



## Highway Committee

Minutes of a meeting of the Highways Committee held at 7.30pm Monday 10<sup>th</sup> March 2014 at the Shone Room, Melbourne Assembly Rooms, Melbourne

Present –Cllr Earp (Chairman), Carroll, Parker, Sharp, Smith, Stockill

In attendance: Clerk

134. Apologies: No apologies were received.
135. Minutes of the previous Highways Committee meeting held 10<sup>th</sup> February 2014 were signed by the Chairman as a true record.
136. The first mowing of the season will be undertaken by the new contractor during the week commencing 10<sup>th</sup> March, with SDDC commencing their mowing schedule, during the week commencing 17<sup>th</sup> March. The Clerk has made a request to SDDC for a copy of the mowing schedule to avoid duplication of mowing.  
The Clerk was requested to remind SDDC to take care around the daffodils in the verges **(Action: Clerk)**
137. One way system –the meeting with Traffic Consultant has been re- arranged for 17<sup>th</sup> April 2014.  
Cllr Carroll brought to the meeting a suggestion by a resident for an alternative one way route. This was considered by the Committee but several problems and disadvantages were identified and it was agreed not to pursue the suggestion.

### Outstanding Actions

138. Washpit–overgrown trees –DCC reports that the basal branch has now been removed.
139. The light at the end of the twitchel between Derby Road and Packhorse Road is blocked by an overhanging tree; Cllr Stockill has provided photographs of the problem and these will go to DCC.
140. The two potholes on Victoria Street have been referred to the Street Works Team for repair.
141. The leaning lamppost on Derby Road was reported in January and again in February; no action has yet been taken on this matter by DCC.
142. The section of pavement outside the Indian Restaurant which pooled in wet weather has been submitted for levelling works.
143. A conifer blocking a street light at Church Mews/Victoria Mews was reported to DCC, who in turn identified that the land is not adopted. The Clerk was requested to report the matter to SDDC. **(Action: Clerk)**
144. SDDC reported that the repair of the bench at Jubilee Close is to be undertaken by the developers of the estate (Wimpey); SDDC Legal Dept is still working on the land transfer document and no action has been taken regarding the bench.



145. DCC has confirmed that an order has been raised to trim the trees to specified height on Robinson Hill. No time scale has been offered as to when the work will be carried out.
146. DCC in their letter of 26.09.13 and reinforced in an email of 18.02.14, has noted the problem on the footway at Woodhouses and has submitted for works to be done to raise the length of the kerb and footway. This is to be included in the future footway budget.
147. NettlefoldCrescent has benefited from some minor repairs and confirmation from DCC in an email of 18.02.14, has been received that the area will be kept in a safe condition.
148. Broken and loose kerb stones and brick steps at Potter Street were reported to DCC and works are to be undertaken to repair the chipped kerbs outside the Bay Tree Restaurant.
149. The noticeboard on Potter Street will be used by the Parish Council and half will be used by MARs.
150. The poor condition of the verges at the entrance to Queensway has been reported to DCC. The damaged street nameplate has been reported to SDDC on 5<sup>th</sup> March 2014.
151. At the Full Parish Council meeting held 4<sup>th</sup> March 2014, Cllr Harrison made a request for a report to be provided on the condition of all the twitchells for use by SDDC. The Committee drafted a report (see attached). This will be circulated to Committee members for members to review and make any amendments.
152. The annual maintenance contract quotes for the CCTV were considered. AGREED to accept the lower maintenance contract at £240 p.a. An additional £240 is also undertaken for the software maintenance.
153. Cllr Carroll reported that a metal gully across the pavement at Thomas Cooke Close is cracked. The pavement at this section is in a poor condition as is the road and the area is unlit. The matters will be reported to DCC. **(Action: Clerk)**

Date of next meeting: to be advised at the Parish Council meeting on 7<sup>th</sup> April 2014.

There being no further business, the Chairman closed the meeting at 8.45pm.

Highways Committee - Cllr W Earp – Chairman