

# Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



## Burial Committee Minutes

Minutes of a meeting of the Burial Committee held at 7:00pm on Monday 7<sup>th</sup> March 2016 at the Melbourne Assembly Rooms, High Street, Melbourne

Present – Cllr Hicklin (Chairman), Carpenter, Dunnicliff, Sharp, Stockill  
In attendance – Mrs J Storer (Clerk),

As a quorum was present, the meeting took place.

304. Apologies: none were received.

305. Minutes of the previous meetings held 9<sup>th</sup> November 2015, 23<sup>rd</sup> November 2015 and 25<sup>th</sup> January 2016 were approved and signed by the Chairman as a true record.

306. The production of the procedures booklet remains ongoing.

307. Another meeting was held in February with the lady regarding the location of her sister's grave. At the meeting no new evidence was provided by the resident and it was agreed that no further action will be taken until new evidence is produced.

308. It was agreed that Cllr Dunnicliff will approach a local landowner about obtaining land to extend the cemetery. **(Action: Cllr Dunnicliff)**

309. On Sunday 6<sup>th</sup> March 2016, the first Mothering Sunday coffee morning was held at the chapel. Cllr Hicklin provided a verbal report that the event was well supported and those attending appreciated the event. Many comments were received about how beautifully decorated the chapel was and it is hoped that the event will promote the chapel and generate further use.

310. The Clerk had circulated a report about possible income generation ideas at the Cemetery. These ideas were considered. The Clerk was requested to obtain further quotations for the memorial tree and for the erection of a new wall for plaques to be erected upon. Cllr Carpenter agreed to draw up a design of a new wall. **(Action: Clerk and Cllr Carpenter).**

311. Following the Parish Council's ring fencing of £9,000 towards a new office at the Cemetery, it was agreed that progress could now be made and to request an architect to undertake a measured survey and draft a specification which the Parish Council can go out to tender with. **(Action: Clerk)**

312. The chapel currently lends itself to having a display on one or some of the internal walls; this being pictures and history of the chapels and the cemetery. Cllr Carpenter agreed to gather the information. **(Action: Cllr Carpenter).**

There being no further business, the Chairman closed the meeting at 7:30pm.

Burial Committee -Cllr S Hicklin Chairman