

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Minutes of the Finance Committee Meeting held at 8:50pm on Monday 11th July 2016 at the Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne

- 1. Councillors Present:** Cllr Sharp (Chair), Earp, Collyer, Jackson, Smith, Carroll.
In Attendance: Mrs J Storer (Clerk).
- 2. Apologies:** apologies were received and accepted from Cllr Hicklin
- 3. To approve the minutes of the Finance Committee meeting held 11th April 2016.**
RESOLVED to approve the minutes of the Finance Committee meeting held 11.04.16.
- 4. Staff Pay Award**
The Clerk provided the log of hours worked as per Min 4, 11th April 2016. This log showed that the Clerk has worked an additional 29 hours over the 13 week period.
RESOLVED to pay the Clerk for the additional 29 hours and to monitor the hours worked for a further 13 weeks.
- 5. Staffing**
The Clerk explained the situation relating to a member of staff on long term sick leave. The report was accepted and no action is to be taken.
- 6. To set the date of the next Finance Committee meeting**
No date was set for the next meeting; a meeting will be convened as required.

There being no further business, the Chair closed the meeting at 9:07pm.