

MELBOURNE PARISH COUNCIL

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DATE: 27th February 2014

To: The Chairman and Members of Melbourne Parish Council

You are summoned to attend the meeting of Melbourne Parish Council which is to be held on Tuesday 4th March 2014 at 8.00pm in the Lounge, Melbourne Assembly Rooms.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4 To grant any dispensations following declaration of interest

5. Public Speaking – 15 Minutes

(a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6 To approve the Minutes of the Meetings held on 4th February 2014 (Copy attached)

7 To receive the reports of the Committees (copy attached)
Facilities – 10th February 2014
Highways – 10th February 2014
Burial – 10th February 2014

8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

9. Chairman’s Announcements.

10. Report of the Clerk

11. Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Athenaeum	Cllr Butler
Promote Melbourne	Cllr Hicklin
Assembly Rooms	Cllr Howard and Cllr Carpenter
EM Airport	Cllr Collyer
Donington Park Liaison Committee	Cllr Parker

12. Correspondence
 1. DALC – Various Circulars
 2. Pinders Circus – Request to come to the village 19-22 June 2014
 3. Charles Church – Land off Main Street; draft proposal for planning development
 4. DCC – email to update on reported highways matters

13. To seal the licence between the Parish Council and Lord Kerr

14. Finance
 - (a) Accounts for Payment – see attached Finance sheet

 - (b) Risk Assessment update

15. To consider Planning Applications
 - 9 2014 0113 – The change of use from leisure (Radio control car ractetrack) to warehousing/storage units

 - 9 2014 0109 – Various tree works including felling of trees at plot adjacent to BT Buildings, Chapel Street, Melbourne

 - 9 2014 0061 – The conversion of former public house and restaurant to a single dwelling and the erection of four dwellings on land at 92 Ashby Road, Melbourne

 - 9 2014 0136 – The display of illuminated and non illuminated signage at 50 Amalfi White, Derby Road, Melbourne

 - 9 2014 0105 – The retrospective application for change of use from B1 and B8 to B2 at Unit 7, Dove Site Business Park, The Common, Melbourne

 - 9 2014 0139 – The pruning and felling of trees at Pool Cottage Residential Home, Pool Road, Melbourne

16. Items for information only

17. Dates and times for the Committee meetings

PART II – CONFIDENTIAL INFORMATION

18 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”