

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)
2 Mansfields Croft
Etwall
Derbyshire DE65 6NJ
Tel: 07734939292
Email: Melbourneclerk@aol.com

DATE: 23rd November 2013

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council which is to be held on Tuesday 3rd December 2013 at 7.30pm in the Lounge, Melbourne Assembly Rooms.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

- 4 To grant any dispensations following declaration of interest
5. Public Speaking – 15 Minutes
 - (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6 To approve the Minutes of the Meetings held on 5th November 2013 (Copy attached)
- 7 To approve the Minutes of the Committees held on 9th November 2013 (copy attached)
 - Facilities
 - Highways
- 8 To agree co-options to Committees
 - a) Highways – Cllr Sharp
 - b) Facilities – Cllr Collyer
9. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
- 10 Chairman’s Announcements.
- 11 Report of the Clerk
- 12 To accept the revised Standing Orders
- 13 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith

Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Athenaeum	Cllr Dunnicliff
Promote Melbourne	Cllr Hicklin
Assembly Rooms	Cllr Howard and Cllr Carpenter
EMA Liaison Committee	Cllr Collyer
Donington Park Liaison Committee	Cllr Parker

14 Correspondence

1. DALC – Various Circulars
2. Mr A Heafield – Adoption of the Grenadier Guards for Melbourne
3. Melbourne Civic Society – various items
 - Condition of bin
 - Condition of pfp
 - Offer to maintain pfp
 - Support for the retention of the Fire Station
4. DCC – Responses to items raised at Highways Committees

15 Finance

- (a) Accounts for Payment – see attached Finance sheet
- (b) Risk Assessment update
- (c) Budget for 2014/2015

16 To consider Planning Applications

- (a) 9 2013 0899 – The erection of extensions at 7Alma Street, Melbourne
- (b) 9 2013 0922 - outline application (all matters reserved) for residential development on land at SK3926, Main Street, Kings Newton
- (c) 9 2013 0926 - The felling of a horse chestnut at land at SK3825 5292 off Penn Lane, Melbourne
- (d) 9 2013 0845 – The variation of condition 1 of planning permission 9/2009/0828 for minor amendments to the layout to plots 61-68 and 82-116 on land at SK3925 0864, Station Road, Melbourne
- (e) 9 2013 0844 –The variation of condition 6 of planning permission 9/2008/0811 for minor amendments to the layout to plots 117-130 on land at SK3925 0864, Station Road, Melbourne

- (f) 9 2013 0937 – The variation of condition 6 of planning permission 9/2008/0811/RSD for minor amendment to plot 130 layout on land at SK3925 0864, Station Road, Melbourne
- (g) 9 2013 0822 – The conversion of former hotel into 3 apartments including alterations to windows and installation of dormer window at rear at 222 Station Road, Melbourne
- (h) 9 2013 0909 – The erection of an extension including loft/cellar conversion and a detached garage at 2 George Street, Melbourne
- (i) 9 2013 0837 – The creation of a raised platform for front and side of the property and alterations to the driveway at 3 Bishop Court Melbourne

17 Items for information only

18 Nominations for the Dr Freeman Award

19 Dates and times for the Committee meetings

PART II – CONFIDENTIAL INFORMATION

20 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

To receive an update on the meeting held 18th November 2013 with SDDC regarding the public toilets