

Melbourne Parish Council



Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ

Burial Committee Minutes

Minutes of a meeting of the Burial Committee held at 6:30pm on Monday 17th October 2016 at the Melbourne Assembly Rooms, High Street, Melbourne

Present – Cllrs Hicklin (Chairman), Sharp, Summerlin, Usher, Dunnicliff (from 6:50pm)
In attendance – Mrs J Storer (Clerk)

As a quorum was present, the meeting took place.

368. Apologies: were received and accepted from Cllr Gates.
369. Minutes of the previous meeting held on 15th August 2016 were approved and signed by the Chairman as a true record.
370. The resolution at the August committee meeting to use both sides of the existing memorial wall was accepted and the Sexton will be instructed to clean the existing memorial wall in order that it can be used. **(Action: Clerk)**
371. Following the resignation of Mr Carpenter, the display for the internal walls will be put on hold and undertaken as a project in itself after the office refurbishment has been completed
372. Sainsbury are content to have the noticeboard relocated to outside of their premises.
373. The proposal to generate some additional income via the leasing of bird boxes was explained.
RESOLVED to proceed with the proposal. **(Action: Clerk)**
374. Memorial testing – This was discussed at the Parish Council meeting in October 2016 and a decision made not to under the memorial testing.
375. Planting for the Remembrance Garden
Roses have been ordered for delivery and planting in November. The Council has since been offered by the War Graves Commission, their surplus roses bushes free of charge. This offer has been accepted and these additional roses will be planted along the interior of the cemetery wall.
376. Old Burial Ground
Bulbs have been planted and the area tidied by Community Payback Teams. The Civic Society has approached the Clerk relating to the Council's plan to develop a wildflower area in the Old Burial Ground, with an offer to plant and fund the wildflower section.
RESOLVED to accept the offer this will improve the area and is part of the plan for the Old Burial Ground.
377. Election of Chair and Vice Chair
Cllr Hicklin has stepped down as Chair of the Committee for personal reasons and with the resignation of Cllr Carpenter, nominations for a Chair and Vice Chair are sought.
RESOLVED as there were no volunteers for the position of Chair, Cllr Hicklin will continue in post. This was accepted.
RESOLVED: Cllr Summerlin was elected as the Vice Chair.

6:50pm Cllr Dunnicliff arrived.
378. Consideration of an appeal again a refusal of interment
The letter of appeal was brought and considered.

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RESOLVED: the appeal was refused.

7:00pm Cllr Summerlin left the meeting during the discussion about the quotes for the creation of the office in the chapel.

The Clerk will provide Cllr Dunnicliff with the specification provided to the contractors and he will compare the submitted quotes. **(Action: Clerk and Cllr Dunnicliff)**. In addition, there is a need to clarify what type of contract will be used and retention figures are required; all of which are to be undertaken by a project manager. Cllr Dunnicliff will recommend a project manager to review all information. **(Action: Cllr Dunnicliff)**. The Clerk will make further enquiries relating to grant funding applications and who other Councils have used **(Action: Clerk)**.

7:17pm Cllr Summerlin returned to the meeting.

379. The Committee noted that the planning application for houses at the rear of the Cemetery is now to be considered at an appeal hearing. The Clerk was instructed to make representations for land to be provided for a burial ground extension **(Action: Clerk)**.

There being no further business, the Chairman closed the meeting at 7:25pm.