

MELBOURNE PARISH COUNCIL

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DATE: 30th June 2015

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the Ordinary meeting of Melbourne Parish Council which will be held on **Tuesday 7th July 2015 at 7.30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4 To grant any dispensations following declaration of interests

5. Public Speaking – Total of 15 Minutes
 - (a) Mark Heysmond (Severn Trent Water) to brief the Parish Council and public on what actions are being taken to alleviate the flooding problems at Melbourne
 - (b) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (c) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
6. To approve the Minutes of the Meetings held on 2nd June 2015 and 8th June 2015 (Copy attached)
7. To receive reports from the Committees and Working Parties
 - Finance Committee 2nd June 2015
 - Highways Committee 8th June 2015
 - Burial Committee 22nd June 2015
 - Telephone Kiosk Working Party
 - Neighbourhood Development Plan Working Party
8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
9. Chairman’s Announcements and Reports.
 - 9.1 For the Chair of the Parish Council to present any reports and/or amendments
 - 9.2 For the Chair of the Parish Council to report on matters discussed during the public participation section as appropriate
10. To receive the report of the Clerk (previously circulated)
11. To agree to issue and accept electronic summons (Clerk’s Report)

12. To consider the Deed of Dedication from the FA (Clerk's Report)
13. Reports from representatives on outside organisations
 - Senior Citizens Centre
 - Infant School Governors
 - Safer Neighbourhood
 - Education for Melbourne
 - Festival
 - Sporting Partnership
 - Assembly Rooms
 - Donington Park Liaison Committee
14. Correspondence
 1. DALC – Various Circulars
 2. Making Parishes Better Places – FOI request received 2nd June 2015 for information about the Parish Council's organisational chart and committee membership
02.06.15, the Clerk replied providing the information requested.
 3. Isobel Florist – request for information from CCTV following damage caused to their parked works van
 4. Ministry of Defence – Armed Forces Day – Fly the Flag
 5. SDDC – notification of Area Forum & Safer Neighbourhood meeting – 22nd July at Shardlow Village Hall
 6. Crane & Walton Solicitors – notification of the Deed of Dedication required by the FA for the grant funding of the new sports facilities at Cockshut Lane
 7. SDDC – Notification of Joint Liaison meeting – 8th July at 6.30pm
 8. SDDC – Flooding Meeting – 24th June at 10.00am at SDDC offices
 9. Safe Neighbourhoods – Securing vehicle numberplates at Sainsburys on 23rd June; 3-6pm
 10. Mr B Thomas – Public transport links to EMA
 11. Two letters of apology received from the culprits of the damage done to the play equipment at Lothian Gardens
 12. SDDC – Requested an update on the work required on the brick sets to Lothian Gardens and at Jubilee Close.
 13. Cllr Chilton – copy of email sent to resident regarding the ownership of area behind Blanchcroft
 14. SDDC – Notification that Taylor Wimpey are close to handing over the POS on Jubilee Close, with outstanding actions to be completed by the end of June 2015. SDDC will then take over the maintenance of the area, with 3 weekly scheduled cuts
 15. DCLG – The Great British High Street competition – closing date 17th July 2015 (Clerk's report)
 16. Mr M Smith – enquiry about the rights over the Market Place
 17. Mr P Grimley – overflowing sewer
This matter was raised by Cllr Harrison at the Flood Liaison meeting held on 24th June.
 18. Mr D Smith – reporting incident at Lothian Gardens on 19th June
 19. SDDC – Street Trading Policy; comments to SDDC by 21st August.
 20. Rob Barber – update on trial at Fire Station

21. Cllr Chilton – scrutiny of 20 mph limits by DCC (meeting to be held 07.07.15)
22. MARS – notification of AGM to be held on 2nd July 2015
23. Clerks & Councils Direct – July 2015 issue
24. SDDC – Public toilets transfer and update on the brick sets on the entrance to Lothian Gardens

15. Finance

- (a) Accounts for Payment – see Finance sheet
- (b) Risk Assessment update
- (c) New Chairman Board

16. To consider Planning Applications

9 2015 0466 – The erection of an extension at 42 Huntingdon Court, Melbourne.
NO OBJECTIONS

9 2015 0437 – The extension and alteration to 29 Hope Street, Melbourne
NO OBJECTIONS.

9 2015 0495 – The pruning of a lime tree covered by SDDC TPO 374 at 30 Penn Lane, Melbourne.
NO OBJECTIONS

9 2015 0491 – The pruning of 3 trees covered by SDDC TPO 138 at 32 Penn Lane, Melbourne
NO OBJECTIONS

9 2015 0530 – the erection of one dwelling at land at Lambert House, Ashby Road, Melbourne
NO OBJECTIONS

9 2015 0543 – The removal of condition 17 of planning permission 9/2014/0725 relating to the erection of a dwelling and a forestry building with solar PV along with the installation of an access track, hardstandings, drainage pond and the creation of garden space, on land at Broadstone Holt, Bog Lane, Melbourne
NO OBJECTIONS

9 2015 0511- The erection of four new dwellings with associated amenity space and landscaping at land at SK3824 0490, Robinson Hill, Melbourne
OBJECTIONS – this is development outside of the village confines

9 2015 0459 The erection of an non illuminated fascia at 1 Potter Street, Melbourne
NO OBJECTIONS

9 2015 0557 – The erection of a 3 bed dwelling and 2 car car-port (resubmission of 9/2014/0544) with use of existing access from road on land to the rear of 78 Ashby Road, Melbourne

NO OBJECTIONS

CD9/ 0615/30 - Replacement trim trail on school land at Melbourne School

9 2015 0528 – The first floor extension to the front of the house and alterations including part garage conversion at 31 Acacia Drive, Melbourne

17. Consultations for consideration

a) SDDC – Street Trading Policy; comments to SDDC by 21st August.

18. Items for information only

a) Forthcoming meetings and training

Joint Liaison meeting between Parish Councils and SDDC – 8th July at
6.30pm at SDDC offices

b) Meetings attended

Flooding meeting at SDDC Offices 24th June

19. Date and venue for the Parish Council and its Committee meetings 2015

Burial

Facilities

Highways

Planning & Strategy

20. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”