

Melbourne Parish Council



Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ

Burial Committee Minutes

Minutes of a meeting of the Burial Grounds Committee held at 9.00am Wednesday 10th September 2014 at the Old Burial Ground, Melbourne

Present – Cllr Hicklin (Chairman), Butler (to 9:30am), Carpenter, Sharp,
In attendance - Clerk, Robert Holman (Sexton)

Apologies: were received and accepted from Cllr Stockill.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

The Committee inspected the Old Burial Ground.

230. The documentation of the procedures at the Burial Ground is in hand. **(Action Cllr Carpenter, Cllr Hicklin and Sexton).**
 231. The paperwork for the Faculty was returned at the end of August with a request for further information. The Clerk is providing this. **(Action: Clerk)**
 232. The Five Year Plan is to remain; the removal of the concrete around the toilet block at the Packhorse Cemetery is to be removed in order to make room for additional cremation plots.
 233. The bonding of the lightening conductor has been completed.
 234. No action has been taken about replacing the lawnmower. The Committee agreed that it was vital that the Sexton had all the necessary equipment and made the recommendations that a new mower, the same as the current one, is bought at the start of the new season
- 9:30am Cllr Butler left the meeting.
235. Following the inspection of the Old Burial Ground it was agreed that it required clearing and a schedule drafting of ongoing maintenance. The Clerk will invite the Vicar to a meeting on site to discuss the proposed routine maintenance. In the interim, the Sexton will spray around the boundary of the Burial Ground in order to clear the overgrown gravestones.
 236. The Clerk circulated a Policy on the Transfer of Graves and briefly explained the contents to the meeting. It was acknowledged that whilst the policy was following legal requirements and it was necessary to protect the Parish Council; this policy could be controversial. The Clerk will circulate it to the various local undertakers and invite their comments, before the policy is adopted. **(Action: Clerk).**
 237. The Committee discussed the recent plea given at the last Parish Council meeting by Mrs Hall about her sister's grave. A meeting is to be held with Mrs Hall and evidence is to be collected to assist in resolving the location. **(Action: Cllr Carpenter).**

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Date of next meeting: to be advised

There being no further matters, the Chairman closed the meeting at 10.15am.

Burial Committee -Cllr S Hicklin Chairman