

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)  
Tel: 07734939292  
Email: [Melbourneclerk@aol.com](mailto:Melbourneclerk@aol.com)

DATE: 24<sup>th</sup> November 2015

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the Ordinary meeting of Melbourne Parish Council which will be held on **Tuesday 1<sup>st</sup> December 2015 at 7.30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

4. To grant any dispensations following declaration of interests
  
5. Public Speaking – Total of 15 Minutes
  - (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) To receive a flooding update/STW update (if present)
  - (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
  
6. To approve the Minutes of the Meeting held on 3<sup>rd</sup> November 2015 (Copy attached)
  
7. To receive reports from the Committees and Working Parties
  - Highways Committee
  - Burial Committee
  - Facilities Committee
  - Telephone Kiosk Working Party
  - Neighbourhood Development Plan Working Party
  - Christmas Evening Event
  
8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

*“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”*
  
9. Chairman’s Announcements and Reports.
  - a) For the Chair of the Parish Council to present any reports and/or amendments
  - b) For the Chair of the Parish Council to report on matters discussed during the public participation section as appropriate

10. To receive the report of the Clerk (previously circulated)

11. Reports from representatives on outside organisations

Senior Citizens Centre  
Infant School Governors  
Safer Neighbourhood  
Education for Melbourne  
Festival  
Sporting Partnership  
Assembly Rooms  
Donington Park Liaison Committee  
Grays, Green & Adcock Charity

12. Parish Council assets

a) Public Toilets  
b) Chapels

13. Governance

No matters to be raised

14. Correspondence

1. DALC – Various Circulars
2. SDDC – Seeking suggestions for use of S106 monies
3. Mrs J Grimley – notification of the successful prosecution of a Lorry driver for using Swarkestone Bridge
4. SDDC – Notification of site visits on 17<sup>th</sup> November for planning applications
5. DCC – Have your say on £40m cuts to DCC budget in the next financial year (closing date 4<sup>th</sup> December 2015)
6. SDDC – Planning briefing sessions
7. Swadlincote Community Transport – Request for funding/donation
8. Cllr Hewlett – Notification of event at Calke Abbey
9. Cllr Hewlett – Christmas Dreamscheme
10. SDDC – Notification of the Planning Inspector's agenda about the Draft Local Plan
11. SDDC - Public Spaces Protection Order consultation (deadline 1<sup>st</sup> February 2016)
12. Melbourne Junior School – Requesting support for additional parking restrictions and to write to DCC Highways Dept

15. Finance

- (a) Accounts for Payment – see Finance sheet
- (b) Receipts
- (c) To receive a report from the Clerk of actual expenditure to budget
- (d) Risk Assessment update

16. To consider Planning Applications

9 2015 1013 – The felling of a lilac tree and a cherry tree within Melbourne conservation area at 43-45 Blanch Croft, Melbourne  
No Objections

9 2015 0991 – The erection of a garage extension (amended application to that approved under 9/2015/0578) at 89 The Woodlands, Melbourne  
No Objections

9 2015 0875 – The conversion of existing two storey barn to a dwelling at The Old Barn, Cockshut Lane, Melbourne  
*Cllr Willmore declared a prejudicial interest in this application as it is made by a close relative.*  
No Objections

9 2015 0363 – The demolition of existing shop and outbuildings and the proposed erection of three dwelling houses with associated parking on land to the side and rear of 56 Derby Road, Melbourne  
REASON FOR RECONSULTATION: Revised elevations and site plan and supporting statement for demolition of shop. (10 days consultation period)  
No Objections

9 2015 0957 – The formation of a 0.9m wide footpath, connecting rear gardens, to the rear of plots 21-24 on existing residential development (9/2014/0417). Land to the rear of plots 21-24 Kings Newton Lane, Melbourne  
REASON FOR RECONSULTATION: Amended plan and tree planting proposals.  
No Objections

9 2015 1064 – The erection of 1 x 5 bedroom dwelling house with new access at Pack Horse Inn, Packhorse Road, Melbourne  
No Objections

9 2015 0530 - Proposed Development: The erection of one dwelling at land at Lambert House, Ashby Road, Melbourne  
Appeal start date: 9<sup>th</sup> November 2015, representations by 14<sup>th</sup> December 2015

9 2015 1102 – The demolition of existing shop and outbuildings at 56 Derby Road, Melbourne

9 2015 1035 – Outline application (all matters except for access to be reserved) for the erection of an agriculturally justified dwelling at Field Farm, Station Road, Melbourne

9 2015 1036 – Retrospective application for the siting of an agriculturally justified caravan to be continued in use until the dwelling simultaneously applied for is completed at Field Farm, Station Road, Melbourne

17. Consultations for consideration

SDDC - Public Spaces Protection Order consultation (deadline 1<sup>st</sup> February 2016)

18. Items for information only – no action to be taken

a) Advice on forthcoming meetings and training

b) Councillors reports for information purposes only

19. Date for the Parish Council and its Committee meetings 2016

Burial

Facilities

Highways

Finance

*Recommendation that the January meeting is moved from 5<sup>th</sup> January to 12<sup>th</sup> January 2016 as little will have occurred due to the Christmas holidays.*

*NOTE: The committees have met and discussed their budgetary requirements for 2016/17. The collective budget for 2016/17 will be discussed at a Finance Committee meeting to be arranged in December 2015 in readiness for the Parish Council to agree the 2016/17 precept in January 2016.*

**20. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**

21. Public toilets