiveness of the hydraulic system. STW as a company, is assessing all projects in order to establish a list of those projects which are to be included for upgrade in the next 5 years. No guarantees were given as to whether Melbourne's requirements would be included on this list.

STW is to establish a Flood committee which is to meet monthly, at least for the next 6 months. At these meetings experiences can be shared, issues raised and it will become a forum for all to be kept informed and up to date with developments. The meetings will also bring together various groups e.g Environment Agency, local authorities, STW. As the team at STW is new, a review of the problems experienced in Melbourne has started again, in order to gain a full understanding of the problems.

A resident reported that since the drains were cleansed, further flooding occurred, notably on the night of 3rd July (heavy thunderstorm occurred) but debris has still not been cleared away. He added that the current storm drain is inadequate and suggested that a larger diameter drain was required.

Cllr Harrison expressed his disappointment and frustration at STW's lack of attendance at any of the Flood Liaison meetings held by SDDC. He also raised the flooding which occurred along the twitchell between Derby Road and Station Road, which discharged raw sewage and he made a plea for Melbourne to be given top priority by STW in its assessment of projects for the next 5 years.

STW informed the meeting that they were not being informed of all the flooding incidents that occur and urged all to report any flooding. Confirmation was given that STW has not yet

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identified a specific problem or reason of the flooding, but are still carrying out their investigations.

A discussion took place about other factors which may contribute to the flooding problems and which are outside of the STW's remit.

It was noted that STW is not a statutory consultee to planning applications and that it cannot refuse to take away any foul water from any new developments. STW currently only has the power to model a system for when the development is adopted, this creates a delay between the erection and occupation of the properties and the sewage/drainage systems being upgraded.

The number for reporting flooding to ST is 0800 783 4444.

8.17pm members of ST left the meeting.

Public Representations

No representations were made.

County Councillor report

Cllr Chilton reported on the East Midlands Gateway site visit. The consultation process ends on 12th July, after which a report will be produced and sent to the Secretary of State for Transport by 12th October; a decision is expected early 2016.

Melbourne School has received a "Good" at its recent OfSTED inspection.

Cllr Chilton continues to report all potholes and whilst DCC states that the monument at Kings Newton is not their property, she confirmed that DCC will look after and maintain it.

District Councillor report

Cllr Harrison reported that SDDC has borrowed £200,000 from its reserves against future S106 payments in order that work can start in August on the Cockshut Lane sports development. It is anticipated that it will be complete and ready for use at the start of the 2016 cricket season.

Cllr Hewlett reported that following a site visit about the removal of the recycling bins in the car park at the rear of The Lamb pub, the bins have been removed and marking will take place for an additional 2/3 parking spaces. In addition some spaces will be designated for short term parking (maximum of 3 hours) in an attempt to free up parking.

949. To confirm the Minutes of the Ordinary meeting held 2nd June 2015

The Minutes of the Ordinary meeting held 2nd June 2015 as previously circulated, were approved as a correct record and signed by the Chair.

950. To confirm the Minutes of the Finance Committee meeting held 8th June 2015

The Minutes of the Finance Committee meeting held 8th June 2015 as previously circulated, were approved as a correct record and signed by the Chair.

951. To confirm the Minutes of the Ordinary meeting held 8th June 2015

The Minutes of the Ordinary meeting held 8th June 2015 as previously circulated, were approved as a correct record and signed by the Chair.

952. To receive reports from Committees and working Parties

Highways Committee

The minutes of the Highways Committee meeting held on 8th June 2015 had been previously circulated to all members.

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No matters were raised, but flooding issues will be raised at the next committee meeting on 15th July 2015.

Burial Committee

The minutes of the Burial Committee meeting held on 22nd June 2015 had been previously circulated to all members. No matters were raised. Cllr Carpenter reported that the Committee is progressing with the new office.

Telephone Kiosk Working Party

No meeting has occurred.

Neighbourhood Development Plan (NDP)

Cllr Earp reported on the latest meeting, held on 6th July 2015, when it was agreed to have project plans with anticipated time scales for completion. Also to be considered are areas deemed suitable for possible house building in the future. The next meeting will take place on 10th August, 2pm at the Assembly Rooms.

953. To determine if any matters are to be taken with the Public excluded

RESOLVED to take the items relating to the Deed of Dedication and the public toilets in the exempt section due to the contractual nature of the business.

954. Chair's Announcements

The Chair reported on her attendance at the meeting about recycling bin provision, as previously reported by Cllr Hewlett.

The Chair has also attend the Flood Liaison Meeting at SDDC. Work is starting on Robinson Hill to remedy some structurally unsound surface water drains at the bottom of the embankment.

955. To receive the Clerk's Report

The Clerk's report as previously circulated was accepted without further comment.

956. Reports from representatives on outside organisations

Senior Citizens Centre – No report.

Infant School Governors – The Head Teacher is leaving, a replacement is being sought in the new year. The school has had a very successful year and by next week, the final numbers for the 2015/2016 intake will be known. The school is close to maximum capacity.

Safer Neighbourhood – No meeting has been taken place, the next meeting will be held on 22nd July at Shardlow.

Education for Melbourne – No meeting has taken place.

Festival – No report was provided.

Sporting Partnership – No report was provided

Melbourne Assembly Rooms (MARS) – Cllr Carpenter reported on concerns raised about possible drug dealing around the rear of the Assembly Rooms. The police have been advised. Also of concern was the number of directors which resigned at the AGM on 2nd July; efforts are required to recruit suitably qualified directors.

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Donington Park Liaison Committee – No report was provided.

957. Correspondence

1. DALC – Various Circulars
2. Making Parishes Better Places – FOI request received 2nd June 2015 for information about the Parish Council's organisational chart and committee membership
02.06.15, the Clerk replied providing the information requested.
3. Isobel Florist – request for information from CCTV following damage caused to their parked works van
4. Ministry of Defence – Armed Forces Day – Fly the Flag
5. SDDC – notification of Area Forum & Safer Neighbourhood meeting – 22nd July at Shardlow Village Hall
6. Crane & Walton Solicitors – notification of the Deed of Dedication required by the FA for the grant funding of the new sports facilities at Cockshut Lane
7. SDDC – Notification of Joint Liaison meeting – 8th July at 6.30pm
8. SDDC – Flooding Meeting – 24th June at 10.00am at SDDC office
9. Safe Neighbourhoods – Securing vehicle numberplates at Sainsburys on 23rd June; 3-6pm
10. Mr B Thomas – Public transport links to EMA
11. Two letters of apology received from the culprits of the damage done to the play equipment at Lothian Gardens
12. SDDC – Requested an update on the work required on the brick sets to Lothian Gardens and at Jubilee Close.
13. Cllr Chilton – copy of email sent to resident regarding the ownership of area behind Blanchcroft
14. SDDC – Notification that Taylor Wimpey are close to handing over the POS on Jubilee Close, with outstanding actions to be completed by the end of June 2015. SDDC will then take over the maintenance of the area, with 3 weekly scheduled cuts
15. DCLG – The Great British High Street competition – closing date 17th July 2015 (Clerk's report)
16. Mr M Smith – enquiry about the rights over the Market Place
17. Mr P Grimley – overflowing sewer
This matter was raised by Cllr Harrison at the Flood Liaison meeting held on 24th June.
18. Mr D Smith – reporting incident at Lothian Gardens on 19th June
19. SDDC – Street Trading Policy; comments to SDDC by 21st August.
20. Rob Barber – update on trial at Fire Station
21. Cllr Chilton – scrutiny of 20 mph limits by DCC (meeting to be held 07.07.15)
22. MARS – notification of AGM to be held on 2nd July 2015
23. Clerks & Councils Direct – July 2015 issue
24. SDDC – Public toilets transfer and update on the brick sets on the entrance to Lothian Gardens

958. Finance

a) RESOLVED the accounts for payment were approved and payments were authorised.
Appendix 1

b) Risk assessments

There were no amendments to the risk assessment.

c) To consider action for the Chairman's Board

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The Clerk reported that the old Chairman's Honour Board was badly warped. A quote had been obtained, both to repair and to replace the board.

RESOLVED to order a new honours board and the Clerk was requested to obtain another quote.

959. Consideration of Planning Applications

9 2015 0466 – The erection of an extension at 42 Huntingdon Court, Melbourne.

NO OBJECTIONS

9 2015 0437 – The extension and alteration to 29 Hope Street, Melbourne

NO OBJECTIONS.

9 2015 0495 – The pruning of a lime tree covered by SDDC TPO 374 at 30 Penn Lane, Melbourne.

NO OBJECTIONS

9 2015 0491 – The pruning of 3 trees covered by SDDC TPO 138 at 32 Penn Lane, Melbourne

NO OBJECTIONS

Cllr Dunningliffe declared a prejudicial interest in this application and took no part in the discussion on application 9 2015 0530

9 2015 0530 – the erection of one dwelling at land at Lambert House, Ashby Road, Melbourne

NO OBJECTIONS

9 2015 0543 – The removal of condition 17 of planning permission 9/2014/0725 relating to the erection of a dwelling and a forestry building with solar PV along with the installation of an access track, hardstandings, drainage pond and the creation of garden space, on land at Broadstone Holt, Bog Lane, Melbourne

NO OBJECTIONS

9 2015 0511- The erection of four new dwellings with associated amenity space and landscaping at land at SK3824 0490, Robinson Hill, Melbourne

OBJECTIONS – this is development outside of the village confines

9 2015 0459 The erection of a non illuminated fascia at 1 Potter Street, Melbourne

NO OBJECTIONS

9 2015 0557 – The erection of a 3 bed dwelling and 2 car car-port (resubmission of 9/2014/0544) with use of existing access from road on land to the rear of 78 Ashby Road, Melbourne

NO OBJECTIONS

CD9/ 0615/30 - Replacement trim trail on school land at Melbourne School

NO OBJECTIONS

9 2015 0528 – The first floor extension to the front of the house and alterations including part garage conversion at 31 Acacia Drive, Melbourne

NO OBJECTIONS

960. Consultation for consideration

SDDC – Street Trading Policy; comments to SDDC by 21st August.

RESOLVED no comments were raised on this consultation document.

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961. For information only

a) Cllr Parker reported that there appears to be little, if any, mowing of the highway verges on the surrounding areas of Melbourne; this includes Cockshut Lane and Robinson Hill
The Clerk will bring this to the attention of SDDC.

RESOLVED to suspend Standing Orders to allow Cllr Harrison to address the meeting on the road condition of The Crescent.

b) Cllr Harrison reported that the matter is currently with SDDC who are investigating the legalities of ownership and responsibilities for the repairs to the road.
The meeting returned to Standing Orders.

c) Cllr Collyer reported that following the reports of HGVs using the Causeway, one particular haulage company has circulated to all its drivers, the importance of not using the Swarkestone Causeway.

d) A resident had reported to Cllr Collyer, increased noise levels coming from East midlands Airport. The resident has been advised to raise this matter directly with representatives of East Midlands Airport who will be in attendance at the Melbourne Carnival at the weekend.

962. Date of the next Parish Council meeting

The next full Parish Council meeting will be held on WEDNESDAY 15th JULY 2015 at 7.00pm in the Assembly Rooms, Melbourne.

The Committee meetings are as follows

Planning & Strategy Committee 15th July 2015 at 7.15pm

Highways Committee 15th July 2015 at 7.45pm

All meetings will take place at the Melbourne Assembly rooms.

There being no other business, the Chair closed the open section of the meeting at 9.00pm.

CONFIDENTIAL SECTION

963. Deed of Dedication (Football Association)

It was agreed that Cllr Harrison could remain for this item as it related to the MSP and the Cockshut Lane sports development.

The Clerk provided a verbal report on the background to the Deed of Dedication requested by the F.A. The Deed has been reviewed by the Parish Council's solicitor and in the solicitor's email of 6th July 2015, recommendations are made that the Deed is not signed in its current form. The Clerk provided clarification as to why the solicitor had made this recommendation.

Cllr Harrison urged for the Deed to be completed as it was vital that the contract is awarded this month, otherwise the funding from the F.A could be in jeopardy.

The Parish Council agreed that it wanted the project to go ahead; it was aware of the solicitor's advice, of possible ramifications should the Deed be signed in its current formation and also had consideration of the possible adverse public reaction should the project not now take place.

RESOLVED to accept the advice of the solicitor and not to sign the Deed of Dedication.

Instead the Parish Council's and SDDC's solicitors will be urged to work to formulate an acceptable document.

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The Clerk recommended a further Parish Council meeting is called for Wednesday 15th July at 7.00pm which will provide the necessary time for legal discussions to take place; a new deed to be drafted and for the Parish Council to comply with the necessary notice periods for a meeting. RESOLVED a further Parish Council meeting will take place on Wednesday 15th July to make a decision on the Deed of Dedication.

Cllr Harrison left the meeting.

964. Public Toilets

The Clerk provided a verbal report on the progress of the purchase of the public toilets.

RESOLVED to accept the terms and conditions as provided by SDDC in order to complete the purchase of the public toilets.

The Clerk will advise the solicitor and it is now anticipated that there will be no further issues and that the sale can be completed.

There being no further business, the Chair closed the meeting at 9.35pm

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APPENDIX 1

Available cash balance b/f £85,690.95

	<u>Description</u>	<u>Chq No</u>	<u>£</u>
Massey	Equipment repairs	6753	96.00
Massey	New strimmer	6753	329.99
Rural Action Derbyshire	NDP workshop with J Dugdale	6754	250.00
SNC	ADSL Line rental June - Sept 15	6755	72.00
Mrs J Storer	Clerk's expenses	6756	163.55
SDDC	Contribution towards MSP	6757	18000.00
CFC	Clerk's training course (Burial)	6758	75.00
BT	Line rental for CCTV	6759	108.38
J Moore	Security alarm service (Chapel)	6760	30.00
Ilkeston Fencing	Replacement fencing around Lothian Gardens	6761	3198.00
Mars	Room hire for NDP	6762	26.00
ABS	Repairs to CCTV cupboard and gate at OBG	6763	382.98
E.on Ian	Electricity @ Pavilion & Chapel	6764	135.91
Stone	Mowing for May & June	6765	1259.14
J Storer	Salary	6766	802.76
R Holman	Salary	6767	1307.94
A Hicklin	Salary	6768	584.20
J Bancroft	Salary & expenses	6769	521.58
HMRC	July deductions	6770	824.20
O2	Clerk & Sexton mobile phones (June)	Direct debit	53.38

Total 28,221.01

Available Cash Balance after payments £57,469.94