

Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Minutes of the Facilities Committee

Minutes of a meeting of the Facilities Committee held at 8.00pm Monday 13th January 2014 at the Shorne Room, Melbourne

Present: Cllr Jackson (Chairman), Collyer, Hicklin, Hudson, Minifie, Smith, the Clerk. Cllr Sharp whilst not a member of the Committee, was in attendance.

38. Apologies: No apologies were received.

39. Minutes of the previous Facilities Committee meeting held 9th December 2013 were approved by the Committee and signed by the Chairman as a true record.

40. Cllr Jackson sought the Committee's view about engaging the summer sports activities again this year. The number of users for the various activities booked in the summer of 2013 was provided. Cllrs expressed disappointment over some of the numbers attending the sessions and consideration was given as to why some sessions within this parish are not well supported despite being well advertised. Cllr Minifie suggested that all the activities should be in one location and a discussion took place as to a suitable location which can accommodate the different activities. Whilst it was agreed that the Lothian Gardens would be an ideal location, it was accepted that past experience had revealed that there were difficulties with vehicular access to the site. It was agreed that all activities will be held at the Recreational Ground subject to availability due to the building works.

Further consideration was given as to the type and number of activities that will be booked.

AGREED to book the following activities:-

Climbing wall, Commonwealth & Play Combo, Extreme, Playmobile

The Committee agreed that advertising of the activities needs to be undertaken and that previous methods have not been too successful. Cllr Hicklin commented that social media is often the best way to reach a lot of people and the method is cheap. She added that the Parish Council could give consideration to using Facebook generally as other Councils do. Whilst social media was acknowledged as being a cheap and easy mean to provide a lot of information, to keep it up to date could be a challenge. It was agreed for Cllr Minifie to make enquiries about visiting the school to let the children know of the booked activities. No flyers will be produced but Cllr Hudson offered to construct some posters that will be displayed in key areas, such as the Lothian Gardens. This offer was accepted. **(Action: Cllr Hudson and Cllr Minifie).**

41. Lothian Gardens –The Clerk reported that all payments have been received for the criminal damage that occurred at the Lothian Gardens in the summer of 2013. The matter is now concluded.

42. Public Toilets – Whilst no further information or correspondence has been received relating to the toilets, the Clerk was requested to provide clarification about the meaning of the Community Listing status. The Clerk provided clarification about the timetable that would be followed should SDDC wish to sell the public toilets.

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43. Reports from Cllrs areas of responsibility
Cenotaph – Cllr Hicklin nothing to report

Lothian Gardens – Cllr Minifie

Ilkeston Fencing has been instructed to install the replacement fencing; this will be undertaken in the new financial year. It was agreed that a gate was required, which matches the style and colour of the fence and to opt to have the more sturdy closing mechanism.

Public toilets – Cllr Minifie nothing to report

Recreation Ground – Cllr Jackson reported that he had attended a Familiarisation Meeting with the chosen architect. At this meeting there appeared to be a reluctance to use local contractors; the Clerk informed that the procurement process means that contractors from the preferred list are to be used.

Thomas Cooke Gardens – nothing to report

Bus shelter – nothing to report

The lights within the bus shelter were previously reported as working on an intermittent basis but over the Christmas period the lights have gone out permanently. The Clerk will arrange for the lights to be inspected again. **(Action: Clerk)**

44. At the last Facilities Committee, the Clerk was requested to investigate the opportunity to obtain grant funding for defibrillators. The Clerk provided an oral report on the information obtained; which included the grant application process, the maintenance requirements, procurement, identifying suitable locations and security of the defibrillators. Following the report, it was agreed for the Clerk to make a grant funding application for 4 defibrillators, with a view to having one of them sited at the new Sports Pavilion. **(Action: Clerk).**

45. Cllr Jackson reported that MSP wished to provide a Power-point presentation to the Parish Council and the Chair had suggested the March meeting; being the Annual Meeting. All Committee members were in agreement with this suggestion. Cllr Jackson will pass this onto the MSP **(Action: Cllr Jackson)**

46. Date of next meeting: to be advised at the Parish Council meeting on 4th February 2014.

There being no further business, the meeting closed at 8:47pm

Cllr Jackson– Chairman