

MELBOURNE PARISH COUNCIL

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DATE: 29th October 2013

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council which is to be held on Tuesday 5th November 2013 at 7.30pm in the Lounge, Melbourne Assembly Rooms.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4 To grant any dispensations following declaration of interest

5. Public Speaking – 15 Minutes

(a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6 To approve the Minutes of the Meetings held on 1st October 2013 (Copy attached)

7 To approve the Minutes of the Committees held (copy attached)

Burial
Highways
Facilities
HR

8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

9 Chairman's Announcements.

10 Report of the Clerk

11 Consideration of the Draft Local Plan and to formulate the Parish Council response

12 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson
Athenaeum	Cllr Dunnicliff

Promote Melbourne	Cllr Hicklin
Assembly Rooms	Cllr Howard and Cllr Carpenter
EMA Liaison Committee	Cllr Collyer
Donington Park Liaison Committee	Cllr Parker

13 Correspondence

1. DALC – Various Circulars
2. SDDC – Notification of survey of condition of housing stock
3. Clare Hickie – request for waste bins at the new development, a planting scheme and to advise of a recent spate of graffiti

14 Finance

- (a) Accounts for Payment – see attached Finance sheet
- (b) Risk Assessment update
- (c) Request from Melbourne Assembly Rooms for a grant of £250

15 To consider Planning Applications

- (a) 9 2013 0804 – The pruning of a damson and apple tree at 6 Palmerston Court, Melbourne13
- (b) 9 2013 0759 – The development of a FA compliant 7V7 artificial turf pitch with associated fencing, floodlighting and access pathway at Melbourne recreational Ground, Cockshut Lane, Melbourne
- (c) 9 2013 0835 – application for a lawful development certificate for existing use of garden land at Blakefield House, Jawbone Lane, Kings Newton
- (d) 9 2013 0849 – the insertion of French door set and fanlight to replace existing window, conversion of part garage at ground floor including glazed doors and alternations over garage including rooflights at Chantry House, Church Street, Melbourne

Planning Committee held a site meeting on 29th October 2013, regarding the application for the change of use for the siting of 3 log cabins incorporating new vehicular access on land at SK3727 2805 Derby /Road, Stanton by Dale.

16 Items for information only

- a) New Model Standing Orders

17 Dates and times for the Committee meetings

PART II – CONFIDENTIAL INFORMATION

18 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”