

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 7th October 2014 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street ,Melbourne

762. Councillors Present: Cllr Earp (Chair), Cllr Butler, Carpenter (from 8.05pm), Carroll, Collyer, Parker, Jackson, Minifie, Stockill, Smith, Willmore (from 7.47pm)

In Attendance: Mrs J Storer (Clerk). Cllrs Hewlitt and Harrison, Cllr Mrs Chilton , member of the press, PC V Ball and PCSO E Guest (from 7.45pm to 7.55pm).

763. Apologies: Apologies were received and accepted from Cllr Hicklin, Cllr Howard, Cllr Hudson and Cllr Sharp.

764. Declaration of Interests: Cllrs Butler and Earp both declared personal interests in planning application 9 2014 0417.

765. County Councillor report

Cllr Chilton provided the 2011 census figures for Melbourne.

A works notice has been issued to install dropped kerbs at various locations around the parish, but there are some crossing points where it is not possible to drop the kerbs due to safety concerns e.g. Cockshut Lane. The work is anticipated to start soon.

A recent incident of a HGV on the Swarkestone Causeway was reported to DCC; the company was issued with a warning, not a fine. Cllr Chilton has expressed her concern over what she perceived to be a lenient means of disposal. Repair work on the Causeway should not be undertaken until consent has been obtained from English Heritage but further damage to the coping stones and structure has resulted in DCC instructing the work to be carried out immediately and seeking retrospective agreement from English Heritage.

The review of the mobile library service has had no effect upon Melbourne.

A letter from a resident about the numerous planning applications in Kings Newton and its reply has been received back to Cllr Chilton and this reply will be provided to the Clerk.

SDDC is still awaiting a response from ST regarding the flooding at Lilypool in the summer, in the meantime a site meeting is to be held on 10th October.

7.45pm Police arrived.

Cllr Collyer informed that the Causeway is used by HGV drivers who are taken along that route by Satnavs. He also added that the roads are narrow once a HGV has left the M42 and then the drivers are committed to the route and are unable to turn around. He made a suggestion for signage to be erected at the M42 to warn drivers of the difficulties of the route and this will give them the opportunity to take an alternative route. Cllr Chilton agreed to take this suggestion back to DCC.

766. Police matters

A non-dwelling break in on Jawbone Lane was reported to the meeting; investigations are still ongoing.

7.47pm Cllr Willmore arrived.

PC Ball provided details of an application being made for an ASBO on a local resident.

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The police confirmed that at the present time, they are not prepared for The Wakes but requests will be made to other officers for cover to be provided, particularly at the weekend.

Comments were made about the imposition of an ASBO; Cllr Carroll requested that the individual should not be named nor any of the personal matters discussed.

7.55pm Both police officers left the meeting.

767. District Councillors report

Cllr Harrison reported that following the flooding in the summer, investigations into the drainage and sewage systems in Melbourne are ongoing.

Calls have been made to defer/suspend all conclusions on planning applications before SDDC which relate to Melbourne for 10 houses or more as the drainage system needs to be assessed and agreements reached that it can cope with any additional housing. A decision is awaited from the planners about this.

An application for the temporary derogation of Article 49 has been made to Central Government. A response is awaited.

Sainsbury's has submitted an application to alter the change of operating hours and to sell alcohol during these hours. Cllr Harrison made a request for the Parish Council to consider the effects of any changes on the operating hours and the impact of delivery vehicles upon Melbourne.

The subject of Swarkestone Causeway had been raised at the Area Forum and a plea had been made for the installation of vandal proof cameras at each end. Cllr Harrison provided a recent example of a HGV experiencing difficulties crossing the Causeway and echoed the request for action on signage and representations to the providers of Satnavs.

8.05pm Cllr Carpenter arrived.

768. To confirm the Minutes of the meeting held 2nd September 2014.

The Minutes of the meeting held 2nd September 2014 as previously circulated, were approved as a correct record and signed by the Chair subject to the inclusion in Min 759 that a resident made a request for a Neighbourhood Development Plan to be undertaken.

769. To receive reports from the working Parties

Telephone kiosk – There has been no meeting since the last report in July. Cllr Stockill has undertaken some research about the relocation of the kiosk upon which further investigations will be made.

Christmas Event – Cllr Willmore provided a full report on the proposed activities and the food stalls for the evening. The lights will be switched on by Father Christmas. Some publicity has been produced and clarification was given that this is not a Late Night Shopping Event.

770. To receive reports from Committees

Highways Committee – The minutes of the September Highways Committee meeting had been circulated to all Cllrs prior to the meeting. No questions or comments were made.

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Facilities Committee – The minutes of the September Facilities Committee meeting had been circulated to all Cllrs prior to the meeting. A request is to be made to SDDC for the installation of the defibrillator on the outside of the Assembly Rooms, alternatively it could be mounted on a post in the car park. The Clerk will make enquiries with the planning dept.

The Chair suspended Standing Orders

Cllr Harrison informed that he had spoken with the planning officer regarding the installation of the Western Power substation within the boundary of the Assembly Rooms; it is anticipated that the application to site the substation will be granted.

The Chair returned to Standing Orders.

Burials Committee – The minutes of the September Burial Committee meeting were circulated to all Cllrs prior to the meeting.

Min 237 – Cllr Carpenter informed that he has spent time researching this matter but has been unable to locate any aerial photograph that shows the lodge in situ. This type of photograph will demonstrate clearly that the suggested location of a grave position is not correct.

The Clerk provided a report on the meeting held with the Vicar on 1st October about the future maintenance of the Old Burial Ground.

771. To determine if any matters are to be taken with the Public excluded

There were no items deemed necessary to take with the public excluded.

772. Chair's Announcements

The Chair reported that she has attended a meeting with Linden Homes where they presented their ideas and acknowledged concerns raised at the public meetings; which included concerns regarding schooling and flooding.

The Chair has also attended the residents meeting held 22nd September about the recent planning applications in the parish. A lot of support was demonstrated for the drafting of a Neighbourhood Development Plan (NDP).

The Chair has attended the Safer Neighbourhood and Area Forum meetings. A report of these had been provided by the County and District Councillors.

773. To receive the Clerk's Report

The Clerk's report as previously circulated was accepted. There were no comments made on the report.

774. Reports from representatives on outside organisations

Senior Citizens Centre – No report was provided.

Infant School Governors – Cllr Smith reported that the Heads of the Infant and Junior Schools together with 2 governors, had met with the Education Officer from DCC regarding the impact of the proposed planning developments upon the schools. A request was made for funds to be secured to improve the infrastructure of the schools and of Melbourne.

Safer Neighbourhood – No further report was provided.

Education for Melbourne – No report was provided.

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Festival – Cllr Carroll reported that the recent Festival was the best ever, largely due to the pupils from Chellaston School who sold large numbers of the Festival Trail Guide. There are sufficient funds for the event to be held next year (on 19th & 20th September 2015) as it is unlikely that grant funding will be received.

The Chair conveyed the thanks of the Parish Council to the Festival Committee.

Sporting Partnership – Crane and Walton have been instructed to act for the Parish Council on the terms of reference provided in the September 2014 Full Council meeting (Min 751). The proposed new lease, drafted by SDDC, has been reviewed by Crane and Walton and queries have been sent to SDDC for clarification. No response has yet been received back.

Cllr Jackson and the Clerk met with M Roseburgh (6th October 2014) to discuss the future of the pavilion, when SDDC takes over the lease of the area. SDDC has proposed that the Parish Council continues to run, fund and collect any monies due until the complex is handed over to the MSP. The Clerk has raised some concerns on this arrangement, mainly relating to issues of liability in the event of an accident/incident at the Cockshut Playing Fields. M Roseburgh is to make enquiries with SDDC Legal Dept about these concerns.

Athenaeum – Cllr Butler had no report.

Assembly Rooms - Cllr Carpenter requested instructions from the Parish Council how he should vote regarding matters relating to the CCTV system.

He expanded upon the issues faced by MARS in allowing the police access on an ad hoc basis to the CCTV system within Assembly Rooms.

The Clerk read a letter to the meeting, which had been sent from a director of MARs, and which had been received via email an hour before tonight's meeting.

RESOLVED unanimously that the police should be allowed access to the building and that the Parish Council will consider indemnifying MARS for anything that should occur regarding the misuse of the CCTV equipment.

Donington Park Liaison Committee – No report was provided.

775. Correspondence

1. DALC – Various Circulars
2. Clerks & Councils Direct
3. ICCM – Annual Report & Accounts
4. Rev Powell – Poppies for WW1 commemorations
5. Whistlewood – Invite to AGM on 15th October 2014
6. Mrs L Fellows– request that the decision regarding the alterations to a name on the Cenotaph be reconsidered.

4) RESOLVED to donate £100 to the poppies being purchased by the Church for the WW1 commemorations.

RESOLVED that it was important that sufficient poppies are purchased and so the Clerk was authorised to inform the organisers to make a further application for funding should insufficient funds be obtained.

6) The letter was read to the Meeting.

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RESOLVED that the decision of the Parish Council remains the same; no amendments will be made to the names on the Cenotaph.

776. Finance

a) RESOLVED the accounts for payment as per attached sheet were approved and payments were authorised.

b) Risk assessments

There were no amendments to the risk assessments

c) 2013/2014 Audit

The Clerk reported on the difficulties that she had experienced with the external auditors regarding the 2013/2014 audit.

RESOLVED to send a letter of complaint to Grant Thornton with a copy to the MP and to the Lead Audit Partner.

The Audit Form has been returned and there are no areas of concern raised by Grant Thornton. The notice advertising the closure of the audit period, has been displayed.

778. Consideration of Planning Applications

9 2014 0771 – The erection of an extension at 42 South Street, Melbourne
NO OBJECTIONS

9 2014 0795 – The felling of 11 trees and pruning of 1 tree covered by SDDC TPO 377 to the rear of 64 & 66 Ashby Road, Melbourne
NO OBJECTIONS

9 2014 0806 – The pruning of a cherry tree within Melbourne Conservation Area at 64 Ashby Road, Melbourne
NO OBJECTIONS

9 2014 0811 – The removal of conditions 2 and 5 of planning permission 9/2013/0935 to alter the levels and elevations on land adjacent 28 Ashby Road, Melbourne
NO OBJECTIONS

9 2014 0825 – The erection of an extension and alterations at 195 Station Road, Melbourne.
NO OBJECTIONS

9 2014 0851 – Proposed extensions, new garage and hardstanding and security fencing at 2 Appletree Cottage, Woodhouses, Melbourne
NO OBJECTIONS

9 2014 0818 – The felling of a sycamore sapling at 100A Penn Lane, Melbourne
NO OBJECTIONS

9 2014 0838 – the change of use of existing public house to one dwelling including extensions, alterations and partial demolition, along with the formation of private amenity space and the erection of garaging with associated parking and turning areas

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(resubmission of application Ref: 9/2014/0478), Ye Olde Packhorse Inn, Packhorse Road, Melbourne.

On a vote taken, the majority voted for no objections to the application

9 2014 0850 – Listed building consent for works to the existing public house to create one dwelling including extensions, alterations and partial demolition (resubmission of application ref: 9/2014/0185) at Ye Olde Packhorse Inn, Packhorse Road, Melbourne
On a vote taken, the majority voted for no objections to the application.

Cllrs Butler and Earp both declared personal interests in the application 9 2014 0417 and left the meeting. Cllr Parker took the Chair.

9 2014 0417 – The erection of 68 dwellings with access off land SK3826 4705, Kings Newton Lane, Melbourne

OBJECTION on a vote of 8:1 with one abstention, as until the drainage and sewage issues are resolved, there is no confidence that the sewage system can cope with any additional new build. Education, parking within the Parish and the infra structure of Melbourne will also struggle to cope with any new build.

9 2014 840 – Replacement of existing single glazed timber framed windows and timber doors with double glazed UPVC windows and composite doors at 26-36 High Street, Melbourne

NO OBJECTIONS

9 2014 0787 – Extension to existing coach house to create enlarged garage with living accommodation over at The Hollies, Derby Road, Melbourne

NO OBJECTIONS

9 2014 0890 – The pruning of hornbeam and leylandii tree at Four Gables, Main Street, Kings Newton.

NO OBJECTIONS

9 2014 0897 – To fell and prune trees at 22 Jubilee Close, Melbourne

NO OBJECTIONS

9 2014 0873 – Retrospective application for the erection of a dwelling for an agricultural worker (deer park manager's house), together with ancillary buildings on land off Ramsley Wood, Station Road, Melbourne

NO OBJECTIONS but a request was made for strict conditions to be imposed on the occupancy to allow only the deer park manager and family to live at the dwelling.

779. Communication Policy

The Communication Policy was circulated to all Cllrs prior to the meeting. Any suggested amendments are to be emailed to the Clerk and the policy will be presented to the next meeting for adoption.

780. To receive an update on the Public Toilets

The Clerk confirmed that a bid has been made to SDDC for the public toilets. The Clerk sought confirmation that should the Parish Council be successful in its bid for the toilets, the Parish Council will keep the toilets facilities in perpetuity, will maintain the current opening times and will be responsible for the maintenance of the facilities.

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RESOLVED to accept these conditions.

781. Neighbourhood Development Plan (NDP)

Following the support for a NDP demonstrated at the public meeting on 22.09.14, it was agreed to establish a Working Party to prepare a NDP, which will report to the Planning & Strategy Committee. Cllr Carroll was appointed as the Chair of the Working Party. The Clerk will draft Terms of Reference for consideration at the next meeting. A meeting will be held on 23rd October and an invitation will be sent to Ian Hey (SDDC) as his assistance will be useful.

9.57pm Cllr Willmore left the meeting.

782. For information only

Cllr Collyer has raised with ST, a complaint about the level of noise coming from the treatment works. ST have been helpful and are making efforts to resolve the problem.

783. Date of the next Parish Council meeting

The next full Parish Council meeting will be held on Tuesday 4th November 2014 at 7.30pm in the Assembly Rooms, Melbourne.

The Committee meetings are as follows

Highways	13 th October	7.30pm	Assembly Rooms
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There being no other business, the Chair closed the meeting at 10.04pm

CONFIDENTIAL ITEMS

To consider the Quotes for the Christmas Trees and Lights

The Clerk had sent out 5 requests for quotes and the responses were circulated to the Cllrs prior to the meeting.

RESOLVED to accept the quotation from Aspen Tree Surgeons to provide all the trees and the installation of all the lights for 2014.

The meeting closed 10.12pm.