

# Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



## **Minutes of the Meeting of the Melbourne Parish Council held at 7:00pm Tuesday 2<sup>nd</sup> December 2014 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street ,Melbourne**

**804. Councillors Present:** Cllr Earp (Chair), Butler, Carpenter, Carroll, Hicklin, Parker, Jackson, Minifie (from 7.30pm), Sharp, Stockill, Smith, Willmore (from 7.36pm)

In Attendance: Mrs J Storer (Clerk from 7.15pm). Cllr Harrison, Cllr Mrs Chilton (to 9.07pm), 1 member of the press, 1 member of the public. PCSO Guest between 7.45pm and 8.20pm.

**805. Apologies:** Apologies were received and accepted from Cllr Collyer, Howard, Hudson.

**806. Declaration of Interests:** No interests were declared.

### **807. Public Participation**

A resident complained about the condition of the benches in the Thomas Cook Gardens. It was agreed that costings and repairs need to be ascertained and to assist with this Cllr Stockill will take some photographs.

The same resident reported that SDDC had advised him that it was unable to gain information about the location of the BT Cabinets due to the IT system. A discussion took place about whether it was feasible to again seek the information as BT could legally install the cabinets anywhere they decided.

The Clerk was requested to contact SDDC again to see if further information could be obtained.

The Civic Society litter pick was held on 22<sup>nd</sup> November 2014 and Mr B Thomas expressed the shock of the Society as to the amount of litter on the outskirts of the village, particularly along Cockshut Lane, Station Road itself and Main Street, Kings Newton between Station Road and the Cross. He expressed a desire to see SDDC being more proactive about keeping Melbourne clean. It was advised that the Clean Team can be utilised to clear the area.

7.30pm Cllr Minifie arrived.

### **808. County Councillor report**

Cllr Chilton informed that there is a consultation out about public transport; forms are available from the library or on line. The closing dates for comments is 14<sup>th</sup> December. Discussions have taken place at DCC about a sublevel piece of equipment for Swarkestone Bridge and when further information is known, a report will be given to the Parish Council.

DCC has agreed to the forming of a Development Committee for Elvaston Castle; they are now seeking a Chair and Board members.

Money is being made available for pothole repairs and verbally Cllr Chilton has been advised that the majority of the funding will be spent in the south of Derbyshire.

### **809. District Councillors report**

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Cllr Harrison reported that the Local Development Plan public examination started on 24<sup>th</sup> November.

7.36pm Cllr Willmore arrived.

An outline of the examination process was explained and SDDC believes that the process is going well. The detailed findings are not due until Spring 2015 with a final decision to be made in the summer of 2015.

Discussions with ST have taken place but compensation will not be paid as ST has constructed the sewers in excess of their statutory requirements. ST is considering undertaking a modelling of the village to assess what information it can use to avoid a repetition of the summer flooding.

A community capital fund is being proposed at the SDDC meeting on 4<sup>th</sup> December. The idea is that any group can submit a bid for capital funding, although the level of funding is not yet known.

Cllr Harrison offered his assistance to resolve any of the highways matters pertaining to SDDC.

## **The Chair suspended Standing Orders to allow Richard Camwell (DCC) To address the meeting about flooding matters**

The roles and responsibilities of ST and DCC regarding flooding were explained. Mr Camwell explained that the pumping station at Sweet Leys is unadopted and remains the responsibility of the developer.

ST will carry out a CCTV survey of the system and carry out predictive modelling and locate the points of risk to produce a business plan which can be used to upgrade the sewer systems.

The actions of both ST and DCC were explained but all residents were urged to report incidents of flooding to ST via their hotline; photographic evidence is also useful.

**The Chair thanked DCC and returned to Standing Orders.**

## **810. Police Report**

PCSO Guest urged residents to be particularly vigilant and to secure their property at this time of year. An incident occurred on Station Road on 28<sup>th</sup> November where police attendance was required. The details of the incident were explained; adding that the incident was alcohol fuelled and involved young people from Melbourne.

There were no matters raised for the police.

8.20pm PCSO Guest left the meeting.

## **811. To confirm the Minutes of the meeting held 4<sup>th</sup> November 2014.**

The Minutes of the meeting held 4<sup>th</sup> November 2014 as previously circulated, were approved as a correct record and signed by the Chair.

## **812. Dr Freeman Award 2015**

The Clerk reminded the meeting that nominations are required by the end of December. All nominations are to be sent to the Clerk.

## **813. To receive reports from Committees and working Parties**

### Highways Committee

The minutes of the last Highways Committee were circulated prior to the meeting.

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Cllr Smith (Chair of the Highways Committee) advised that some outstanding actions are now being carried out by DCC.

## Facilities Committee

Cllr Jackson (Chairman of the Facilities Committee) reported that the state of the netting at the Lothian Gardens are in a poor condition and requested that Cllrs visit the site and ascertain what works are required.

## Burial Committee

All the information relating to the location of a grave has been gathered and a meeting will be arranged with the parishioner soon.

Cllr Hicklin (Chair of the Burial Committee) informed the meeting that she and the Sexton were unable to undertake an audit of available plots due to the practical difficulties of the existing plots. She requested the assistance of a professional. Following discussions about the obligations upon the Parish Council to find alternative locations, the Clerk was requested to ascertain and clarify what the Parish Council's obligations are to find a new site, once Packhorse Road is full.

## Finance Committee

The Finance Committee met on 1<sup>st</sup> December and considered the 2015/16 budget in detail. There are still areas awaiting further information and decisions and once this is available, the budget can be finalised.

## Telephone Kiosk Working Party

Cllr Earp reported that there has been no meeting but the information received from DCC is that a number of licences are required to carry out the relocation.

AGREED to get quotes for the work to make good the area.

## Christmas Event

Cllr Willmore explained that plans are in place and he provided a timetable of the event.

## Neighbourhood Development Plan

Cllr Carroll reported on the latest meeting, held on 20<sup>th</sup> November. Another representative from the Parish Council is required on the Working Party.

AGREED: Cllr Earp will be on the Working Party.

### **814. To determine if any matters are to be taken with the Public excluded**

The Clerk requested that there are some quotations to consider about various tree works.

RESOLVED to take this matter in the exempt section as it is commercially sensitive.

### **815. Chair's Announcements**

The Chair reported that she has attended the Remembrance Service which went well on the whole. Thanks were extended to the British Legion for their organisation of the event.

### **816. To receive the Clerk's Report**

The Clerk's report as previously circulated was accepted. There were no comments made on the report.

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## 817. Reports from representatives on outside organisations

Senior Citizens Centre – Cllr Sharp reported that there has been no meeting.

Infant School Governors – Cllr Smith reported that the Christmas concert is to be held in early December. Letters have been received about the proposed developments and their possible effects upon the school.

Safer Neighbourhood – The next meeting will be held on 4<sup>th</sup> February 2015.

Education for Melbourne – Cllr Minifie reported on the announcement that the Head of Chellaston School is to retire and that there is a hope to establish the same good relationship with his successor.

Festival – Cllr Carroll reported that the annual Art Sale was successful but sales were down on previous years. Thanks were extended to all who made the event a success and any ideas for next year's Festival were requested.

Sporting Partnership – The Clerk provided an update regarding the lease with SDDC and MSP; clarification is still awaited from SDDC on the points raised by the solicitor.

Athenaeum – There was no report.

Assembly Rooms - Cllr Carpenter reported that there are improvements taking place within the building, together with routine maintenance being carried out.

Donington Park Liaison Committee – Cllr Parker provided a report on the last meeting held on 19<sup>th</sup> November. Details of the events to be held in 2015 will be provided at future meetings.

## 818. Correspondence

1. DALC – Various Circulars
2. SDDC – LDF: Sustainability Appraisal Scoping Report – comments by 22.12.14
3. Melbourne Sporting Partnership – Minutes of the meeting held 3<sup>rd</sup> November 2014  
*The Parish Council is requested to provide comments on the concerns raised by the MSP solicitor.*
4. Sainsbury – Invite to “House Warming” on 4<sup>th</sup> December 2014
5. Rural Action Derbyshire – Invite to AGM 12<sup>th</sup> December 2014
6. DCC – Highways Dept – feedback on some of the reported highway matters
7. National Trust – Invite to Christmas Party on 11<sup>th</sup> December 2014
8. Probation Service – Offer of Community Payback to assist with snow clearance this winter

9.07pm Cllr Chilton left the meeting.

## 819. Finance

a) RESOLVED the accounts for payment as per attached sheet were approved and payments were authorised.

b) Risk assessments

There were no amendments to the risk assessment.

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c) To consider the 2015/16 budget

As explained earlier in the meeting, there are still some items of expenditure required to be identified and as these items could have a significant effect upon the budget; the matter was deferred.

d) To agree the lease for the MSP

RESOLVED unanimously for the lease to be granted to SDDC who can then pass it onto the MSP.

## **820. Consideration of Planning Applications**

9 2014 0850 - listed building consent for works to the existing public house to create one dwelling including extensions, alterations and partial demolition (resubmission of application ref: 9/2014/0485) ye Olde Packhorse Inn, Packhorse Road, Melbourne Derby

NO OBJECTIONS

9 2014 0838 - change of use of existing public house to one dwelling including extensions, alterations and partial demolition, along with the formation of private amenity space and the erection of garaging with associated parking and turning areas (resubmission of application ref: 9/2014/0478) ye Olde Packhorse Inn, Packhorse Road, Melbourne NO OBJECTIONS

9 2014 0961 - extension to and reconfiguration of existing visitor centre to create cafe and exhibition space at information centre Staunton Harold reservoir Calke Road, Melbourne, Derby

NO OBJECTIONS

9 2014 1009 - the variation of condition 17 of planning permission 9/0695/0175f to vary opening and delivery hours between 07:00 and 23:00 monday to saturday and bank holidays and between the hours of 09:00 and 18:00 on sundays at Budgens Stores Ltd Derby Road, Melbourne, Derby

OBJECTION to extended opening hours – noise levels will be increased above current levels according to their own noise survey. What may be negligible to Sainsbury's may not be the same for near neighbours. Increased traffic will create it's own noise and nuisance as will delivery lorry's between 10-11pm.

9 2014 1013 - outline application (all matters except for access to be reserved) for the residential development and reconfiguration of existing allotments on land north of Blackwell Lane Melbourne Derby

OBJECTION – low lying area may be susceptible to flooding as near Carr Brook and until the sewer problem has been sorted then no permission should be granted. Poor access on a narrow country lane where the speed limit is 40mph. The objections given for the Woodlands still apply. Notwithstanding the concerns relating to the pace of planned development in the village and the fact that the infrastructure is not able to cope with it, building on this land would also risk exacerbating the problems recently experienced in the Sweet Leys estate further downstream. This is also located in the conservation area and is the only approach to Melbourne which remains unspoilt by significant development. Concerns surround the unsuitability of all the access roads to this site for construction traffic, any future residents of this development would have no option but to go through the centre of Melbourne or along other roads which have narrow

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and potentially dangerous points in order to access the supermarket, shops, schools and major road routes and this would have a seriously detrimental effect on the village.

9 2014 1024 - the variation of condition 2 and the removal of condition 11 of planning permission 9/2012/0417 for the removal of wall at 8-10 High Street Melbourne Derby  
NO OBJECTIONS

9 2014 1059 - the felling and pruning of trees in rear garden at 60 Ashby Road  
Melbourne Derby  
NO OBJECTIONS

9 2014 1030 - the variation of condition 2 of planning permission 9/2014/0544 to show the proposed two car car-port at 78 Ashby Road Melbourne Derby  
NO OBJECTIONS

9 2014 1069 - the felling of an oak tree and an ash tree at the Dower House Church Square Melbourne Derby  
NO OBJECTIONS

9 2014 1063 - pruning and felling of trees at the Grange, Packhorse Road, Melbourne Derby  
NO OBJECTIONS

9 2014 1083 - the pruning of trees at huntingdon house 72 Penn Lane Melbourne Derby  
NO OBJECTIONS

9 2014 1062 - replacement front door at 44 Derby Road Melbourne Derby  
NO OBJECTIONS

9 2014 1043 - the replacement of windows at the white horse 59 Blanchcroft Melbourne Derby  
NO OBJECTIONS

9 2014 1120 - prior approval of proposed change of use of agricultural building to a dwellinghouse (use class c3) and for associated operational development at Broadstone Farm Broadstone Lane, Ticknall, Derby  
NO OBJECTIONS

## **821. Quality Parish Council Status**

The update of about Quality Status was contained within the Clerk's Report. As DALC could provide no details about the cost, the Parish Council AGREED to await further information before making a decision as to whether to continue with the status.

## **822. To adopt the amended Standing Orders**

The Clerk's report (previously circulated) explained that the current Standing Orders conflicted with the adoption of the Recording Protocol and therefore Standing Order 31 needed to be amended to avoid any conflict.  
RESOLVED to adopt the suggested amendment.

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## **823. To receive an update on the Public Toilets**

No information was available. The matter was deferred to the next meeting.

## **824. To consider whether to use Social Media**

This was covered in the Clerk's Report (Previously circulated).

RESOLVED unanimously not to participate in any form of social media at this present time.

## **825. Consultations**

### **1. DCC – Passenger Bus Services**

All present were urged to consider the consultation and to make representations.

## **826. For information only**

Cllr Willmore made enquiries as to whether the Parish Council received notification as to the decision made on a planning application. It was explained that SDD no longer advise Parish Councils about the outcome of a planning application; but the decision can be viewed on line.

Cllr Minifie reported that orchard trees are being planted at Whistlewood Common.

Cllr Smith described a recent confrontation between a bus driver and a driver of a car.

Cllr Jackson reported that another bollard at the Kings Newton Cross has been knocked off. Cllr Chilton has requested for an assessment to be carried out about the retention and replacement of the bollards.

Cllr Hicklin raised that there had been a lack of hymn sheets at the Remembrance Service. The reason was explained and has been raised with the relevant body.

Cllr Willmore enquired if the poplar trees at Cockshut Lane Recreation Ground are to remain; these are the trees planted to remember the fallen of WW1. Cllr Jackson stated that the trees are to remain.

## **827. Date of the next Parish Council meeting**

The next full Parish Council meeting will be held on Tuesday 6<sup>th</sup> January 2015 at 7.30pm in the Assembly Rooms, Melbourne.

The Committee meetings are as follows

Facilities	5 <sup>th</sup> December	10.00am	Lothian Gardens
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There being no other business, the Chair closed the meeting at 9.33pm and wished everyone a Merry Christmas, before moving to the exempt section of the meeting.

## **EXEMPT SECTION**

The Clerk explained that there was routine tree work to be carried out at the Old Burial Ground and at the Packhorse Road Cemetery. Quotes had been requested, but only one contractor had submitted a quote. The quotes were discussed and accepted.

There being no further business, the Chair closed the meeting at 9.42pm.