

Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Committee Minutes Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday 8th July 2013 at the Shorne Room, Melbourne

Present – Cllr Hicklin (Chairman), Carroll, Hudson, Jackson, Minifie, Parker, Sharp, Smith, Stockill, the Clerk.

Apologies: Cllrs Carpenter, Collyer, Dunnicliff, Earp, Willmore.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

159. Cllr Carpenter has started on and will continue documenting the procedures at the Burial Ground. **(Action: Cllr Carpenter, Cllr Hicklin and Sexton).**
160. Cedar tree – Melbourne Tree Services have been informed to take the tree down. The work is scheduled to take place on 2,3,4th September. The Sexton will prepare the Cemetery in readiness for the work.
161. The Clerk has met with the lengthsman and the Sexton and arrangements are now in place for the lengthsman to assist the Sexton with the digging of the graves. The training date is set for 29th October 2013
162. A fire extinguisher and “No Smoking” signs are in place.
163. Arrangements are being made with the local undertakers and stone masons to make payment to the Parish Council via BACS where possible, instead of cheques, which will save some administrative time and there will be a small cost saving. There is still some finalising of the administrative side of the process to ensure all paperwork and payments tally.
164. A resident expressed concern to a Cllr that drug dealing was being carried out at the Cemetery. The resident was reluctant to report the matter to the police but will be urged to. The Clerk will inform the police of the resident’s report to the Council. **(Action: Clerk)**

Date of next meeting: to be advised at the Parish Council meeting on 3rd September 2013.

Committee 1 Burial Grounds -Cllr S Hicklin Chairman

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Highways and Street Lighting

Minutes of a meeting of the Highways & Street Lighting Committee held at 7.45pm
Monday 8th July 2013 at the Shorne Room, Melbourne

Present – Cllr Smith (Chairman), Carroll, Hicklin, Hudson, Jackson, Minifie, Parker, Sharp, Stockill, the Clerk.

Apologies: Cllrs Carpenter, Collyer, Dunnicliff, Earp, Willmore.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

384. Road markings have been installed on Derby Road. There is no further information from Cllr Chilton relating to the request for the installation of bollards at Burdett House.

385. CCTV – The application form to DCC for permission to erect the signs has been successful. It was thought that the CCTV would be operational at the end of June but the contractor has advised that bad weather prevented the work from being undertaken. Work should take place and be completed during this week.

386. The Clerk has placed the order for the new LED bulbs for across the road. The supplier has advised that due to the quantity ordered, the price has reduced from £3.90 per bulbs to £3.60 per bulb. Thanks are extended to the supplier – Jeani Electricals.

387. SDDC has confirmed that it will spray the footpath on Kings Newton Lane.

388. The verges have been cut, but the quality of the cut is poor. At the Parish Council meeting on 02.07.13; Cllr Harrison reported that he would make representations about the quality of the cut.
The Clerk has reported that the sign on the corner of Cockshut Lane advising about the resurfacing works is blocking the line of sight, making manoeuvres at this junction dangerous.

389. A letter has been sent to the developers to report the broken bench at Jubilee Close. SDDC is to take over the maintenance of the area from the developers and the matter is now with the legal dept of SDDC. The developers have initially refused to repair the bench or carry out any maintenance until it had received assurances that the transfer of the land would occur, but the Clerk has pressed for the repairs and SDDC has informed that no transfer will take place until the area and facilities are brought up to an acceptable standard. The matter is now with the developer.

390. The broken glass on the twitchell between Derby Road and Packhorse Road has been cleared but the area will be monitored.

391. The faded “no through road” sign on George Street and at Blanchcroft has been reported to DCC along with a request that the road signs are cleaned. No response has yet been received from DCC.

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392. Cllr Parker provided examples of trees and hedges that are causing hazards to motorists. The Clerk will report these to DCC. **(Action: Clerk)**
393. Hanging baskets – these are in position.
394. DCC has agreed to remove the surplus bus stop signs on Station Road, but no date has been provided for the works to be commenced. The Clerk will pursue DCC for a date when the works will be undertaken **(Action: Clerk)**.
395. DCC has acknowledged that works are to be carried out to the ditch at the bottom of Jawbone Lane which is not functioning properly, causing water to overflow onto Huntington Court, Jawbone Lane and Station Road.
396. The problems with the pavement at Woodhouses which have been reported to DCC, still remain.**(Action: Clerk)**
397. Cllr Stockill reported that DCC will carry out patching repairs to Blanchcroft. He added that he has received two complaints about vehicles parking on the pavement outside the Natwest Bank, blocking access for pedestrians. The Clerk will report this to the police **(Action: Clerk)**
398. Cllr Stockill reported that speeding along Derby Road continues. The matter will be reported to the police. **(Action: Clerk)**
399. Cllr Carroll informed that Packhorse Road will be patched by DCC but she expressed the view that it should be resurfaced, particularly near to Nettleford Crescent. Cllr Carroll has reported this to Cllr Chilton.
400. Cllr Carroll reported that the north side pavement of Victoria Street is in a poor condition. The Parish Council agreed that the pavement is in a poor condition. The Clerk will report this to DCC. **(Action: Clerk)**
401. The speedbumps on Packhorse Road are decaying. The Clerk will report this to DCC. **(Action: Clerk)**

Date of next meeting: to be advised at the Parish Council meeting on 3rd September 2013.

Committee 2 Highways and Street Lighting - Cllr W Earp – Chairman

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Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 8.05pm
Monday 8th July 2013 at the Shorne Room, Melbourne

Present – Cllr Jackson (Chairman), Carroll, Hicklin, Hudson, Minifie, Parker, Sharp, Smith, Stockill, the Clerk.

Apologies: Cllrs Carpenter, Collyer, Dunnicliff, Earp, Willmore.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

153. The Summer Sports activities are organised and Cllr Jackson reported that the arrangements are all in place and he will arrange the advertising of the events.
(Action: Cllr Jackson)

154. Cllr Jackson will take the idea of a ceremonial cutting of the first sod of earth for the new sporting area to the next meeting and will suggest that it take place at the cutting for the Pavilion. **(Action: Cllr Jackson)**

155. Cllr Jackson has visited the Old Burial Ground and reported that of the 2 new trees, one is dead. It was agreed to leave the other in situ.

156. The Clerk had previously circulated the terms and conditions of the FA grant for MSP. Cllr Jackson reported that other groups and societies have studied the document and had found nothing amiss. The Parish Council considered that the grant does not have any impact upon the Parish Council and it was for Cllr Jackson to sign in his capacity as a director of MSP and not as a Cllr.

Date of next meeting: to be advised at the Parish Council meeting on 3rd September 2013.

Committee 3 - Recreation and Amenities.
Cllr Jackson – Chairman

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Planning

Minutes of a meeting of the Planning Committee held at 8.20pm Monday 8th July 2013 at the Shone Lounge

Present – Cllr Carroll (Chairman), Hicklin Hudson, Jackson, Minifie, Parker, Sharp, Smith, Stockill, the Clerk.

Apologies: Cllrs Carpenter, Collyer, Dunnicliff, Earp, Willmore.

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Planning applications considered

9 2013 0510 – Various works to beech tree at The Elms Farmhouse, Trent Lane, Kings Newton

NO OBJECTIONS

9 2013 0472 – The installation of secondary glazing panels to all external windows at Thomas Cook Memorial Cottages, 33-59 High Street, Melbourne

NO OBJECTIONS

9 2013 0445 – The conversion of existing property into 2 2 bedroom flats and extension of 1 x 5 bedroom house and double garage at 55 Derby Road, Melbourne

NO OBJECTIONS – but a condition is sought that no access to Dunnicliff Lane is permitted, including pedestrian access.

9 2013 0407 – The installation of a septic tank at Elms Stables, off Trent Lane, Kings Newton

NO OBJECTIONS

9 2013 .490 – The variation of condition 5 of planning permission 9/2012/0923 to improve the first floor layout on plot 3 at 78 Ashby Road, Melbourne

NO OBJECTIONS

Date of next meeting to be held at the Shone Room, Melbourne Assembly Rooms will be advised by the Clerk

The meeting closed at 8.51pm
Committee 5 Planning
Cllr J Carroll