

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)
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DATE: 31st May 2016

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the Ordinary meeting of Melbourne Parish Council which will be held on **Tuesday 7th June 2016 at 7.30pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

4. To grant any dispensations following declaration of interests
5. Public Speaking – Total of 15 Minutes
 - (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
6. To approve the minutes of the Annual Parish Council meeting held on 3rd May 2016
7. To approve the Minutes of the Ordinary Parish Council Meeting held on 3rd May 2016 (Copy attached)
8. Governance

Co-option of a Parish Councillor
9. To receive reports from the Committees and Working Parties

Burial Committee – 9th May 2016
Highways Committee – 9th May 2016
Facilities Committee – 9th May 2016
Planning & Strategy Committee – 9th May 2016
Telephone Kiosk Working Party
Neighbourhood Development Plan Working Party
10. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

11. Chairman's Announcements and Reports.
 - a) For the Chair of the Parish Council to report on any events attended or interaction with the press.

12. To receive the report of the Clerk (previously circulated)

13. Reports from representatives on outside organisations
 - Senior Citizens Centre
 - Infant School Governors
 - Safer Neighbourhood
 - Melbourne Festival
 - Sporting Partnership
 - Assembly Rooms
 - Donington Park Liaison Committee
 - Grays, Green & Adcock Charity
 - Severn Trent Water Liaison Group

14. Parish Council assets
 - a) Public Toilets
 - b) Chapels
 - c) Pavilion
 - d) Lothian Gardens play equipment

15. Correspondence
 1. DALC – Various Circulars
 2. Ms J Robinson – request to install a bench at the Cemetery
Replied advising of the shortage of space and request cannot be accommodated at the present time
 3. DCC – Derbyshire and Derby Minerals Local Plan – end date for comments 12th June 2016
 4. Fisher German – Suggestion to hold a meeting regarding possible land for the expansion of the Cemetery
 5. SDDC – Weekly crime reports
 6. Severn Trent Water – providing information about the communication undertaken relating to the water incident on 11.03.16, and confirming that an examination as to how to communicate with the public is being undertaken.
 7. SDDC – Cycle Plan update
 8. SDDC – ASB Tools & Powers Update presentation slides
 9. Ms Starkie – complaint about an overgrown public footpath between the cemetery and Kings Newton

Clerk's action: hedging was beginning to encroach onto the path. A very light tidy up has been undertaken to keep the path clear, but having regarding to nesting birds.

10. SDDC – Weekly crime update 9th – 15th May 2016
11. Fisher German – An email to thank the Parish Council for considering the proposal made regarding land at jawbone Lane
12. Polce Crime Commissioner – offer to attend, where possible, events to celebrate the Queen's 90th birthday.
13. SDDC – Women's Cycle Race
14. DCC – Advising that the repairs to the pavement at Quick Close has been repaired.
15. Police Crime Commissioner – Willing to attend functions to mark the Queen's birthday.
16. SDDC – Weekly crime updates 16th May – 23rd May 2016

16. Finance

- (a) Accounts for Payment – see Finance sheet
- (b) Receipts – See Finance sheet
- (c) To receive the actual against budget report for the period to 31st May 2016
- (d) Risk Assessment update

17. To consider Planning Applications and matters

a) Planning applications

9 2016 0342 – the replacement of a front door at 76 Castle Street, Melbourne
NO OBJECTIONS

9 2016 0238 – the variation of condition 14 attached to planning application
9/2013/0458 to use the flood lights later than 9/;30pm for special occasions of up to
four times a year at the Recreation Ground, Cockshut Lane, Melbourne
NO OBJECTIONS

9 2016 0295 –The erection of an extension and garage at 31 Packhorse Road,
Melbourne
NO OBJECTIONS

9 2016 0416 – Prior notification for the erection of an agricultural storage building
at Chantry Farm, Trent Lane, Kings Newton
NO OBJECTIONS

9 2016 0263 – The retention of an advertsing board on land opposite Slade House,
Derby Road, Melbourne
NO OBJECTIONS

9 2016 0370 – Listed building consent for conversion and extension to garage and inclusion of balcony (amended scheme to permission ref: 9/2012/0141) on land to the rear of 11-15 High street, Melbourne
NO OBJECTIONS

9 2016 0369 – The conversion and extension to garage into domestic use and inclusion of balcony (amended scheme to permission ref: 9 2013 0140) on land to the rear of 11-15 High Street, Melbourne
NO OBJECTIONS

9 2016 0414 – The conversion of the loft with front facing dormers and the insertion of other openings at 14 Earp Way, Melbourne
NO OBJECTIONS

9 2016 0411 – Extension to existing touring caravan park at Doesite Caravan Park, The Common, Melbourne
NO OBJECTIONS

9 2016 0462 – The erection of a detached outbuilding at Surfs Up, The Common, Melbourne
NO OBJECTIONS

9 2016 0397 – Relevant demolition consent (retrospective) for partial demolition of the public house and restaurant at The Melbourne Arms, 92 Ashby Road, Melbourne
Concerns

9 2016 0312 – The retention of an extension (not built in conformity with the previously approved scheme 9/2014/0910) and the part demolition of the boundary wall at 97 Jubilee Close, Melbourne
NO OBJECTIONS

9 2016 0380 – The conversion of public house and restaurant into two dwellings and the erection of five dwellings on associated land at The Melbourne Arms, 92 Ashby Road, Melbourne
Concerns

CW9/0416/9 – The erection of an on farm anaerobic digestion plant at Derby Hills Farm, for agricultural use.

9 2016 0484 - The variation of condition 2 attached to planning application 9 2014 1009 to vary the time of deliveries to 07:00 and 20:00 hours, Monday to Saturday at Sainsbury's Supermarket Ltd, Derby Road, Melbourne
NO OBJECTIONS

9 2016 0480 – The alteration to the roof to facilitate a first floor at Southgates, Breach Lane, Melbourne
NO OBJECTIONS

Appeal

Outline application (all matters except for access to be reserved) for the residential development of up to 44 dwellings and detailed means of access on land at sk3825 9087 Jawbone Lane, Kings Newton

Appellant's Name: Investin Properties (Jersey) Ltd

Application Reference: 9/2014/1141

Planning Inspectorate Reference: APP/F1040/W/16/3147682

Appeal Starting Date: 20/04/2016

18. Consultations for consideration

None received

19. Items for information only – no action to be taken

a) Advice on forthcoming meetings and training

* Safer Neighbourhood & Area meeting – 14th July 2016 at Shardlow

* Meeting with MARS, the Surgery and the Police regarding anti social behaviour in Melbourne – 8th June 2016

b) Councillors reports for information purposes only

20. Date for the Parish Council and its Committee meetings 2016

Burial

Facilities

Highways

Finance

Strategy

21. To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

a) Staffing Update

Governance Note:

Standing Orders 3w; allocates 2 hours for the meeting; any extension of time will require the Parish Council to agree to suspend Standing Order 3w.