

# Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



## Burial Committee Minutes

Minutes of a meeting of the Burial Grounds Committee held at 2.30pm Tuesday 11<sup>th</sup> November 2014 at the Old Burial Ground, Melbourne

Present – Cllr Hicklin (Chairman), Butler (to 2.55pm), Carpenter, Stockill (to 3.00pm) Sharp,

In attendance - Clerk, Robert Holman (Sexton)

Apologies: were received and accepted from Cllr Stockill.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record

238. The documentation of the procedures at the Burial Ground is in hand. **(Action Cllr Carpenter, Cllr Hicklin and Sexton).**
239. The paperwork for the Faculty has been submitted.  
Post meeting note: the Faculty was granted on 11<sup>th</sup> November 2014. Instructions have been issued for the work to commence.
240. The Five Year Plan is to remain; the removal of the concrete around the toilet block at the Packhorse Cemetery has taken place. is to be removed in order to make room for additional cremation plots.
241. No action has been taken about replacing the lawnmower. The Committee agreed that it was vital that the Sexton had all the necessary equipment and made the recommendations that a new mower, the same as the current one, is bought at the start of the new season
242. Work has taken place at the Old Burial Ground by the Community Payback Team. A positive meeting took place at the beginning of October with the Vicar and a further meeting will take place in the New Year to discuss an ongoing maintenance plan.
243. Cllr Carpenter has gathered a large amount of evidence about Mrs Hall's sister's grave. A meeting will be arranged with Mrs Hall at the Cemetery when Cllr John Harrison will attend.
244. At the Parish Council meeting held on 4<sup>th</sup> November 2014, concern was raised that should the proposed developments occur, then it was a possibility that the available burial plots will run out within 8-10 years.  
The Sexton and Cllr Hicklin will carry out an audit of available plots and also make enquiries about the ownership of the land to the rear of the Cemetery **(Action: Sexton and Cllr Hicklin).**
245. There are a few trees within the Packhorse Road Cemetery which are cracked and slightly rotten. These have been inspected by Aspen Tree Surgeons and quotes are to be obtained for the necessary work from Melbourne Tree Services and from Aspen Tree Surgeons.

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246. The Clerk circulated the draft budget for 2015/16.

2.55pm Cllr Butler left the meeting.

247. The budget requirements were discussed, amendments made and the budget agreed. This will be presented to the Finance Committee meeting on 1<sup>st</sup> December for approval.

3.00pm Cllr Stockill left the meeting.

There being no quorum, the Chairman closed the meeting at 3.00pm.

Date of next meeting: to be advised

Burial Committee -Cllr S Hicklin Chairman