

# Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65



## **Minutes of the Ordinary Meeting of Melbourne Parish Council held at 7.30pm Tuesday 3<sup>rd</sup> September 2013 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne**

**498. Councillors Present:** Cllr J Carroll (Chair), Earp, Collyer, Dunicliff, Howard, Hudson, Jackson, Minifie, Parker, Sharp, Smith, Stockill,

**In Attendance:** Mrs J Storer (Clerk). Cllr Hewlett, 1 member of the press, 1 member of the Public, PC Rob Buckley.

**499. Apologies:** Apologies were received and accepted from Cllr Carpenter (illness), Cllr Hicklin (personal), Cllr Wilmore (personal)

**500. Declaration of Interests:** no declarations of interests were received.

**501. To grant any dispensation resulting from declarations of interest.** No dispensations were necessary.

**502. Variation of Order of business:** There were no variations to the order of business.

### **503. Public speaking:**

A resident reported dog fouling at the new alleyway on Station Road. In addition there were youths on push bikes whose presence was at time disruptive and intimidating and a request was made for action to be taken on these two matters.

Pot holes on Moira Street, Penn Lane, Station Road and Main Street, Kings Newton remain. The quality of work is poor and temporary signs erected by the workmen are left on site for a period after the work has been completed.

There are a number of hedges overhanging pavements in the village, particularly on Commerce Street and North Street. Cllr Stockill will walk the area and report back to the next Highways Committee. **(Action: Cllr Stockill)**

There have been 2 burglaries in the village, comment was made that there has not been any visible police presence, particularly at night.

### **504. Police matters**

PC Buckley explained that policing at night is covered by Swadlincote; with only one police officer working out of Melbourne. The response units also work out of Swadlincote. He added that whilst this is not ideal, the staffing situation will not improve, currently there has been a change in shift patterns to deal with the particular crime pattern. He was aware of reports of anti-social behaviour at the new crescent and had managed to obtain additional resources. These had been deployed over a short period around Melbourne; youths were stopped and alcohol seized. The potholes reported by the resident have also been reported by the police to DCC.

Crime wise, between 15/7/13 and 3/9/13 there has been a total of 13 recorded crimes. There has been 1 dwelling burglary; the rest have been opportunistic thefts from motor vehicles. Two arrests have been made in Nottingham and these are linked to thefts from motor vehicles in Melbourne. Additional resources will be available in the village over the next 3 weekends to take preventative action on non-dwelling burglaries.

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Drugs were acknowledged to be a problem in Kings Newton, particularly on the old railway line. People have been caught with drugs and motor cycles have been seized and scrapped. There will be sufficient staff available during the Wakes.

PC Buckley agreed that speeding was a problem and advised that this matter will be addressed. In response to Cllr Jackson's enquiry as to whether cameras can be used to catch speeding motorists, PC Buckley advised that the preferred option was to stop motorists on the spot. Speed cameras are allocated on the number of recorded accident/collision records.

Finally PC Buckley informed that scrap collections where items are being left some items not intended to be collected have also been taken. Caution was requested about where items are left.

## **District and County Councillors**

### County Council

Cllr Hewlett provided a report on behalf of Cllr Chilton.

The Infant School has received funding for the internal doorways and the Adult Education facilities have been relocated to Swadlincote in order to accommodate the refurbishment at the School.

A call was made to drivers not to cause an obstruction to pavements.

DCC is enlisting the help of farmers with suitable equipment to clear the snow during this winter. There will be a grant of £200 on offer to offset costs incurred.

### District Council

Cllr Hewlett reported that the previously approved plans for the Liberal Club will now not take place. The plans have changed and these were explained to the meeting. The Parish Council has not received these plans and representations are to be made to SDDC for the plans to be sent over and to allow the Parish Council to make comments. The drop in session regarding the sports development on Cockshut Lane was well attended.

Cllr Harrison has raised concerns about the quality of grass cutting carried out by SDDC this season. The problems have been due to the fast growing pattern that was difficult to cope with.

A further 600 homes are needed in the District by 2028, over and above those identified in the Draft Local Plan. These will be built in Etwall, Hilton and Repton. The unemployment rate for South Derbyshire has dropped to 1.9%.

Cllr Collyer asked if others present would join and congratulate Cllr Carroll on her recent retirement and on her many years of public service. Those present joined in applause. Cllr Carroll thanked those who attended her retirement party and who helped to raise £2000 towards Breast Cancer Awareness.

8.06pm Resident and PC Buckley left the meeting.

## **505. To confirm the Minutes of the meeting held 2<sup>nd</sup> July & 16<sup>th</sup> July 2013.**

The Minutes of the meeting held 2<sup>nd</sup> July 2013 and 16<sup>th</sup> July 2013 as previously circulated, were approved as a correct record and signed by the Chair.

## **506. To approve the Minutes of the Committees held 8<sup>th</sup> July 2013**

Burial Committee – approved

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Recreation Committee – approved  
Highways Committee – approved  
Planning Committee – approved

## **507. To determine if any matters are to be taken with the Public excluded**

There were two items that are required to be taken with the public excluded.

**508. Chair's Announcements** -The Chair announced that she had little to report. She congratulated Cllr Minifie and her team on an excellent Fete and Carnival.

## **509. To receive the Clerk's Report**

The Clerk's report had been previously circulated. The report was accepted. The work on the Cedar Tree in the Cemetery will now take place on 18th,19th,20th September. The safe within the Assembly Rooms will be used for storage of the burial Records, but it requires relocating to the Chapel. Cllr Smith will make enquiries as to how best to transport the safe. **(Action: Cllr Smith)**

The Clerk has received a letter requesting the Parish Council to give an opinion on the suggestion that an application is made for the land at Nettleford Crescent to be classed as common land. The Clerk explained the procedures and the conditions; these prevent the Parish Council from making an application. The Parish Council considered that the land should not be classed as common land, particularly in light of the advice of the Clerk.

The Clerk has put in an order for the Cenotaph to be cleaned the week prior to Remembrance Sunday. The Clerk requires Form 1007 to be completed by the British Legion for the Remembrance Sunday; the Form is necessary to ensure a police presence at the Parade. This will be pursued by Cllr Smith with Dave Worrall parade organiser.**(Action: Cllr Smith)**. In addition the lengthsman will be requested to make sure that the area is clean, tidy and weed free.

Unanimous agreement was given for uniforms to be purchased for both the Sexton and the Lengthsman, The idea was considered to be excellent.

## **510. Consideration of the Whistlewood Common project**

Cllr Hudson had attended the meeting which explained and expanded upon the project and its aims. These were conveyed to the meeting. The Clerk advised the meeting that an anonymous donor had pledged £1000 towards the purchase of shares in the scheme on behalf of the Parish Council and the decision before the Council was whether to accept this offer.

Cllr Jackson expressed concerns that this project is one of many which are being set up, often at the expense/loss of agricultural land. Cllr Parker considered that anything that educates about food production is a good idea and that it is a good idea for the Parish Council to have a share in something that is happening locally.

**RESOLVED:** to unanimously accept the shares. The Clerk will complete the necessary paperwork and thank the donor. **(Action: Clerk)**.

## **511. Reports from representatives on outside organisations**

Senior Citizens Centre – Cllr Sharp reported that there has been no meeting.

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Infant School Governors – Cllr Smith reported that there had been no meeting, but the School is full and improvements are being made.

Safer Neighbourhood – Cllr Smith nothing to report above that provided by PC Buckley

Education for Melbourne – Cllr Minifie nothing to report; the meeting was taking place at the same time as this Parish Council meeting

Festival – Cllr Carroll informed that the Festival was occurring.

Sporting Partnership – Cllr Jackson reported that the site has been levelled and the banks are neat. The drainage is next to be installed. He added that it would be beneficial if the banks could be seeded to prevent erosion over the winter. Cllr Hewlett will pursue this matter. **(Action: Cllr Hewlett)**.

Athenaeum – Cllr Dunnicliff had nothing to report.

Promote Melbourne – There is no report. The event will take place on 6<sup>th</sup> December. The Clerk has made the application for the road closure and is to attend a meeting on 13<sup>th</sup> September regarding the arrangements.

Assembly Rooms – Cllr Howard reported that he had been unable to attend previous meetings. Cllr Carroll reported that she and the Clerk had met with some representatives from MARS in August. This had been an amicable meeting which will be repeated in six months. The main topic of discussion was the public toilets.

EMA Liaison Committee – Cllr Collyer reported that a meeting is to take place on 5<sup>th</sup> September.

Donington Park Liaison Committee – Cllr Parker reported that there has been a meeting to demonstrate the noise meter, but as this was a repeat event, he had not attended it.

## 512. Correspondence

1. DALC – Various Circulars
2. SDDC – Notification of Holy Well adoption under the Localism Act 2011
3. DCC – Various matters relating to highway matters
  - a) Slow sign on Derby Road to be painted on the road surface
  - b) the temporary warning sign re re-surfacing will be removed
  - c) notification that the surplus bus stop signs have been removed
  - d) Area on Victoria Street marked out for repairs
  - e) Woodhouses – advised that ST water have been repairing a defect and DCC are awaiting for ST to repair the railings
  - f) Verges along Derby Road and Newton Lane to be cleared and cut back
  - g) Packhorse Road speed humps – following inspection the speed humps are not rocking and the surrounding area is in a safe condition. The carriageway will be submitted for proposed surface dressing in the New Year. Cllrs agreed that although there were still problems no further submission to be made to DCC at this time.
4. NW Leicestershire – Core Strategy submission
5. Melbourne Allotment Holders Assn Ltd – Request for information relating to the Recreation Ground. *Matter has been referred to SDDC and chased 25.08.13*

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6. Mr D Limer – Request for cleaning of Market Place bus shelter  
*The lengthsman has been instructed to clean all timetable notices at bus shelters and stops*
7. SDDC – Nomination of Melbourne Assembly Rooms as an Asset of Community Value
8. North West Leics District Council – Outline of the Council's position re Donington Park Race Circuit application
9. DCC – Notification of Closure of Chapel Street between 23 – 27 September for new electricity connection
10. SDDC – Notification of inspection of the play equipment in the Parish  
*(copy sent to members of the Facilities Committee)*
11. Clerks & Councils Direct
12. SDDC – Notification of SDDC decision to list Holy Well as an asset of Community Value
13. Office of the Traffic Commissioner – Notification of the granting of an Operators Licence at Chantry Farm
14. SDDC – Notification of the extension of the conservation area

## 515. Finance

a) RESOLVED the accounts for payment as circulated were approved and payments were authorised.

b) Budget appraisal/risk assessment

Currently there are no amendments to the risk assessment. The actual to budget report was accepted.

c) Electronic banking – The Clerk had previously circulated a report on the matter. The Clerk had contacted the bank manager, who had been unable to assist. The Clerk has contacted the department with responsibility for online banking, but there was no change to the advice already received.

RESOLVED the Clerk was instructed to write a letter of complaint to the CEO of Natwest and to copy in Heather Wheeler MP. **(Action: Clerk).**

## 516. Consideration of Planning Applications

(a) 9 2013 0533 – Amended scheme to previously approved application 9/2012/1071 for the erection of a dwelling and detached garage at 32 Ashby Road, Melbourne  
NO OBJECTIONS

(b) 9 2013 0532 – Application for a lawful development for the existing use of a bedroom with ensuite bathroom in the converted and extended existing roof space at 5 Windsor Avenue, Melbourne  
NO OBJECTIONS

(c) 9 2013 0549 – The erection of a dwelling with associated car parking together with replacement garage on land between 11 & 19 Nettleford Crescent, Melbourne.  
NO OBJECTIONS

(d) 9 2013 0539 – The erection of an extension at 2, The Croft, Melbourne  
NO OBJECTIONS

(e) 9 2013 0547 – The conversion of existing barn into residential dwelling at 60 High Street, Melbourne  
NO OBJECTIONS

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(f) 9 2013 0563 – The removal of an agricultural occupancy restriction condition on Bond Elm, Jawbone Lane, Melbourne NO OBJECTIONS

(g) 9 2013 0561 – The change of use of offices to a shop with alternations to front elevation at 73 Derby Road, Melbourne

Cllr Dunicliff declared an interest in this application and has not participated in any decision

NO OBJECTIONS

(h) 9 2013 0559 – Application for certificate of lawfulness for the erection of an extension at 4 Spinneyill, Melbourne NO OBJECTIONS

(i) 9 2013 0590 – Retrospective application for change of use of existing hanger as storage and maintenance base for racing cars at SK3724 2492, The Common, Melbourne NO OBJECTIONS

(j) 9 2013 0616 – The removal of condition 3 of planning permission 9/0886/0423 at former premises of F E Toons, Station Road, Melbourne

Subject to the following condition, the Parish Council has no objection to changing to B2 B2 General industrial - Use for industrial process other than one falling within class B1 (excluding incineration purposes, chemical treatment or landfill or hazardous waste).

(k) 9 2013 0553 – The insertion of front door and frame at 51 Blanch Croft, Melbourne NO OBJECTIONS

(l) 9 2013 0658 – Outline application (all matters reserved except access) for residential development on land to the rear of 114 & 120 Derby Road, Melbourne

NO OBJECTIONS

(m) 9 2013 0615 – Outline application (all matters reserves) for the erection of a two storey log cabin at Forest View, Cockshut Lane, Melbourne NO OBJECTIONS

(n) 9 2013 0614 – The use of land for the siting of log cabins at Forest View, Cockshut Lane, Melbourne

NO OBJECTIONS but a request is to be made to the planners to have an understanding of the medium term plan on this site as there appears to be creeping development.

(o) 9 2013 0670 – The erection of an extension at 8 Newton Wonder Court, Kings Newton NO OBJECTIONS

(p) 9 2013 0668 – The conversion of training centre into two flats at the training centre, Chapel Street, Melbourne NO OBJECTIONS

(q) 9 2013 0669 – The amended scheme of previously approved application 9/2001/0285 for the conversion of part of former public house/hotel to one dwelling at 222A Station Road, Melbourne NO OBJECTIONS

(r) 9 2013 0681 – The erection of extensions at 1 Melton Avenue, Melbourne. NO OBJECTIONS

(s) 9 2013 0677 – The installation of ATM machine at Post Office, 1 Derby Road,

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Melbourne

NO OBJECTIONS

(t) 9 2013 0679 – The erection of two dwelling at 60 Ashby Road, Melbourne  
NO OBJECTIONS

## 517. For information only

Cllr Parker reported that there was significant overgrowth around the area.

Cllr Jackson made a request that a previously suggested idea to install a defibrillator in the village is given further consideration.

Cllr Jackson reported that the railings outside Blatches shop require repainting. It was considered that this was the responsibility of SDDC **(Action: Clerk)**

A request was made on behalf of the residents at Elms Farm Courtyard, for a nameplate. This matter has been discussed previously and as it is a private development, it is for the residents to fund any nameplate.

A request was made for the lengthsman to spend some time at the Cross in Kings Newton.

A hedge has been cut along Derby Road and the cuttings have been left on the pavement and road. It was considered that these maybe a hazard and the lengthsman will be asked to sweep them away.

Cllr Collyer reported that during recent bad weather, a man hole cover was blown off on the new development (off Station Road), resulting in raw sewage running down the new track onto the development. This in turn runs to the new play area and into a water course. The Clerk was requested to report the matter to Severn Trent **(Action: Clerk)**.

A request was made for the side growth at the Washpit to be cut back.

There are new owners at Holywell Cottage. The Clerk was requested to contact the new owners to invite them to talk with the Parish Council should the driveway at the Cottage be repaired or replaced. **(Action: Clerk)**

Cllr Stockhill reported that the bus stop outside the Gun and Tackle Shop was obscured by hedges and there have been instances when bus drivers have refused to drop off or pick up passengers at this stop. The Clerk was requested to write to Arriva Buses to advise that the bus stop is there and to write to the Estate to request that the hedge is cut back. **(Action: Clerk)**

The hedge at North Street and Alma Street has been cut back but the removed branches have not been disposed of. The Clerk will arrange for their removal **(Action: Clerk)**

A resident of Blanchcroft has made a request for a grit bin. This matter will be brought to the Highways Committee for consideration.

Cllr Jackson reported that the Clerk has been subject to some unpleasantness from the owner of a local business following a dispute over responsibility for paying an invoice. A

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letter will be sent to the owner, stating that for the avoidance of doubt, unless there is an order from the Clerk, this Parish Council will not pay an invoice. **(Action: Clerk)**

## **518. Date of committee meetings**

The Facilities Committee will meet at the Assembly Rooms on Monday 9<sup>th</sup> September at 7.30pm. The Highways Committee will meet at the Assembly Rooms on Monday 9<sup>th</sup> September at 8.15pm.

## **519. Date of the next Parish Council meeting**

The date of the next full Parish Council meeting will be Tuesday 1<sup>st</sup> October 2013 at 7.30pm in the Shone Lounge.

There being no other non confidential business, the Chair closed the meeting at 9.26pm.