

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Minutes of the Meeting of the Melbourne Parish Council held at 7:30pm Tuesday 2nd September 2014 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street ,Melbourne

739. Councillors Present: Cllr Earp (Chair), Cllr Butler, Carpenter, Carroll, Collyer, Hicklin, Howard, Hudson, Jackson, Minifie, Sharp, Smith

In Attendance: Mrs J Storer (Clerk). Cllrs Hewlitt and Harrison, Cllr Mrs Chilton , 4 members of the public, 1 member of the press, PCSO E Guest (to 8.04pm), Mr P Dobby.

740. Apologies: Apologies were received and accepted from Cllr Stockill, Cllr Willmore and Cllr Parker.

741. Declaration of Interests: Cllr Carroll declared that she is now a member of the Melbourne Assembly Rooms Board.

742. Update on Melbourne Assembly Rooms – Mr P Dobby

Mr Dobby reported that a small surplus was made last year and from May this year, there has been a price increase in the room hire.

The Heritage Lottery Fund (HLF) is the funding which will transform the building, but progress is slower than had been hoped for. The project is still ongoing with hope for a decision to be made in 2015. A draft lease is still awaited from SDDC to move from a 6 year lease to one of a term of 30 years. MARS is in principle happy with the latest design for the toilets, but this is subject to certain caveats and clarifications.

The Western Power substation maybe located in the carpark at MARS; MARS, Western Power and SDDC will meet at the end of the month to discuss the proposal further. Private funding has been received to obtain retractable raised seating.

743. Public speaking:

A member of the public informed the meeting of difficulties she has experienced in locating and marking her sister's grave. It was agreed for the Chair and Vice Chair of the Burial Committee and the Clerk, to meet with the lady to try to find a solution.

Police

PCSO Emma Guest reported that there was a burglary on North Street last weekend; someone is helping the police with their enquiries.

Last night there was an incident of arson at the Cricket Club. The police are following up leads and made a request for information.

PCSO Guest informed that as far as she was aware there has been no progress on the remote access to the CCTV. Cllr Earp will raise this matter at the next Safer Neighbourhood meeting. PCSO Guest added that access and copying of information is taking time, is quite labourious and requires the assistance of Tim Salt.

Mr Dobby informed that MARS Board has requested to meet with the Inspector to talk through the access request, potential problems and the logistics of access.

8.04pm PCSO Guest left the meeting.

744. District and County Councillors

Cllr Chilton reported that the realignment of pfp8 at Swarkestone Bridge is still ongoing.

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The proposal for an alternative to the Swarkestone Causeway was not submitted to Central Government as it was not considered to be economical viable.

Cllr Chilton has raised the impact on education should the potential developments in Melbourne occur. The Cabinet Member for Education's reply was read to the meeting; the reply stated that DCC has already expanded the school and will look towards the developers for funding of any more expansion. The reply continued to state that no child in the catchment area, applying within the time limit, has failed to obtain a place within Melbourne School.

The twitchell at Derby Road to Chapel Street which was subject to damage during the summer floods is to be repaired. DCC has issued a works notice; the delay was incurred as clarification about adoption and ownership of the twitchell was required. As the damage was caused by ST sewers DCC will carry out the repairs and take up the matter with ST.

Cllr Chilton reported that some kerbings within the parish are to be altered to accommodate Motability scooters; some kerbs are unable to be altered.

Cllr Hewlett reported that the flooding which occurred on 19th July and 10th August flooded several homes on Sweet Leys. The Environmental Health Dept (SDDC) has been out and has walked the drains of Melbourne. The responsibility of the drainage system is not straightforward and involves DCC, SDDC, Severn Trent and the Environment agency. The majority of the sewers in Melbourne are known as combination sewers but the sewer system at Sweet Leys is a modern system, different in that the sewage is collected in a large reservoir at the end of the site and when it is 2/3 full, it is pumped into the sewer system at Town Walk. This involves pumping uphill at the same time that rainwater is running downhill. This activity creates pressure points and this caused the drain covers to be blown off.

Flytipping has reduced, despite the loss of recycling banks within the Parish.

745. To confirm the Minutes of the meeting held 7th July 2014.

The Minutes of the meeting held 7th July 2014 as previously circulated, were approved as a correct record and signed by the Chair.

746. To receive reports from the working Parties

Telephone kiosk – There has been no meeting since the last report in July.

Christmas Event – A meeting was held on 28th July when it was agreed that the stalls will be limited to food and drink. The next meeting will be on 15th September.

747. To receive reports from Committees

Highways Committee – The minutes of the July Highways Committee meeting had been circulated to all Cllrs prior to the meeting. No questions or comments were made.

748. To determine if any matters are to be taken with the Public excluded

There were no items deemed necessary to take with the public excluded.

749. Chair's Announcements

The Chair reported that she has attended the Fete & Carnival which was very successful.

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The Chair, along with other Cllrs and Clerk, have received a lot of positive comments about the quality and impact of this year's hanging baskets.

The Chair has attended the various meetings about potential planning developments. The meetings were very well attended and have generated a lot of feelings and emotions.

Today the Chair welcomed the High Sheriff of Derbyshire to Melbourne as part of his walk around the boundaries of Melbourne.

750. To receive the Clerk's Report

The Clerk's report as previously circulated was accepted. There were no comments made on the report.

The Clerk added that the laptop has now ceased to work and the cost of repair is almost that of a new laptop. AGREED a new laptop is to be purchased for the Clerk.

751. Reports from representatives on outside organisations

Senior Citizens Centre – Cllr Sharp reported no meeting has taken place since before the summer.

Infant School Governors – Cllr Smith reported that the Infant School is oversubscribed with a few appeals still pending. The Governors are concerned about the potential impact on the school should any of the planning developments take place. The school cannot cope with bolting on classrooms; it needs other facilities such as additional catering facilities, play areas and toilets. The school is liaising with Cllr Chilton on this matter.

Safer Neighbourhoods – No meeting has occurred but at the next meeting, the issue of the access to the CCTV system will be raised.

Education for Melbourne – Cllr Minifie reported that a meeting will be held this Thursday.

Festival – Cllr Carroll reported that all is ready for the event which is to take place over the next fortnight,

Sporting Partnership - Cllr Jackson reported on the emergency meeting held on 29th August with SDDC, the Rugby Club and MSP. In order for the grant funding to be secured, the lease requires amendment. This amendment has been drafted by SDDC legal dept but it is recommended that independent legal advice is sought to ensure that the risks to the Parish Council are minimal.

RESOLVED the Clerk will approach Crane & Walton Solicitors with a request to review the lease; the focus is to be on the new elements of the lease. The Clerk was authorised to spend up to a limit of £1000 on solicitors' fee; above this limit, the Clerk is to seek Parish Council approval.

Athenaeum – Cllr Butler had no report

Assembly Rooms - Cllr Carroll reported that one of the issues discussed at the last MARS Board meeting was the locking up of the premises at night time. It was confirmed that there has been some confusion as to who should be locking up the building.

A request was made for the reinstatement of the white lines in the car park.

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RESOLVED the Clerk will make enquiries with SDDC about the repainting of the parking lines.

Donington Park Liaison Committee – No report was provided.

752. Correspondence

1. DALC – Various Circulars
2. Mr P Grimley – Copy of email to County and District Cllrs about flooding in Melbourne on 19th July + 10th August (agenda item 17)
3. Melbourne Historical Society – Notification of events in August
4. Regal Cinema – Requesting support for a cinema in Melbourne
These own the Regal in Melton Mowbray and the Ritz at Belper and are considering Melbourne is an ideal location for the next cinema
5. SDDC – Report on the condition of the play equipment at the sites managed by SDDC
6. Forestry Commission – Additional dog bin at Poppy Wood. (See Clerk's Report)
7. DCC – Advising of graffiti on fence between High Street and Penn Lane
8. Melbourne Sporting Partnership – enquiry about future funding by the Parish Council (see accounts agenda item 14c)
9. SDDC – Update on bench at Jubilee Close
Still debating over the style of replacement bench. The adoption is on hold until this is resolved
10. Mr S Parker – Informing that he is producing ceramic poppies
11. Resident – Expression of gratitude and praise for assistance offered by the Sexton
12. ICCM – Advising that the photograph of the Packhorse Road Cemetery has been highly commended in the Annual Competition about Cemeteries and Graveyard.
13. Fisher German – Notification of intention to submit an outline planning application for 78 houses at Jawbone Lane
14. Mr J Curry - Enquiry about ownership of Land

6) Poppy Wood – this matter and relevant information was covered in the Clerk's report.
RESOLVED: not to support the proposal of funding the emptying of additional dog fouling waste bins at Poppy Wood; as this is the responsibility of the Forestry Commission. The Parish Council's funds as are the Forestry Commission's, also limited.

12) Congratulations were extended to Cllr Jackson and to the Sexton on achieving a highly commended status in the recent national photographic competition on Cemeteries and Burial Grounds. The winter photograph of Melbourne Cemetery chosen out of a total of 36 photographs submitted nationally. A certificate will be awarded and can be collected or posted.

RESOLVED: to pay for the Sexton's tickets to collect the Certificate at the ICCM Annual Awards Ceremony.

753. Finance

a) RESOLVED the accounts for payment as per attached sheet was approved and payments were authorised.

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b) Risk assessments

There were no amendments to the risk assessments

754. Consideration of Planning Applications

9 2014 0564 – Amended scheme of previously approved application 9/2013/0706 for the construction of a ha ha at Highfields, Sleepy Lane, Kings Newton
NO OBJECTIONS

9 2014 0585 – Replacement of existing sash windows at 106 High Street, Melbourne
NO OBJECTIONS

9 2014 0567 – The pruning of a sycamore tree at 59 Castle Mills, Melbourne
NO OBJECTIONS

9 2014 0544 – The erection of a three bedroom bungalow with use of existing access from road on land to the rear of 78 Ashby Road, Melbourne
NO OBJECTIONS

9 2014 0407 – The conversion of barns into 3 residential units and erection of garage block with storage above at Barns Farm, Wards Lane, Melbourne
NO OBJECTIONS

9 2014 0616 – Prior approval of proposed change of use of agricultural building to a dwelling house (Use Class C3) at Forest View, Cockshut Lane, Melbourne
NO OBJECTIONS

9 2014 0485 – Listed building consent for change of use of existing public house into two dwellings including extensions, alterations and demolition to the rear at Ye Olde Packhorse Inn, Packhorse Road, Melbourne
OBJECTIONS as previous

9 2014 0661 – Sun room extension to the existing house and independent double garage, workshop and store and alterations to access at 32 Trent Lane, Kings Newton
NO OBJECTIONS

9 2014 0608 – Single storey extension and rooflights to rear roof slope of existing house at 39 Derby Road, Melbourne
NO OBJECTIONS

9 2014 0672 – The erection of a detached agricultural store and field shelter at Hemsley Barn Cottage, the Common, Ticknall
NO OBJECTIONS

9 2014 0688 – Listed building consent for a sun room extension to the existing house at 32 Trent Lane, Kings Newton
NO OBJECTIONS

9 2014 0709 - The installation of a small domestic pizza oven and flue and retention of shed, small metal gate and side panel, greenhouse, hen house, hen run, trellis and reduction/removal of boundary fences at 43-45 Blanch Croft, Melbourne

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OBJECTION to the pizza oven; there are no objections to the other items listed in the application

9 2014 0664 – The replacement of existing gates on driveway at 52 Derby Road, Melbourne
NO OBJECTIONS

9 2014 0715 – Extension at 248 Station Road, Melbourne
NO OBJECTIONS

9 2014 0680 – The erection of a conservatory (includes partial demolition of existing outhouse) at 52 Blanchcroft, Melbourne
NO OBJECTIONS

9 2014 0711 – The erection of a detached garage at 224 Station Road, Melbourne
NO OBJECTIONS

9 2014 0591 – The display of signage at 50 Derby Road, Melbourne
NO OBJECTIONS

9 2014 0725 – The erection of a dwelling and a forestry building with solar PV along with the installation of access track, hardstanding, drainage pond and creation of garden space on land at SK3724 4116, Bogs Lane, Melbourne
EXTENSION OF TIME GRANTED

Cllr Carroll informed that the Footpath Group have expressed concerned about the viability of the existing public footpath should the building take place. These concerns centred on the closeness of the proposed dwelling to the public footpath.

OBJECTIONS the proposal is in the middle of a green area and as such is unwarranted development. It is an intrusion into the countryside.

9 2014 0704 – The proposed extension and alterations including balcony at 28 Ashby Road, Melbourne
NO OBJECTIONS

9 2014 0724 – The felling of a copper beech tree at the Hermitage, Penn Lane, Melbourne
NO OBJECTIONS

9 2014 0751 – Approval of reserve matters oof planning permission 9/2013/0658 for residential development on land to the rear of 114 & 120 Derby Road, Melbourne
NO OBJECTIONS

9 2014 0755 - The extension of existing residential curtilage and the erection of a detached garage at Forest View, Cockshut Lane, Melbourne
NO OBJECTIONS but a condition is sought to prevent further development.

9 2014 0663 – Replacing bay windows to front and rear window over staircase at 2 Market Place, Melbourne
NO OBJECTIONS

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9 2014 0724 – The felling of a copper beech tree at The Hermitage, Penn Lane, Melbourne
NO OBJECTIONS

755. Communication Policy

This was deferred to the next meeting.

756. Flooding during the Summer

The report on the flooding during the summer months was provided earlier in the meeting by Cllr Hewlett. The Cllrs had nothing further to add but AGREED to send a letter of complaint to Severn Trent.

757. To receive an update on the Public Toilets

Cllr Earp briefly summarised the meeting held with SDDC on 11th July (report of the meeting had previously been circulated).

Cllr Carroll commented that at present the Parish has stand alone facilities but if the toilets are relocated to the Assembly Rooms, the toilets become linked with the future of the Assembly Rooms.

Cllr Collyer proposed and Cllr Jackson seconded the proposal to submit a bid of £1.50 to purchase the public toilets.

RESOLVED: unanimously to make an offer to purchase the public toilets and to make an offer of £1.50.

758. Remembrance Day, Cenotaph

The Council considered the suggestion of purchasing some of the pottery poppies currently on display in the moat at the Tower of London for the Remembrance of WW1. Whilst the idea was good, concerns were expressed about vandalism and theft. A local potter has also offered to make similar poppies, but his price, whilst cheaper, does not include any donation to the British Legion which the Poppies in the Moat do.

RESOLVED: in principle to purchase some poppies from the British Legion. The Clerk will discuss possible locations with the Melbourne British Legion.

The Clerk has been contacted with a few requests to change some names on the Cenotaph. A full report was provided to Councillors in the Clerk's written report circulated prior to the meeting. A discussion took place about the requests and any implications, including the historical and emotional views.

RESOLVED: Not to make any alterations as to do so was considered to be altering history and was disrespectful to the loved ones who had erected the memorial.

759. Neighbourhood Development Plan (NDP)

This matter was deferred to await the outcome of the public meeting about the recent planning proposals within Melbourne; this meeting will be held on 22nd September. It will be announced at the meeting that details can be taken of any volunteers who wish to express an interest in being involved in a NDP,

9.45pm Cllr Harrison and Cllr Hewlett left the meeting.

760. For information only

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The Clerk advised that the slat removed from the play equipment at Lothian Gardens has not been reported to the police.

A request has been received to raise the height of the basketball rings. This will be discussed at the Facilities Committee

The areas around the Jawbones and Washpit are to be tidied.

A paving stone in the Market Place is disintegrating and is considered to be a trip hazard. The Clerk will report this to SDDC.

The area around the bench on The Common is overgrown

Contact information on how to report instances of dog fouling, are to be provided to local shop keepers in order that a quick response can be provided to any such instances.

761. Date of the next Parish Council meeting

The next full Parish Council meeting will be held on Tuesday 7th October 2014 at 7.30pm in the Assembly Rooms, Melbourne.

The Committee meetings are as follows

Burial	10 th September	9.00am	Old Burial Ground
Facilities	8 th September	7.15pm	Assembly Rooms
Highways	8 th September	7.45pm	Assembly Rooms

There being no other business, the Chair closed the meeting at 10.10pm

CONFIDENTIAL ITEMS

The minutes of the Confidential section of the meeting held 7th July 2014, were approved as a correct record and signed by the Chair,

The meeting closed 10.12pm.