

Melbourne Parish Council



Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ

Burial Committee Minutes

Minutes of a meeting of the Burial Committee held at 7:00pm on Monday 27th June 2016 at the Melbourne Assembly Rooms, High Street, Melbourne

Present – Cllrs Carpenter (Chairman), Sharp, Summerlin, Dunnicliff (from 7:03pm), Gates
In attendance – Mrs J Storer (Clerk),

As a quorum was present, the meeting took place.

348. Apologies: were received and accepted from Cllr Hicklin.
349. Minutes of the previous meeting held on 9th May 2016 were approved and signed by the Chairman as a true record.
350. Cllr Carpenter has drawn up a design of a new wall and the Clerk is awaiting a quotation for its construction. In the interim, both sides of the wall at the Old Garden of Remembrance will be used. **(Action: Clerk)**.
Min 347) The issue of the placing of any non resident memorials will be to defer any decision until the demand for plaques can be established and calculated.
351. Cllr Carpenter is working on the display for the internal walls in the Chapel. **(Action: Cllr Carpenter)**.
352. Cllr Hicklin and the Clerk agreed on a new noticeboard, this will be erected at the same time as the work on the office is undertaken. The suggestion made at a previous committee meeting, to generate some additional income via the leasing of bird boxes, will be explored further at the next committee meeting. **(Action: Cllr Hicklin and Clerk)**.
353. At the Parish Council meeting held 5th May 2016, concerns were raised about the condition of a footpath at the Cemetery and following an inspection the area is safe, and the reason for the area becoming muddy is due to the number of people who gather at a particular grave which churns up the area. Following recent heavy rain, the bottom section of the cemetery suffered from some flooding with the result that a few of the new graves sunk by approximately 1 foot. The Sexton has infilled these plots and made good.
354. Artificial flowers and Christmas wreaths
A notice has been placed in the Cemetery reminding people to remove the faded artificial flowers and wreaths, as the deadline has passed for these items to be removed; the Sexton is undertaking to remove any items still in situ and will keep them in safe storage for one month.
355. The plans for the new office were previously circulated and were discussed.
RESOLVED: the Clerk will ask the architect to redraw the plans to ensure a larger office space and to allow for the storage area to be kept separate from the office and public areas. **(Action: Clerk)**
356. Memorials – The Clerk gave a verbal report on memorials and the necessity for their testing. A written report will subsequently be circulated to Committee members. Following discussions it was agreed that testing needs to take place; the report and proposed associated policy on testing and repairs of memorials will be considered at the next Committee meeting. **(Action: Clerk)**

There being no further business, the Chairman closed the meeting at 7:40pm.