

MELBOURNE PARISH COUNCIL

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DATE: 26<sup>th</sup> August 2013

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council to be held on Tuesday 3<sup>rd</sup> September 2013 at 7.30pm in the Lounge, Melbourne Assembly Rooms.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk to the Parish Council

AGENDA – ORDINARY PARISH COUNCIL MEETING

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

- 4 To grant any dispensations following declaration of interest
5. Public Speaking – 15 Minutes
  - (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6 To approve the Minutes of the Meetings held on 2<sup>nd</sup> July 2013 & 16<sup>th</sup> July 2013 (Copy attached)
- 7 To approve the Minutes of the Committees held on 8<sup>th</sup> July 2013 (Copy attached)
  - Burial
  - Highways
  - Recreations & Amenities
  - Planning
- 8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
*"In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."*
- 9 Chairman's Announcements.
- 10 Report of the Clerk
- 11 Consideration of the Whistlewood Common project  
[www.whistlewoodcommon.org](http://www.whistlewoodcommon.org))
- 12 Reports from representatives on outside organisations
 

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith

Education for Melbourne Festival	Cllr Minifie
Sporting Partnership	Cllr Carroll
Athenaeum	Cllr Jackson
Promote Melbourne	Cllr Dunnicliff
Assembly Rooms	Cllr Hicklin
EMA Liaison Committee	Cllr Howard and Cllr Carpenter
Donington Park Liaison Committee	Cllr Collyer
	Cllr Parker

### 13 Correspondence

1. DALC – Various Circulars
2. SDDC – Notification of Holy Well adoption under the Localism Act 2011
3. DCC – Various matters relating to highway matters
  - a) Slow sign on Derby Road to be painted on the road surface
  - b) the temporary warning sign re re-surfacing will be removed
  - c) notification that the surplus bus stop signs have been removed
  - d) Area on Victoria Street marked out for repairs
  - e) Woodhouses – advised that ST water have been repairing a defect and DCC are awaiting for ST to repair the railings
  - f) Verges along Derby Road and Newton Lane to be cleared and cut back
  - g) Packhorse Road speed humps – following inspection the speed humps are not rocking and the surrounding area is in a safe condition. The carriageway will be submitted for proposed surface dressing new year and no action is necessary
4. NW Leicestershire – Core Strategy submission
5. Melbourne Allotment Holders Assoc Ltd – Request for information relating to the Recreation Ground. Matter has been referred to SDDC and chased 25.08.13
6. Mr D Limer – Request for cleaning of Market Place bus shelter  
*The lengthsman has been instructed to clean all timetable notices at bus shelters and stops*
7. SDDC – Nomination of Melbourne Assembly Rooms as an Asset of Community Value
8. North West Leics District Council – Outline of the Council's position re Donington Park Race Circuit application
9. DCC – Notification of Closure of Chapel Street between 23 – 27 September for new electricity connection
10. SDDC – Notification of inspection of the play equipment in the Parish  
*(copy sent to members of the Facilities Committee)*
11. Clerks & Councils Direct
12. SDDC – Notification of SDDC decision to list Holy Well as an asset of Community Value
13. Office of the Traffic Commissioner – Notification of the granting of an Operators Licence at Chantry Farm

14. SDDC – Notification of the extension of the conservation area

14 Finance

(a) Accounts for Payment – see attached Finance sheet

(b) Risk Assessment update

(c) Electronic banking

15 To consider Planning Applications

(a) 9 2013 0533 - AMENDED SCHEME TO PREVIOUSLY APPROVED APPLICATION 9/2012/1071 FOR THE ERECTION OF A DWELLING AND DETACHED GARAGE AT 32 ASHBY ROAD MELBOURNE DERBY  
NO OBJECTIONS

(b) 9 2013 0532 - APPLICATION FOR A LAWFUL DEVELOPMENT FOR THE EXISTING USE OF BEDROOM WITH ENSUITE BATHROOM IN CONVERTED AND EXTENDED EXISTING ROOF SPACE AT 5 WINDSOR AVENUE MELBOURNE DERBY  
NO OBJECTIONS

(c) 9 2013 0549 - THE ERECTION OF A DWELLING WITH ASSOCIATED CAR PARKING TOGETHER WITH REPLACEMENT GARAGE ON LAND BETWEEN 11 & 19 NETTLEFOLD CRESCENT MELBOURNE DERBY  
NO OBJECTIONS

(d) 9 2013 0539 - THE ERECTION OF AN EXTENSION AT 2 THE CROFT MELBOURNE DERBY  
NO OBJECTIONS

(e) 9 2013 0547 - THE CONVERSION OF EXISTING BARN INTO A RESIDENTIAL DWELLING AT 60 HIGH STREET MELBOURNE DERBY  
NO OBJECTIONS

(f) 9 2013 0563 - THE REMOVAL OF AN AGRICULTURAL OCCUPANCY RESTRICTION CONDITION ON BOND ELM JAWBONE LANE MELBOURNE DERBY  
NO OBJECTIONS

(g) 9 2013 0561 - THE CHANGE OF USE OF OFFICES TO A SHOP WITH ALTERATIONS TO FRONT ELEVATION AT 73 DERBY ROAD MELBOURNE DERBY  
Cllr Dunicliff declared an interest in this application and has not participated in any decision  
NO OBJECTIONS

(h) 9 2013 0559 - APPLICATION FOR CERTIFICATE OF LAWFULNESS FOR THE ERECTION OF AN EXTENSION AT 4 SPINNEY HILL MELBOURNE DERBY  
NO OBJECTIONS

(i) 9 2013 0590 - RETROSPECTIVE APPLICATION FOR CHANGE OF USE OF EXISTING HANGER AS STORAGE AND MAINTENANCE BASE FOR RACING CARS ON LAND AT SK3724 2492 THE COMMON MELBOURNE DERBY  
NO OBJECTIONS

(j) 9 2013 0616 - THE REMOVAL OF CONDITION 3 OF PLANNING PERMISSION 9/0886/0423 AT FORMER PREMISES OF F E TOONS STATION ROAD MELBOURNE DERBY

Subject to the following condition, the Parish Council has no objection to changing to B2

B2 General industrial - Use for industrial process other than one falling within class B1 (excluding incineration purposes, chemical treatment or landfill or hazardous waste).

(k) 9 2013 0553 - THE INSERTION OF FRONT DOOR AND FRAME AT 51 BLANCH CROFT MELBOURNE DERBY  
NO OBJECTIONS

(l) 9 2013 0658 - OUTLINE APPLICATION (ALL MATTERS RESERVED EXCEPT FOR ACCESS) FOR RESIDENTIAL DEVELOPMENT ON LAND TO THE REAR OF 114 & 120 DERBY ROAD MELBOURNE DERBY  
NO OBJECTIONS

(m) 9 2013 0615 - OUTLINE APPLICATION (ALL MATTERS RESERVED) FOR THE ERECTION OF A TWO-STOREY LOG CABIN AT FOREST VIEW COCKSHUT LANE MELBOURNE DERBY  
NO OBJECTIONS

(n) 9 2013 0614 - THE USE OF LAND FOR THE SITING OF LOG CABINS AT FOREST VIEW COCKSHUT LANE MELBOURNE DERBY  
NO OBJECTIONS

(o) 9 2013 0670 - THE ERECTION OF AN EXTENSION AT 8 NEWTON WONDER COURT KINGS NEWTON DERBY

(p) 9 2013 0668 - THE CONVERSION OF TRAINING CENTRE INTO TWO FLATS AT THE TRAINING CENTRE CHAPEL STREET MELBOURNE

(q) 9 2013 0669 - THE AMENDED SCHEME OF PREVIOUSLY APPROVED APPLICATION 9/2001/0285 FOR THE CONVERSION OF PART OF FORMER PUBLIC HOUSE/HOTEL TO ONE DWELLING AT 222A STATION ROAD MELBOURNE DERBY

(r) 9 2013 0681 - THE ERECTION OF EXTENSIONS AT 1 MELTON AVENUE MELBOURNE DERBY

16 Items for information only

17 Dates and times for the Committee meetings

## **PART II – CONFIDENTIAL INFORMATION**

**18 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**