

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)
Tel: 07734939292
Email: Melbourneclerk@aol.com

DATE: 6th January 2016

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the Committee meetings of Melbourne Parish Council which will be held on **Tuesday 12th January 2016 at 7.30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

HIGHWAYS COMMITTEE – 7.30pm

1. Apologies
2. To approve the minutes of the December Committee meeting
3. To receive an update on outstanding highways matters
4. To consider the actions and reactions to the recent vandalism of the Christmas tree and lights
5. To set the date for the next Committee meeting

FINANCE COMMITTEE – 8.15pm

1. Apologies
2. To approve the budget for 2016/17
3. To make recommendations for the 2016/17 precept
4. Staff pension plan
5. To set the date of the next Committee meeting