

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)
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DATE: 24th December 2015

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the Ordinary meeting of Melbourne Parish Council which will be held on **Tuesday 5th January 2016 at 7.30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

4. To grant any dispensations following declaration of interests

5. Public Speaking – Total of 15 Minutes
 - (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) To receive a flooding update/STW update (if present)
 - (d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. To approve the Minutes of the Meeting held on 1st December 2015 (Copy attached)

7. To approve the Minutes of the Meeting held on 7th December 2015 (Copy attached)

8. To receive reports from the Committees and Working Parties

Highways Committee 9th December 2015
Telephone Kiosk Working Party
Neighbourhood Development Plan Working Party
Christmas Evening Event

9. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

10. Chairman’s Announcements and Reports.

- a) For the Chair of the Parish Council to present any reports and/or amendments
- b) For the Chair of the Parish Council to report on matters discussed during the public participation section as appropriate

11. To receive the report of the Clerk (previously circulated)

12. Reports from representatives on outside organisations

Senior Citizens Centre
 Infant School Governors
 Safer Neighbourhood
 Education for Melbourne
 Festival
 Sporting Partnership
 Assembly Rooms
 Donington Park Liaison Committee
 Grays, Green & Adcock Charity

13. Parish Council assets

- a) Public Toilets
- b) Chapels

14. Governance

No matters to be raised

15. Correspondence

1. DALC – Various Circulars
2. Ms T Howard – Queries relating to Jubilee Close, the lights in the MARS car park and a request for a pedestrian crossing
The Parish Council, Cllrs Hewlett and Chilton have replied
3. DALC – Invitation for nominees for the SDDC Standards Committee
4. DALC – Advice on the new audit procurement for 2016/17
5. Kings Newton Bowls Club – email seeking support for the new clubhouse
Letter of support has been sent
5. SDDC – Summer Play Scheme for 2016
Decision to be made:-
 - a) *whether to engage the services in the summer*
 - b) *what, if any services to book*

6. Mr I Casson – Complaints about the condition of highways around the parish
7. Post Office – Notification of modernising the post office during which it will be closed from 19th Jan, reopening on 5th Feb

16. Finance

- (a) Accounts for Payment – see Finance sheet
- (b) Receipts
- (c) To receive a report from the Clerk of actual expenditure to budget
- (d) Risk Assessment update
- (e) To consider the Audit procurement for 2016/17
- (f) To resolve to have a debit card and to complete the debit card mandate
- (g) To amend the Financial Regulations (*subject to decision made in f above*)
- (h) To agree to the Summer Sports activities (Cllr Jackson)

17. To consider Planning Applications and matters

- a) Commenting upon planning applications
- b) Planning applications

9 2015 1057 – The erection of extensions and the rendering of the exterior at 22 Trent Lane, Melbourne
NO OBJECTIONS

9 2015 1076 - the removal of condition 2 approved drawing number 02j and replace with drawing number 13 of planning permission ref: 9/2014/0838 (relating to change of use of existing public house to one dwelling including extensions, alterations and partial demolition, along with the formation of private amenity space and the erection of garaging with associated parking and turning areas (re-submission of application 9/2014/0478) at Ye Olde Packhorse Inn, Packhorse Road, Melbourne
NO OBJECTIONS

9 2015 1071 - the erection of internally illuminated signage at 39 Market Place Melbourne
NO OBJECTIONS

9 2015 0218 - outline application (all matters except for access to be reserved) for the residential development of up to 8 dwellings with public open space, landscaping, drainage and highways infrastructure on land at SK3826 8204 Main Street, Kings Newton
Reason for reconsultation: Amended plans and proposal description
NO OBJECTIONS

9 2015 1110 - outline application (all matters to be reserved) for the residential development of up to 40 dwellings on land at sk3925 0982 Jawbone Lane, Kings Newton

OBJECTIONS on the grounds of the impact on the infrastructure of the Parish and the lack of a clear distinction between Melbourne and Kings Newton.

9 2015 1077 - the pruning of an ash tree at 85 Castle Street, Melbourne
NO OBJECTIONS

9 2015 1013 - outline application (all matters except for access to be reserved) for the residential development of up to 15 dwellings on land north of Blackwell Lane, Melbourne
REASON FOR RECONSULTATION: Amended Plans and Documents.

Request for extension of time to allow for consideration of application at the Parish Council meeting.

9 2015 1145 - the removal of condition 2 attached to planning permission ref: 9/2005/0450 for the premises to be occupied by people who are not members of the applicants family at the Garden Flat, National School, Penn Lane, Melbourne

9 2015 0987 - demolition of existing dwelling and erection of one dwelling house at 86 Ashby Road, Melbourne

9 2015 1130 - demolition of existing dwelling at 86 Ashby Road, Melbourne

9 2015 1122 - re-painting of render on gable end of 1 penn lane and the insertion of a conservation roof light and a sun tube prism to roofs of 75 High Street, Melbourne

9 2015 0363 - demolition of existing shop and outbuildings and the proposed erection of three dwelling houses with associated parking on land to the side and rear of 56 Derby Road, Melbourne

Reason for reconsultation: amended plans and tree survey.

9 2015 1181 - the felling and pruning of trees at Hills Cottage, Hills Lane, Stanton by Bridge

9 2015 1179 - the pruning of trees at 11 Potter Street, Melbourne

9 2015 1173 - the replacement of timber framed box bay windows and timber fascias with plastic at 26 to 36 High Street, Melbourne

9 2015 1162 - conversion and refurbishment of outbuilding, the erection of a new lean-to roof canopy and rebuilding and repair of existing entrance wall and gates at the Old Coach House, Church Square, Melbourne

9 2015 1198 - conversion and refurbishment of outbuilding, the erection of a new lean-to roof canopy and rebuilding and repair of existing entrance wall and gates at the Old Coach House, Church Square, Melbourne

9 2015 1128 - the erection of a side and rear storey extension and the erection of a detached garage at 26 Church Street, Melbourne

APPEAL NOTICE

9 2015 1145 - proposed development: outline application (all matters to be reserved) for the residential development of up to 60 dwellings at land at sk3825 9795 and Jawbone Lane, Kings Newton,

appellant's name: Linden Homes,

planning inspectorate reference: app/f1040/w/15/3139116

appeal starting date: 15/12/2015

18. Consultations for consideration

- a) SDDC - Public Spaces Protection Order consultation (deadline 1st February 2016)
- b) SDDC – Local Plan Part 2 (deadline 12th February 2016)

19. Items for information only – no action to be taken

- a) Advice on forthcoming meetings and training
 - * Safer Neighbourhood & Area Forum meeting 26th January 2016 at Stanton by Bridge Village Hall
- b) Councillors reports for information purposes only

20. Date for the Parish Council and its Committee meetings 2016

Burial	Facilities
Highways	Finance
Strategy	

21. To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

Staffing
Dr Freeman Award 2016
Public Toilets