

# Melbourne Parish Council



Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ

## Burial Committee Minutes

Minutes of a meeting of the Burial Grounds Committee held at 7.00pm Monday 9<sup>th</sup> June 2014 at the Chapel, Melbourne Cemetery, Packhorse Road, Melbourne

Present – Cllr Hicklin (Chairman), Butler, Carpenter, Sharp, Stockill, Clerk

In attendance – Cllr Parker and Cllr Smith (from 7:15pm)

Apologies: None

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

219. Election of Chairman – Cllr Hicklin was unanimously elected as Chair of the Committee.
220. Election of Vice Chairman – Cllr Carpenter was unanimously elected as Vice Chair of the Committee.
221. The documentation of the procedures at the Burial Ground is in hand. **(Action Cllr Carpenter, Cllr Hicklin and Sexton).**
222. The Beech tree at the Old Burial Ground has been removed. The final paperwork for the Faculty is with the Diocese. The Clerk will make an application to SDDC for the felling of the dying birch tree, permission from the Church has already been sought in the Faculty. **(Action: Clerk)**
223. The Five Year Plan is on hold due to financial restrictions.
224. The water heater has been installed but the lightening conductor requires bonding. **AGREED:** for the bonding to be carried out.
225. Burial Fees – A new policy on the use of non resident fees was adopted at the Full Parish Council meeting in May 2014.
226. The Clerk reported that the wheel of the main mower comes off; the cost of the replacement wheel is £116. A temporary repair has been affected, but the Clerk did raise the concern about the Sexton's ability to maintain the Cemetery without proper equipment. After a lengthy discussion, Cllr Smith was asked to obtain a price for a new mower.
227. The Clerk informed that the Police had reported that they had been unable to make any progress regarding the breaking of the windows at the Chapel, and due to lack of information, the matter will not proceed. Burton Glass has provided a quote to replace the windows of £425 + VAT. **AGREED:** to instruct Burton Glass to replace the windows
228. CCTV at the Cemetery - the Clerk reported that a quote for a simple CCTV system at the Cemetery has been obtained from Salt Network, the system is in the region of £200 - £300 and the annual costs are for electricity and a service should it be required.

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AGREED: to bring to the Full Council, the recommendation that a simple CCTV system is installed at the Cemetery.

229. The Clerk had previously circulated a Policy on the Transfer of Graves and briefly explained the contents to the meeting. The Clerk will send the Policy to ICCM for it to be checked and will then bring it back to the next Committee meeting.

Date of next meeting: to be advised

There being no further matters, the Chairman closed the meeting at 7.32pm.

Burial Committee -Cllr S Hicklin Chairman