

Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Minutes of the Facilities Committee

Minutes of a meeting of the Facilities Committee held at 7.00pm Monday 12th May 2014 at the Shorne Room, Melbourne

Present: Cllr Jackson (Chairman), Hudson, Minifie, Smith, the Clerk.

58. Apologies: were received and accepted from Cllr Collyer and Cllr Hicklin.

59. Election of Chairman – Cllr Jackson was nominated for the position Chairman. There were no other nominations.

AGREED to unanimously elect Cllr Jackson as Chairman of the Facilities Committee.

60. Election of Vice Chairman - Cllr Minifie was nominated for the position Vice Chairman. There were no other nominations.

AGREED to unanimously elect Cllr Minifie as Vice Chairman of the Facilities Committee.

61. Minutes of the Facilities Committee meeting held 7th April 2014 were approved by the Committee and signed by the Chairman as a true record.

62. The Committee conducted another inspection of Lothian Gardens and the report below prepared.

Item	Recommendation	Update	Responsible Person	Priority
Grass in area looking sparse	Obtain advice and quote for under sowing	The matter will be left to the autumn	Clerk	L
Rubber matting on entrance to toddler area sunk	Lift matting up	Mr A Younger will be asked if any action can be taken	Cllr Jackson & Cllr Minifie	L
Two headed rocker in play area broken	Equipment to be taped off. Quote obtained to repair/replace	Order placed for a repair to be effected	Cllr Minifie Clerk	H
Pirate equipment, climb rope fraying	Quote to be obtained for replacement	Order placed for a repair to be effected	Clerk	M
Chain rope work – Chains hanging low	Some chain links to be removed	Order placed for a repair to be effected	Clerk	L
Wooden walk – Part of strut is rotten	To obtain replacement strut	Order placed for a repair to be effected	Clerk	H
Chain swings	Top beam rotting and needs to be replaced	Order placed for a repair to be effected	Clerk	H
Fencing around	Chain link fencing	Mr A Younger	Clerk	L

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hard play surface	is lifting in parts, consideration given to extending the height of the chain link fence	will be asked if any action can be taken		
Drainage channel stones missing	Quote obtained to get replacement stone	Mr A Younger will be asked if any action can be taken	Clerk	L

63. **AGREED:** that the play equipment should be replaced and updated within 5 years. At the budget setting meeting, consideration will be given to how much funding will be required and whether this is to be included in the precept over the next 5 years.

64. Late Night Shopping – Thanks were extended to Cllr Hudson for producing the leaflets. Cllr Jackson hand delivered the leaflets and spoke with the shopkeepers who appear keen and offered to attend the meeting on 19th May 2014. Views on the future of the event were exchanges, but any decisions will be left to the meeting on 19th May.

65. Opening and closing of public toilets and Lothian Gardens. There have been difficulties over the opening of the facilities over the Bank Holidays. **AGREED:** to investigate the option of another person to undertake the task. Cllr Jackson will make these enquiries. **(Action: Cllr Jackson)**

66. Maintenance of Lothian Gardens – The Clerk recommended that regular checks are carried out of the play equipment and area within the Lothian Gardens. **AGREED:** the lengthsman will carry out daily checks; Cllr Minifie will carry out a monthly check and the Insurance Company (Came & CO) will be asked to carry out the annual inspection. **(Action: Clerk)**

67. CCTV – As reported at the Full Council; the CCTV can be used as evidence when bringing prosecutions for dog fouling. SDDC has made an offer, which was accepted, to assist the Parish Council in bringing prosecutions.

68. World War 1 commemorations – The Committee were of the opinion that there are to be events organised in the Parish, together with events will be held locally and nationally, all of which are being carried out by organisations better suited than the Parish Council. **AGREED** the Clerk was requested to write to the Historical Society with an offer to provide assistance. **(Action: Clerk).**

69. Jawbones – The Clerk explained that there has been confusion over the ownership and the maintenance of the land that the jawbones are cited on and of the jawbones themselves. All Cllrs present confirmed that the Parish Council had previously refused to accept ownership of the jawbones and there was nothing that had altered to revise this decision. **AGREED:** to refuse to have anything to do with the land or the bones.

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70. The Clerk was requested to ask the mowing contractor to mow the verge on Sleepy Lane. **(Action: Clerk).**

There being no further business, the meeting closed at 8:05pm

Cllr Jackson– Chairman