

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 4th November 2014 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street ,Melbourne

784. Councillors Present: Cllr Earp (Chair), Carpenter, Carroll, Collyer, Hicklin, Howard, Hudson, Parker, Jackson, Minifie, Sharp, Stockill, Smith, Willmore (from 8.00pm)

In Attendance: Mrs J Storer (Clerk). Cllrs Hewlitt and Harrison, Cllr Mrs Chilton, 1 member of the press and 2 members of the public.

785. Apologies: Apologies were received and accepted from Cllr Butler.

786. Declaration of Interests: Cllrs Earp declared a personal interest in planning application 9 2014 0875, this being an application submitted by her husband.

787. Public Participation

A resident complained about the poor condition of the street lighting. Cllr Chilton advised that DCC maintenance workers are in the area replacing the light bulbs as part of the DCC rolling programme of light maintenance.

The same resident also complained about the poor condition of the roads. Cllr Chilton provided an explanation that potholes are being attended to.

A resident expressed concern about the speed of traffic around Kings Newton and Melbourne and requested action to be taken. The Chair recommended raising the matter at the Safer Neighbourhood meeting as this is a police matter.

Another resident expressed, on behalf of the Civic Society, concerns about the state of the benches in the Thomas Cook Gardens and on behalf of the Civic Society urged a plan of action to be prepared. This matter will be considered by the Highways Committee.

The same resident expressed unhappiness with the location of the recently installed BT cabinet and requested that the Parish Council asks the planning dept to provide details of where further cabinets are to be sited.

788. County Councillor report

Cllr Chilton informed that DCC is to borrow £23m to upgrade the street lighting.

The Highways Dept and N W Leicestershire District Council are liaising about signage on the A42, following comments raised at the last Parish Council meeting.

DCC is the lead authority for flooding and 2 officers have offered to attend the next Parish Council meeting to explain what plans are in place and proposed for the area, both in the event of a flood and for a threat of flooding. Cllr Chilton will liaise with the Clerk as to how long the officers would require to present the information.

Linden Homes requires an architectural feasibility study into extending the school, and when information is available, this will be fed back to the Parish Council.

At the beginning of October; Cllr Chilton, Cllr Harrison and Heather Wheeler MP met with Mr P Mcloughlin MP (Secretary of State for Transport) about concerns over the impracticality of Swarkestone Bridge. As a result of this visit, the Secretary of State has a better understanding of the situation and developments are awaited.

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



789. District Councillors report

Cllr Hewlett reported that the application for housing at The Woodlands has been granted. Both District Councillors will continue to resist further applications as, in their opinion, the parish has now reached an optimum size.

Continued efforts are being made to press for compensation for the householder who was flooded during the summer.

Cllr Hewlett urged people to visit the Rosliston Forestry Centre.

Both District Councillors agreed that the BT box in Potter Street is in the wrong place and are fighting to have it removed from outside of the chemist window.

790. To confirm the Minutes of the meeting held 7th October 2014.

The Minutes of the meeting held 7th October 2014 as previously circulated, were approved as a correct record and signed by the Chair.

791. To approve the Terms of Reference for the Neighbourhood Development Plan Working Party.

These were circulated to all Cllrs prior to the meeting.

RESOLVED to approve the Terms of Reference, as circulated, without amendment.

792. To receive reports from the working Parties

Telephone kiosk – An offer has been received to host and transport the kiosk. After the kiosk has been moved, the pavement will have to be made good. Quotes will have to be obtained and considered by the Finance Committee.

MARS has agreed to store the kiosk temporarily and whilst in storage, there is a possibility that it can be cleaned and painted.

The location of the kiosk was discussed, taking note that the planning officer has expressed some concern about the preferred location of Church Square.

Cllr Minifie suggested an alternative location; Whistlewood Common. This will be considered by the Working Party.

Christmas Event – Cllr Earp reported that the Working Party met on 3rd November.

Leaflets are to be produced for inclusion in the school children's book bags. Posters are to be distributed to local businesses. Businesses in Williams Yard and MARS will also be holding events during that weekend.

8.00pm Cllr Willmore arrived.

Cllr Willmore reported on the activities that will be provided and sought volunteers to assist with the switching on of the lights. A request for a Santa's grotto was declined as Santa will already be in attendance.

The road closures will be properly manned and the police will be advised of the event and asked to provide some cones for the road closure.

Cllr Hicklin made an offer on behalf of the Late Night Shopping Committee, to hand over their funds. This offer was refused on the grounds that the funds belong to the committee and the Parish Council will fund the event separately.

Neighbourhood Development Plan Working Party

Cllr Carroll reported upon the meeting held at the end of October when Ian Hey (SDDC) was in attendance. He provided a detailed presentation on the subject and those in attendance at that meeting are aware of the impact of a Neighbourhood Development

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Plan (NDP) on planning. For information, there is another group who is very anti to the planning process.

The next meeting will be on 20th November at 2pm when Joe Dugdale (Rural Action Derbyshire) will be in attendance.

Upon invitation, Cllr Earp has left the Working Party as it was considered by the membership of the Working Party, that it may be perceived that she has a conflict of interest.

RESOLVED: Cllr Parker will take the place of Cllr Earp on the Working Party.

In order for the NDP to commence, an application needs to be submitted to the planning dept (SDDC) which identifies the area that the NDP will cover.

RESOLVED that the NDP will cover the parish as a whole, and not just the villages.

Highways Committee – The minutes of the October Highways Committee meeting had been circulated to all Cllrs prior to the meeting. There were no comments raised.

793. To determine if any matters are to be taken with the Public excluded

There were no items deemed necessary to take with the public excluded.

794. Chair's Announcements

1. The Chair reported that she has attended the Whistlewood AGM, which was very well attended. The Parish Council is requested to nominate a representative to cast its vote. RESOLVED: the Chair of the Parish Council will exercise the vote of the Parish Council.

2. In the public section, a request was made for SDDC to advise the Parish Council as to where BT intend to site the broadband boxes.

AGREED to the request. The Clerk will make enquiries of SDDC.

795. To receive the Clerk's Report

The Clerk's report as previously circulated was accepted. There were no comments made on the report.

The Clerk provided a verbal update on her meeting with Tony Burdett (SDDC, Planning Officer) about the siting of the defibrillator. Various locations were considered, including the possibility of siting it at the public toilets. This was considered to be the preferred option, subject to SDDC's decision as to the future of the toilets.

RESOLVED to await the outcome of the decision on the future ownership of the public toilets before a firm decision is made regarding the location of the defibrillator.

796. Reports from representatives on outside organisations

Senior Citizens Centre – Cllr Sharp reported that a five year lease has been granted. The Christmas party will be held on 15th December.

Infant School Governors – Cllr Smith had nothing to report.

Safer Neighbourhood – No further report was provided other than there was a good police presence at the Wakes. The police were thanked for their presence.

Education for Melbourne – No report was provided.

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Festival – Cllr Carroll reported that the annual Art Sale will be held on 15th and 16th November at the Assembly Rooms. The Comedy Night will be held on 21st November.

Sporting Partnership – Cllr Jackson reported that all activities are suspended until the leases have been finalised.

Athenaeum – There was no report.

Assembly Rooms - Cllr Carpenter informed that the raised seating is now in place. The Board has no objection to the placing of the defibrillator outside of the building. There have been a number of resignations from the Board for a variety of reasons, and in part, this has led to the Heritage Lottery application being delayed. The Board and the police have reached an agreement regarding access to the CCTV; which will be reviewed in a few months time.

Donington Park Liaison Committee – No report was provided.

797. Correspondence

1. DALC – Various Circulars
2. DCC – Forwarding a redacted complaint about the location of the Wakes
Redacted due to Data Protection
3. Mr B Thomas – Complaint about the condition of the BT land on Chapel Street
This land is not public land, but privately owned/rented
4. Grant Thornton – letter of apology for the needless enquiry and for the lateness of the second enquiry. Procedures are in place to prevent a repetition
5. SDDC – Training on new Anti Social Behaviour Tools & Powers. To take place at SDDC Council offices on 12th November

798. Finance

a) RESOLVED the accounts for payment as per attached sheet were approved and payments were authorised.

b) Risk assessments

There were no amendments to the risk assessment; the Christmas Event Working Party has drafted a risk assessment for the event.

c) To agree the funding for the MSP

The Chair reported on a meeting held with representatives of the MSP.

The following was proposed:

The Parish Council will, from 1st October 2015, have £18,000 available to be drawn as required by the MSP, plus any sums, (if any) which remain from the annual Parish Council budget for the Cockshut Lane facility. From 1st April 2016 there will be £9000 p.a added to the ring fenced funds available to MSP subject to an annual review of the MSP accounts.

RESOLVED unanimously to the above proposed funding of the MSP.

The Parish Council is led to believe that S136 funding for recreation will still be available. Cllr Hicklin requested that the funding and the purpose of the £9000 is explained to parishioners as a stand alone figure it appears to be a large increase in the precept.

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



799. Consideration of Planning Applications

9 2014 0932 - THE FELLING OF A SILVER BIRCH TREE AT THE FORGE 62 CHURCH STREET MELBOURNE DERBY

No objections

9 2014 0910 - THE ERECTION OF A SINGLE STOREY REAR EXTENSION AND INSTALLATION OF AN EXTERNAL FLUE WITH ASSOCIATED WORKS AT 97 JUBILEE CLOSE MELBOURNE DERBY

No objections

9 2014 0944 - THE ERECTION OF EXTENSIONS AND ALTERATIONS INCLUDING A REAR TERRACE AT 26 TRENT LANE KINGS NEWTON DERBY

No Objections

9 2014 0951 - THE INSTALLATION OF HARDWOOD DOOR & FRAME AND DOORSTEP AT 157 CASTLE STREET MELBOURNE DERBY

No objections

9 2014 0883 - SHOPFRONT ALTERATIONS INCLUDING THE ADDITION OF AN ATM AND GLAZING BUDGENS STORES LTD DERBY ROAD MELBOURNE DERBY

NO objections but a request for a condition to be imposed on the delivery vehicles. All deliveries should be made via Cockshut Lane end onto Derby Road, in order to keep lorries and vans away from the centre of Melbourne, where traffic congestion is already an issue. Delivery times are also requested to be kept to reasonable hours, say 8am to 6pm in order to keep disruption and noise pollution to a minimum for the residential properties near to the store. There is to be no overnight parking of lorries or van, and in particular no overnight parking of refrigerated lorries in the car park or on the road – this is to keep noise levels down and to show consideration to the neighbours

9 2014 0884 - THE DISPLAY OF SIGNAGE AT BUDGENS STORES LTD DERBY ROAD MELBOURNE DERBY

OBJECTIONS – to the illuminated signs. Signage is acceptable but there is no requirement for it to be lit. The store is in a residential area and any illuminated sign will be out of character with the surrounding area. It is a small store located within a residential area and not on a retail park where illuminated signage is necessary to distinguish one store from another. There is no passing trade as such and all of Melbourne residents are aware of the store changing to belong to Sainsburys. The signage sent in the application made reference to store times of 7am to 11pm, when it is thought that the store is too large to open those hours on a Sunday. The information in the application was thus liable to misunderstanding.

Cllr Earp declared an prejudicial interest in the next application and left the meeting. Cllr Parker took the chair

9 2014 0875 - THE ERECTION OF A GREENHOUSE AND AGRICULTURAL BUILDING AT ADJACENT TO THE STABLES COCKSHUT LANE MELBOURNE DERBY

No Objections

Cllr Earp returned to the meeting and resumed the chair.

9 2014 0838 - CHANGE OF USE OF EXISTING PUBLIC HOUSE TO ONE DWELLING INCLUDING EXTENSIONS, ALTERATIONS AND PARTIAL DEMOLITION, ALONG WITH

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



THE FORMATION OF PRIVATE AMENITY SPACE AND THE ERECTION OF GARAGING WITH ASSOCIATED PARKING AND TURNING AREAS (RESUBMISSION OF APPLICATION REF: 9/2014/0478) YE OLDE PACKHORSE INN PACK HORSE ROAD MELBOURNE DERBY

No objections

9 2014 0850 - LISTED BUILDING CONSENT FOR WORKS TO THE EXISTING PUBLIC HOUSE TO CREATE ONE DWELLING INCLUDING EXTENSIONS, ALTERATIONS AND PARTIAL DEMOLITION (RESUBMISSION OF APPLICATION REF: 9/2014/0485) YE OLDE PACKHORSE INN PACK HORSE ROAD MELBOURNE DERBY

No Objections

9 2014 0913 - THE ERECTION OF AN EXTENSION AT 4 DERBY HILLS FARM COURT DERBY HILLS MELBOURNE DERBY

No objections

9 2014 0963 - THE ERECTION OF A GARAGE AT 25 PACK HORSE ROAD MELBOURNE DERBY

No objections

9 2014 1011 - THE FELLING OF A WILLOW TREE AT 52 BLANCH CROFT MELBOURNE DERBY

No objections

9 2014 0911 - THE ERECTION OF A SINGLE STOREY REAR EXTENSION AT 28 JUBILEE CLOSE MELBOURNE DERBY

No objections

9 2014 0973 - EXTENSIONS AND ALTERATIONS AT 18 WINDSOR AVENUE MELBOURNE DERBY

No objections

9 2014 0923 - THE FELLING OF HOLLY TREE AT 58 PENN LANE MELBOURNE DERBY

No objections

9 2014 0987 - RETROSPECTIVE PERMISSION SOUGHT FOR CONVERSION OF GARAGE INTO LIVING ACCOMMODATION AT BLAKEFIELD HOUSE JAWBONE LANE MELBOURNE DERBY

The Parish Council did not make any decision on this application but did express that the original build was allegedly done without permission.

9 2014 0981 - THE ERECTION OF AGRICULTURAL BUILDING FOR STORAGE AT FIELD FARM RAMSLEY FIELDS STATION ROAD MELBOURNE DERBY

No objections

9 2014 0983 – THE PRUNING OF YEW TREES (INCLUDING T7 COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER 96) AT THE BAPTIST CHAPEL CHAPEL STREET MELBOURNE DERBY

No objections

800. Quality Council Status

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



The Clerk had previously circulated a report on the new Quality Parish Council scheme. A discussion took place as to the benefits that such a scheme provides and what each new level will provide, both for the Parish Council and for stakeholders.

RESOLVED to obtain the costings for the various levels. The matter was deferred to the next meeting.

801. Communication Policy

The amended Communication Policy was circulated to all Cllrs prior to the meeting.

RESOLVED to adopt the Communications Policy.

802. To receive an update on the Public Toilets

The Clerk informed that the bid for the toilets has been submitted to SDDC; this will be considered on 4th December 2014 and therefore no decision will be available for the next Parish Council meeting.

803. For information only

Cllr Willmore explained that he is looking into the NNDR at the Packhorse Road Cemetery and as a result of his enquiries, he expressed concerns about the amount of land available for future burial demand; this concern is heightened should the proposed developments actually take place.

RESOLVED the matter of future burial provision will be considered by the Burial Committee.

Cllr Carroll enquired as to the whereabouts of the Chairman's name board which used to be hung on the wall within the Assembly Rooms. It is believed that the board is still within the Assembly Rooms, but requires repairing. The Clerk will make enquiries about repairs and updating the names on the board.

783. Date of the next Parish Council meeting

The next full Parish Council meeting will be held on Tuesday 4th November 2014 at 7.30pm in the Assembly Rooms, Melbourne.

The Committee meetings are as follows

Facilities	10 th November	7.00pm	Assembly Rooms
Highways	10 th November	7.30pm	Assembly Rooms
Burial	11 th November	2.30pm	Packhorse Road Cemetery
Finance	17 th November	7.30pm	Assembly Rooms

There being no other business, the Chair closed the meeting at 9.25pm