

Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Highway Committee

Minutes of a meeting of the Highways Committee held at 7:30pm on Monday 17th October 2016 at the Melbourne Assembly Rooms, High Street, Melbourne.

Present – Cllrs Smith (Chair), Sharp, Carroll, Parker, Summerlin, Hicklin
In attendance: Mrs J Storer (Clerk), Cllr Dunnicliff, Cllr Gates (from 7 :50pm)

649. Apologies: no apologies were received.
650. No declaration of interests were received.
651. Minutes of the previous Highways Committee meeting held 12th September 2016 were signed by the Chairman as a true record.

Outstanding Actions – Derbyshire County Council

652. DCC has replied in an email dated 6th October 2016, that the Highways Inspector has inspected the blue bricks in the centre of Melbourne and no action defects were noted.
The Committee disputed this report, and examples were provided of very recent slips and trips which have occurred on the blue bricks. People who have tripped will be invited to write to the Parish Council informing of the accidents, these reports will be collated and sent to DCC, and seek a reply and justification for the view that no action was needed.
653. The Clerk will pursue the removal of the disabled parking spaces raised at the Full Council meeting on 3rd May 2016. **(Action: Clerk).**

Outstanding Actions – South Derbyshire District Council

654. The hedge and tree which has obscured a street light near Jubilee Close, have both been levelled, it is unclear who has carried out these actions, but the work was welcomed by the Committee.

Other matters

655. CCTV System – Cllr Hicklin has attended the training. The concerns raised about the effectiveness of the CCTV raised at the October Parish Council meeting were discussed. The Clerk will obtain a price to separate the lighting at the bus shelter within the Market Place.
Following Cllr Carpenter's resignation, another person is required to assist in the viewing of the CCTV system.
RESOLVED Cllr Summerlin will be the new person to assist Cllr Hicklin. Cllr Hicklin will train Cllr Summerlin on the operation of the CCTV system.
During the CCTV training session, the contractor informed that new regulations are coming into force and following investigations made by the Clerk, it is probable that the Parish Council will be required to comply but further information is awaited.
656. The lights on the steps between the car park and surgery remain out of action. SDDC has replied stating that it is not within their area of responsibility, but is for

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the surgery to remedy. The Clerk will contract the Practice Manager requesting that the lights are repaired. **(Action: Clerk)**.

657. The Clerk and Cllr Hicklin met with the Sainsbury store manager and agreement was reached upon the location of the noticeboard and any works which may be required. **(Action: Clerk and Cllr Hicklin)**.
658. Footpath in the Cemetery – The condition of this footpath has been monitored over the summer and no issues are reported.
659. Bins at the reservoir, particularly near the sailing club are overflowing and the Clerk will inform STW. The Clerk will also advise STW that some reports have been received of sightings of a rat. It was noted that this is a private path with permissive rights. **(Action: Clerk)**

7:50 Cllr Gates arrived.

660. Grass cutting was raised at the latest Area Meeting, when it was reported that the majority of the district is experiencing problems with the quality, quantity and timing of the cuts. This matter will be considered and reviewed by SDDC. Cllr Earp will continue to raise this matter at Area Meetings. **(Action: Cllr Earp)**
661. The wall along a twitchel between George Street and Cockshut Lane was leaning. DCC has confirmed that the matter has been raised with the landowner and action will be taken by the landowner.
662. A letter has been sent to the landowner who is responsible for the condition of the public footpath at the rear of the cemetery. No reply has been received. The will be monitored.
663. A second bollard at the Kings Newton Cross is loose. The bollard is in position but has not been repaired. DCC has replied that the matter has been passed to the inspector and in an email of 6th October 2016, confirmation has been provided that an order has been raised for the bollard to be repaired/reinstated.
664. The hedge at Orchard Close has not been cut. These properties are the responsibility of SDDC and the tenants were advised to contact SDDC as the landlord. The Clerk reported the height of the hedge to Steve Shepherd (SDDC) who in turn has reported the matter to the Housing Dept. The Clerk will follow the matter up with SDDC Housing Dept as it was reported that the trees are causing damage to the houses and guttering **(Action: Clerk)**.
665. The bus stop sign at The Lilypool has been snapped off and not yet replaced or repaired.
666. A crossing sign near to Thomas Cook Gardens is very faded and should either be removed or replaced. The Clerk reported the matter to DCC and the job is on a list to be undertaken.

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667. Bin at Cenotaph – the cost of installing a new bin is £340 + VAT, with an annual cost to empty the bin being £229 + VAT. The bin has been ordered.
668. North Street nameplate – this is in need of a clean as do all the street nameplates within the parish. SDDC will be asked to clean the signs **(Action: the Clerk)**
669. Recycling bins – brambles are encroaching the drinks carton recycling bin in the car park. It is unclear if the work has been carried out.
Cllr Carroll raised that the condition of the shrubberies in the car park at the rear of The Lamb are poorly maintained and SDDC is to be asked to clear these shrubbery beds **(Action: Clerk)**.
670. Hope Street – the speed sign has disappeared. The Clerk will report to DCC as the sign has not been replaced. **(Action: Clerk)**
671. The Clerk and Cllr Chilton have made a request to DCC for the installation of double yellow lines on either side of the Sports Ground entrance. A response is awaited.
672. Parking on land at Beech Avenue – The no parking sign has been order and requires erecting. **(Action: Clerk)**
673. Hanging baskets contract was discussed and this year's display was considered to be unimpressive.
RESOLVED to make enquiries for prices and contractors for 2017.
Some members raised concerns about possible vandalism and damage to the displays if the scheme is extended.
RESOLVED not to extend the scheme, but to ensure the current display is correct before any extension of the scheme is considered.
674. Cllr Smith raised an email complaining about the potholes in South Street, This has been reported to DCC and Cllr Chilton. The Clerk reported that the repairs have been carried out.
675. Cllr Summerlin raised the problems generated by vehicles parking at the front of Sainsburys. It is becoming a significant problem which neither the council nor Sainsbury's have been able to resolve.
676. The bin outside the chip shop has been damaged and it is unclear as to whether a proper repair of the pavement is to be undertaken. This will be monitored.
677. A report of Japanese knotweed was received at the Castle Lane end of the Turnbarrel. RESOLVED Ian Stone will be asked to remove it. **(Action: Clerk)**.

There being no further matters, the Chairman closed the meeting at 8:18pm