

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)
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DATE: 25th November 2014

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council which will be held on **Tuesday 2nd December 2014 at 7.00pm** in The Lounge, Melbourne Assembly Rooms, Melbourne.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

7.00pm

Presentation by DCC on Flood prevention and flooding in Melbourne

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (d) of Public Speaking.
- 4 To grant any dispensations following declaration of interests
5. Public Speaking – Total of 15 Minutes
- (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
6. To approve the Minutes of the Meeting held on 4th November 2014 (Copy attached)
7. Dr Freeman Award 2015
8. To receive reports from the Committees and Working Parties
- Highways Committee
 - Facilities Committee
 - Burial Committee
 - Finance Committee
 - Telephone Kiosk Working Party
 - Christmas Event Working Party
 - Neighbourhood Development Plan Working Party
9. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

10. Chairman’s Announcements and Reports.
 - 10.1 For the Chair of the Parish Council to present any reports and/or amendments
 - 10.2 For the Chair of the Parish Council to report on matters discussed during the public participation section as appropriate
11. Report of the Clerk (previously circulated)
12. Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Athenaeum	Cllr Butler
Assembly Rooms	Cllr Howard and Cllr Carpenter
Donington Park Liaison Committee	Cllr Parker
13. Correspondence
 1. DALC – Various Circulars
 2. SDDC – LDF: Sustainability Appraisal Scoping Report – comments by 22.12.14
 3. Melbourne Sporting Partnership – Minutes of the meeting held 3rd November 2014
The Parish Council is requested to provide comments on the concerns raised by the MSP solicitor.
 4. Sainsbury – Invite to “House Warming” on 4th December 2014
 5. Rural Action Derbyshire – Invite to AGM 12th December 2014
14. Finance
 - (a) Accounts for Payment – see attached Finance sheet
 - (b) Risk Assessment update
 - (c) To consider the first draft of the 2015/16 budget and the Finance Committee minutes & recommendations (previously circulated)
 - (d) Work at the Old Burial Ground
15. To consider Planning Applications

16. Quality Parish Council Status – Clerk’s report
17. To adopt the amended Standing Orders (previously circulated)
18. Public Toilets update
19. To consider whether to use Social Media
20. Consultations
 - 20.1 DCC – Passenger Bus Services
End date for consultation 14th December 2014
21. Items for information only
22. Date for Committee meetings and 2015 Parish Council meetings

Burial	Facilities
Highways	
Planning & Strategy	Finance
23. **To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**