

MELBOURNE PARISH COUNCIL

Mrs J Storer (Clerk to the Parish Council)
2 Mansfields Croft
Etwall
Derbyshire DE65 6NJ
Tel: 07734939292
Email: Melbourneclerk@aol.com

DATE: 23rd September 2013

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council which is to be held on Tuesday 1st October 2013 at 7.30pm in the Lounge, Melbourne Assembly Rooms.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

- 4 To grant any dispensations following declaration of interest
5. Public Speaking – 15 Minutes
 - (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6 To approve the Minutes of the Meetings held on 3rd September 2013 (Copy attached)
- 7 To approve the Minutes of the Committees held (copy attached)
 - Burial
 - Highways
 - Facilities
- 8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
- 9 Chairman’s Announcements.
- 10 Report of the Clerk
- 11 Consideration of alternation to the lease arrangements for MSP &SDDC
- 12 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne	Cllr Minifie
Festival	Cllr Carroll
Sporting Partnership	Cllr Jackson

Athenaeum	Cllr Dunicliff
Promote Melbourne	Cllr Hicklin
Assembly Rooms	Cllr Howard and Cllr Carpenter
EMA Liaison Committee	Cllr Collyer
Donington Park Liaison Committee	Cllr Parker

- 13 Correspondence
1. DALC – Various Circulars
 - 2.. SDDC – Notification of Melbourne Assembly Rooms adoption under the Localism Act 2011
 3. SDDC – Promoting success of the summer holiday activities (numbers still awaited)
 4. DCC – Acknowledgement of reported highway matters
 5. SDDC – Temporary road closure for the Wakes
- 14 Finance
- (a) Accounts for Payment – see attached Finance sheet
 - (b) Risk Assessment update
- 15 To consider Planning Applications
- (a) 9 2013 0793 – Retrospective application for the conversion of a garage into living accommodation at 14 Beech Avenue, Melbourne
 - (b) 9 2013 0738 – The erection of a replacement summer house at 55 Blanchcroft, Melbourne
 - (c) 9 2013 0717 – The erection of extensions at 103 The Woodlands, Melbourne
 - (d) 9 2013 0693 – Amended scheme to that previously approved under planning permission 9 2012 0910 for extensions at 34 The Woodlands
- 16 Items for information only
- 17 Dates and times for the Committee meetings

PART II – CONFIDENTIAL INFORMATION

- 18 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is**

advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

a) Christmas trees quotations