

# Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



## **Minutes of the Ordinary Meeting of Melbourne Parish Council held at 7.21pm Tuesday 7<sup>th</sup> June 2016 at the Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne**

**Councillors Present:** Cllr Sharp (Chair), Carpenter, Carroll (from 7:34pm), Collyer, Dunnicliff (from 7:42pm), Earp (from 7:38pm), Gates, Hicklin, Jackson, Parker, Smith, Summerlin, Willmore (from 7:52pm).

**In Attendance:** Mrs J Storer, Cllr Chilton (to 8:50pm), 1 member of the press from the Village Voice, Mr M Usher.

The Chair welcomed all to the meeting, and as a quorum was present, a meeting was held.

**1167. Apologies:** apologies were received and accepted from Cllr Dunnicliff who would be late due to a prior appointment.

**1168. Declaration of Interests:** Cllr Parker declared a prejudicial interest in planning application CW9/0416/9, as this is a planning application submitted for his business.

**1169. Variation of Order of Business:** There was no variation in the business of the meeting.

### **1170. Public Participation**

#### Public Representations

No members of the public had anything to report.

#### District Councillor report

Cllr Chilton read a report on behalf of Cllr Harrison  
7:34pm Cllr Carroll arrived.

#### County Councillor report

Cllr Chilton reported that the 3 car parking spaces in the car park at the rear of The Lamb, are awaiting to be marked out but in the meantime anyone parking in the hashed area is liable to a parking fine.

DCC has made a policy decision to remove free public transport for pre school children.

There is still no update on the future of the Arrive Bus No 2. Discussions about the route are still ongoing including the possibility of the incorporation of a drop off point next to Chellaston Surgery.

Cllr Chilton had made enquiries about cultivation licences following a query made by a resident. The Clerk enquired if the Parish Council would be consulted on the application for a cultivation licence, in particular, if the granting of an application would exasperate parking issues.

20mph trail areas are being sought. The Clerk has previously circulated the details and criteria via an email to all Cllrs; any proposed areas are to be provided to the Clerk.

To date, there have been 13 cabinets installed in Melbourne via Digital Derbyshire; the view being that it is unlikely that there would be any additional cabinets installed.

Following a query from a resident about difficulties relating to parking; Cllr Chilton has established that Melbourne does not fulfil the criteria for a resident's car parking scheme to be implemented.

7:38pm Cllr Earp arrived

The next STW Flood Liaison meeting will be held on 1<sup>st</sup> July at 6.00pm.

7:42pm Cllr Dunnicliff arrived.

**1171. To confirm the Minutes of the Annual Parish Council meeting held 3<sup>rd</sup> May 2016**

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The Minutes of the Annual Parish meeting held 3rd May 2016 as previously circulated, were approved as a correct record and signed by the Chair.

## **1172. To confirm the Minutes of the Ordinary Parish Council meeting held on 3<sup>rd</sup> May 2016**

The Minutes of the Ordinary meeting held on 3<sup>rd</sup> May 2016 as previously circulated, were approved as a correct record and signed by the Chair.

## **1173. Governance**

### Co-option of a Parish Councillor to fill the vacancy generated by Mr M Stockill's resignation.

The Clerk had previously advised Cllrs of the co-option procedure and the meeting went onto consider the one nomination. RESOLVED Mr M Usher was appointed as a co-opted Parish Councillor. The Clerk will inform the Election Officer. The Chair welcomed Cllr Usher to the Council and to the meeting. Mr Usher signed the Declaration of Office and will complete the Register of Interest.

## **1174. To receive reports from Committees and working Parties**

### Burial Committee meeting held 9<sup>th</sup> May 2016

The minutes of the Burial Committee meeting held on 09.05.16 had been previously circulated to all members. The reported problem of a muddy path (Min 344) is not currently an issue, but will be monitored in the autumn.

### Highways Committee meeting held 9<sup>th</sup> May 2016

The minutes of the Highways Committee meeting held on 09.05.16 had been previously circulated to all members. No comments were raised

### Facility Committee meeting held 9<sup>th</sup> May 2016

A decision as to whether the summer sports activities can be held at the schools, is still awaited. 7:52pm Cllr Willmore arrived.

### Planning & Strategy Committee held 9<sup>th</sup> May 2016

Cllr Usher agreed to attend the Committee meeting and to make some comments upon a design for a new logo.

### Telephone Kiosk Working Party

No meeting has occurred.

### Neighbourhood Development Plan (NDP)

An early draft of the Plan was submitted to SDDC which has provided some sensible, positive and constructive remarks. The Working Party will consider the remarks and use them to improve the Plan.

## **1175. To determine if any matters are to be taken with the Public excluded**

No items were identified to be taken with the public excluded other than those listed in the agenda.

## **1176. Chair's Announcements**

The Chair reported that she had had her photograph taken with Mr David Worrall on 27<sup>th</sup> May when the defibrillator was installed.

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Confirmation was given that the code to access the defibrillator will be given when dialling 999. A demonstration to familiarise people with the working of the defibrillator will be given to any interested resident or business based in and around the Market Place area on 21<sup>st</sup> June at 11am.

## **1177. To receive the Clerk's Report**

The Clerk's report as previously circulated was accepted.

A meeting to address anti social behaviour in the centre of Melbourne has been organised by the Clerk and this will take place on 8<sup>th</sup> June. Representatives from the Parish Council, the Surgery, MARS and the police will be in attendance.

The Clerk provided details of the cost of a chained wheelie bin which could be installed near to the Cenotaph. Cllrs were opposed to the idea of a chained wheelie bin at this location and instructed the Clerk to obtain the costing for a large galvanised bin.

The Clerk's report also raised the recent incidents of flytipping at the Old Burial Ground.

RESOLVED the Clerk will write to the residents bordering the Old Burial Ground to remind all that the Burial Ground is an area which is to be respected and the tipping of rubbish or the planting of any trees in the area is prohibited. If it is established that this is being undertaken and the culprit can be identified, that person will be recharged any costs incurred by the Parish Council in remedying the problem.

The Clerk had received a suggestion that a temporary flagpole is erected in the Market Place. The advantages and disadvantages were discussed, together with possible risks from any anti social behaviour.

RESOLVED to purchase a 9m flagpole and hand sewn Union Flag as per the quotation provided. The decision was made subject to reasonable measures being taken to ensure that the flagpole cannot be removed from its position.

## **1178. Reports from representatives on outside organisations**

Senior Citizens Centre – The Centre has been decorated internally, the external redecoration is still awaited.

Infant School Governors – Discussions are to be held with DCC about the impact upon the school when additional houses are built.

Safer Neighbourhood – The next meeting will be held on 14<sup>th</sup> July; Cllr Smith will attend and lobby for a greater visual police presence in the village.

Festival – Cllr Carroll reported that there was a successful open exhibition last weekend, which raised £4000.

Sporting Partnership (MSP) – Cllr Jackson reported that a public meeting was held on 24<sup>th</sup> May about tennis and netball provision at the new facilities. The appeal for funding raised £27,095. The MSP has now obtained charitable status.

The old pavilion has suffered from some vandalism and anti social behaviour. It was agreed to replace a cracked window as the MSP had offered to fund the replacement.

Melbourne Assembly Rooms (MARS) – The organisation has received information about grant funding. The manager's office is to be relocated and the AGM is set to take place at the end of September.

Donington Park – No meeting has taken place.

Gray, Green & Adcock Charity – No meeting has taken place.

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## 1179. Parish Council assets

### a) Public Toilets

A planning application has been received relating to the erection of a house and new public toilets, this application was considered.

RESOLVED to support, in principle, the application but a site meeting is needed to determine the boundary line as any encroachment onto the Parish Council land is undesired. Of the two options for the layout of the public toilets, Option A was preferred, but a further detailed specification plan is requested.

8:50pm Cllr Chilton left the meeting.

### b) Chapels

The architect has been to measure the Chapel and drawings are awaited.

### c) Lothian Gardens

The RoSPA report on the play equipment at Lothian Gardens has been received and circulated to Cllrs on the Facilities Committee. The report will be discussed at the next Facilities Committee meeting.

## 1180. Correspondence

1. DALC – Various Circulars
2. Ms J Robinson – request to install a bench at the Cemetery  
*Replied advising of the shortage of space and request cannot be accommodated at the present time. The matter of benches will be considered at the next Burial Committee.*
3. DCC – Derbyshire and Derby Minerals Local Plan – end date for comments 12<sup>th</sup> June 2016
4. Fisher German – Suggestion to hold a meeting regarding possible land for the expansion of the Cemetery
5. SDDC – Weekly crime reports
6. Severn Trent Water – providing information about the communication undertaken relating to the water incident on 11.03.16, and confirming that an examination as to how to communicate with the public is being undertaken.
7. SDDC – Cycle Plan update
8. SDDC – ASB Tools & Powers Update presentation slides
9. Ms Starkie – complaint about an overgrown public footpath between the cemetery and Kings Newton  
*Clerk's action: hedging was beginning to encroach onto the path. A very light tidy up has been undertaken to keep the path clear, but having regard to nesting birds and the Wildlife Act. The Footpaths Group has undertaken some work on the public footpath between the Cemetery and Kings Newton. The requests for hedges to be cut will be discussed at the Highways Committee meeting.*
10. SDDC – Weekly crime update 9<sup>th</sup> – 15<sup>th</sup> May 2016
11. Fisher German – An email to thank the Parish Council for considering the proposal made regarding land at jawbone Lane
12. Police Crime Commissioner – offer to attend, where possible, events to celebrate the Queen's 90<sup>th</sup> birthday.
13. SDDC – Women's Cycle Race
14. DCC – Advising that the repairs to the pavement at Quick Close has been repaired.
15. Police Crime Commissioner – Willing to attend functions to mark the Queen's birthday.
16. SDDC – Weekly crime updates 16<sup>th</sup> May – 23<sup>rd</sup> May 2016

All correspondence was noted

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## **1181. Finance**

a) RESOLVED the accounts for payment were approved and payments were authorised.  
Appendix 1.

b) Receipts - receipts of £2510 burial fees were received in the month of May 2016, the minor maintenance refund from 2015/16 of £430 and gross interest of £5.85.

c) Risk assessments -There will need to include a section relating to the flagpole.

## **1182. Consideration of Planning Applications**

### Planning applications

9 2016 0342 – the replacement of a front door at 76 Castle Street, Melbourne  
NO OBJECTIONS

9 2016 0238 – the variation of condition 14 attached to planning application 9/2013/0458 to use the flood lights later than 9/;30pm for special occasions of up to four times a year at the Recreation Ground, Cockshut Lane, Melbourne  
NO OBJECTIONS

9 2016 0295 –The erection of an extension and garage at 31 Packhorse Road, Melbourne  
NO OBJECTIONS

9 2016 0416 – Prior notification for the erection of an agricultural storage building at Chantry Farm, Trent Lane, Kings Newton  
NO OBJECTIONS

9 2016 0263 – The retention of an advertising board on land opposite Slade House, Derby Road, Melbourne  
NO OBJECTIONS

9 2016 0370 – Listed building consent for conversion and extension to garage and inclusion of balcony (amended scheme to permission ref: 9/2012/0141) on land to the rear of 11-15 High street, Melbourne  
NO OBJECTIONS

9 2016 0369 – The conversion and extension of garage into domestic use and inclusion of balcony (amended scheme to permission ref: 9 2013 0140) on land to the rear of 11-15 High Street, Melbourne  
NO OBJECTIONS

9 2016 0414 – The conversion of the loft with front facing dormers and the insertion of other openings at 14 Earp Way, Melbourne  
NO OBJECTIONS

9 2016 0411 – Extension to existing touring caravan park at Dovesite Caravan Park, The Common, Melbourne  
NO OBJECTIONS

9 2016 0462 – The erection of a detached outbuilding at Surfs Up, The Common, Melbourne  
NO OBJECTIONS

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9 2016 0397 – Relevant demolition consent (retrospective) for partial demolition of the public house and restaurant at The Melbourne Arms, 92 Ashby Road, Melbourne  
NO OBJECTIONS

9 2016 0312 – The retention of an extension (not built in conformity with the previously approved scheme 9/2014/0910) and the part demolition of the boundary wall at 97 Jubilee Close, Melbourne  
NO OBJECTIONS

9 2016 0380 – The conversion of public house and restaurant into two dwellings and the erection of five dwellings on associated land at The Melbourne Arms, 92 Ashby Road, Melbourne  
NO OBJECTIONS

Cllr Parker declared a prejudicial interest in the following planning application and left the room.  
CW9/0416/9 – The erection of an on farm anaerobic digestion plant at Derby Hills Farm, for agricultural use.

NO OBJECTION

Cllr Parker returned to the meeting

9 2016 0484 - The variation of condition 2 attached to planning application 9 2014 1009 to vary the time of deliveries to 07:00 and 20:00 hours, Monday to Saturday at Sainsbury's Supermarket Ltd, Derby Road, Melbourne  
NO OBJECTIONS

9 2016 0480 – The alteration to the roof to facilitate a first floor at Southgates, Breach Lane, Melbourne  
NO OBJECTIONS

## Appeal

Outline application (all matters except for access to be reserved) for the residential development of up to 44 dwellings and detailed means of access on land at sk3825 9087 Jawbone Lane, Kings Newton

Appellant's Name: Investin Properties (Jersey) Ltd

Application Reference: 9/2014/1141

Planning Inspectorate Reference: APP/F1040/W/16/3147682

Appeal Starting Date: 20/04/2016

### **1183. Consultation for consideration**

There were no consultations for consideration.

### **1184. Items for information only – no action to be taken**

a) Advice on forthcoming meetings and training

SDDC area meeting and Safer Neighbourhood meeting – 14<sup>th</sup> July 2016 at Shardlow Village Hall.

b) Councillors reports for information purposes only

Comments were raised that a police presence at the Parish Council meetings would be appreciated. The Clerk will raise this at the meeting with the police on 8<sup>th</sup> June.

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The grass on the verges at the bottom of Cockshut Lane and at Newton Corner are high. The verges at the Washpit and at Lilypool have been mown early by SDDC and the daffodils have been cut down to early.

The Christmas Lights switch on will be held on 2<sup>nd</sup> December, the road closures will proceed as last year.

A resident has asked if local residents can attend the meeting with Persimmon Homes about the footpath. The Clerk advised that no Cllr had expressed an interest in attending the meeting and it was unlikely that future meetings will be held. It was noted that the Melbourne Footpaths Group did meet with Persimmon Homes. The outcome of that meeting is not known.

Some posts around the Cenotaph are worn and the box hedging looks unsightly in places. This will be considered by the Facilities Committee.

A request has been received seeking permission to hold a music event at Whistlewood Common in 2017. This is for SDDC and the board of Whistlewood Common to consider – it is not a Parish Council matter.

A brick wall at Victoria Street is leaning – this will be considered at the Highways Committee.

The grass around the bench on the Common is in need of trimming, the Clerk will arrange for this to be done.

There is a lack of bins around the Common area which can accommodate dog fouling. This is a popular walk and the matter will be referred to the Highways Committee.

In the carpark at the rear of the Lamb there remains a sign directing the public to overflow recycling bins at Budgens. This sign is out of date. The Clerk will advise SDDC.

## **1185. Date for the Parish Council and its Committee meetings 2016**

The next Parish Council meeting will be held on Tuesday 5<sup>th</sup> July 2016 at 7.30pm

The following Committees will meet on Monday 13<sup>th</sup> June 2016, all at the Melbourne Assembly Rooms

- Planning & Strategy Committee at 7.00pm
- Highways Committee at 7.30pm
- Facilities Committee at 8.00pm

**The Chair moved the following resolution - That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.**

No matters were raised.

There being no other business, the Chair closed the meeting at 9:24pm.

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## APPENDIX 1

Description

Chq No

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