

Melbourne Parish Council

Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65



Minutes of the Ordinary Meeting of Melbourne Parish Council held at 7.30pm Tuesday 2nd July 2013 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne

471. Councillors Present: Cllr J Carroll (Chair), Earp, Carpenter, Collyer, Jackson, Minifie, Parker, Sharp, Smith, Stockill,

In Attendance: Mrs J Storer (Clerk). Cllr Harrison, Cllr Hewlett, Cllr Chilton (to 7.48pm), 1 member of the press, 4 members of the Public, 2 x PCSO.

472. Apologies: Apologies were received and accepted from Cllr Dunnicliff

473. Declaration of Interests: no declarations of interests were received.

474. To grant any dispensation resulting from declarations of interest. No dispensations were necessary.

476. Variation of Order of business: There were no variations to the order of business.

477. Police matters

It was reported that there had been a car key burglary on Spinneyhill over the weekend. A request was made for vigilance. Anti social behaviour in the Parish has not been a real issue of late. The recent speed patrol resulted in 8 cautions being issued and 1 ticket. A similar activity will be carried out again in the near future.

Cllr Smith asked if there was any update or information that could be given in response to concerns expressed by Parishioners over the recent spate of burglaries. PCSO Guest informed the meeting that there are no leads as the majority of burglaries are opportunistic, so it has been difficult to put structures in place to prevent them. The next Safer Neighbourhood meeting will be held at Weston on Trent Village Hall on 30th July at 7.30pm.

7.38pm Both PCSO left the meeting.

478. Public speaking:

A member of the public expressed the view that the roads within Melbourne are in a disgusting state, the exception being the main road. All the roads have potholes and require attention.

It was also reported that there is regular flooding on Sleepy Lane which has been reported to DCC.

The grass on the verges, and in particular at the Derby Road corner, is high.

Cllr Carroll informed that the roads would be reported whilst Cllr Stockill reported that DCC has advised that work is listed for Blanchcroft and George Street.

District and County Councillors

County Council

Cllr Chilton explained that funding is an issue which strongly influences the maintenance of the roads within the County. DCC has been allocated £40m from Central Government over the next 2 years to address the damage caused to the highways by the severe weather.

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The speedcheck project was undertaken on Packhorse Road and the results have just been made available. They indicate that there is no problem which requires any intervention.

English Heritage has given permission for work to take place on the damaged section of the Causeway; work will commence at the end of July.

Cllr Chilton reported that she has still had no official feedback regarding the complaint about parking over the dropped kerb on Potter Street but upon checking the area herself, found the area to be clear.

7.48pm Cllr Chilton left the meeting.

District Council

Cllr Harrison reported that the FA has offered a grant of £600,000 for the Cockshut Lane development. The details of the application must be submitted no later than the end of August. Total funds received to date are £1.9m with the anticipation of a further £100,000 expected from the RFU. There will be a public consultation on the drainage arrangements on 17th July at the Assembly Rooms.

Re the highway verges, these were cut yesterday by SDDC. The bad weather has been the reason for the delay in starting the verge cutting, but Cllr Harrison stated that he was unhappy about the lateness that the cutting started and with the quality of the cut. He will raise these with SDDC.

Cllr Harrison expressed a keenness to know of the Parish Council's view on the consultation on the proposed extension to the conservation area.

He has also been approached by a resident on Jawbone Lane for an additional dog bin to be installed.

Cllr Harrison reported that some Parish Councils are installing a defibrillator in their parishes and strongly recommended that this Parish Council also installs one.

Cllr Collyer made enquiries as to whether any additional funding is still awaited for the sports development at Cockshut Lane and if so, will it delay the start of the project. Cllr Harrison explained the drainage works and the club house can commence at the end of the year. These works are not dependent upon further funding. Some elements scheduled for the end of the project will not be funded by grants and additional funding will be required. However, this will not prevent the development from being started.

479. To confirm the Minutes of the meeting held 4th June 2013.

The Minutes of the meeting held 4th June 2013 as previously circulated, were approved as a correct record and signed by the Chair.

480. To approve the Minutes of the Committees held 10th June 2013

Burial Committee – approved

Recreation Committee – approved

Highways Committee – approved

Planning Committee – approved

481. To determine if any matters are to be taken with the Public excluded

There were two items that are required to be taken with the public excluded.

482. Co-option of Parish Councillor

The Clerk advised that the necessary notice advising of the vacancy created by the resignation of Mr Crawford had been erected and no election had been called. SDDC has advised that the Parish Council was free to co-opt a Parish Councillor and the Clerk

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had placed a notice in the noticeboard, inviting applications. Two applications were received and these were read to the meeting.

A secret ballot took place and the Clerk announced that Mr G Hudson had received the most votes. RESOLVED Mr Hudson was co-opted as a Parish Councillor and was invited to join the meeting. The Clerk will send information to Cllr Hudson and advise all relevant bodies of his appointment. **(Action: Clerk)**

483. Chair's Announcements

The Chair announced that she had attended an excellent evening of the Melbourne Male Voice Choir and a musical evening at the Assembly Rooms which was successful.

484. To receive the Clerk's Report

The Clerk's report had been previously circulated. The report was accepted.

485. Adoption of policies

The Clerk reported that DALC had stated additional policies were necessary but further details were not available. The matter was deferred until further information was received.

486. Adoption of new Committee Structure and appointment to Committees

The Chair gave a brief explanation about the need to review the Committee structure including giving individual Councillors specific interests and that the functions of this Parish Council are changing.

RESOLVED to accept the proposed changes subject to the inclusion of the old burial ground and the review of the mowing contracts as being the responsibility of the Facilities Committee.

The Clerk advised that legally if the Chair or Vice Chair of the Parish Council attend any Committee meeting, then the Chair or Vice Chair should chair that Committee. It was agreed that it would be beneficial if the Chair and Vice Chair could be members of some Committees but not to chair that committee. The Clerk advised that the Standing Orders would need to be amended but as NALC will be issuing revised Standings Orders in the autumn, the change/review of the Standing Orders could be postponed until then. RESOLVED until the Standing Orders are amended, the Chair and Vice Chair of the Parish Council can be members of the Committees but do not necessarily have to Chair that Committee.

Membership of the Committees will be agreed at the next Committee meetings which will be held on 8th July 2013.

487. Reports from representatives on outside organisations

Senior Citizens Centre – Cllr Sharp reported that there has been no meeting, but the exercise on chair classes are going well

Infant School Governors – Cllr Smith reported that there are more admission applications than spaces at the school and a decision will be made on 3rd July 2013 as to whom will be admitted to the school. He confirmed that all children within the Parish of Melbourne will be offered a place at the school. Building projects and improvements to the school continue

Safer Neighbourhood – Cllr Smith nothing to report

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Education for Melbourne – Cllr Minifie nothing to report

Festival – Cllr Carroll informed that there is a full programme of activities and a summary of these are available. A request was made for volunteers to assist at the event.

Sporting Partnership – Cllr Jackson reported that the tender for the commission for the project management of the development has gone out to tender. The levelling of the site will start soon and Cllr Jackson will take the suggestion of a “celebrity” cutting the first sod to the next MSP meeting. **(Action: Cllr Jackson)**

Athenaeum – Cllr Dunnicliff via the Clerk had nothing to report.

Promote Melbourne – The event will take place on 6th December. A new committee will be voted in on 22nd July. The Clerk will make the road closure applications.

Assembly Rooms – Cllr Carpenter reported that a variety of events have been held. The AGM was held last week, when 2 directors were elected and small changes to the membership were approved. The sound proofing of the Centre will take place shortly.

EMA Liaison Committee – Cllr Collyer reported on his attendance at a meeting to explain Project Griffin on 6th June. The police have requested that people are vigilant and report suspicious activity. The airport is opening an academy to help promote jobs for local residents.

The Chair suspended Standing Orders to allow Cllr Harrison to address the meeting. Cllr Harrison reported that the AARPC has disbanded and only the Independent Consultative committee was left. The Derbyshire Parish Council representative for this Committee is the Chair of Castle Gresley, appointed via DALC. Cllr Harrison is the representative for SDDC.

The Chair returned to Standing Orders

Donington Park Liaison Committee – Cllr Parker reported that he has not been made aware of any problems with the Download Festival.

Cllr Jackson reported that there was a major tailback of traffic through Kings Newton on the Monday after the Festival and suggested that next year, traffic signalings could be proposed to ease the traffic congestion. Cllr Parker will take this to the next meeting **(Action: Cllr Parker)**

489. Correspondence

1. DALC – Various Circulars
2. Melbourne Historical Research Group – Annual Exhibition on 8th & 9th June
3. Chris Smith (SDDC) – notification of departure of Insp Paul Cannon
4. SDDC – Proposed extension of Melbourne Conservation Area (19th July 2013)
5. SDDC – Casual Vacancy – notification to proceed to co-opt
6. HSSP Ltd Architects Ltd – Notification of application submitted to vary conditions on approved application 9/2011/0910/SSA

490. Finance

- a) RESOLVED the accounts for payment as circulated were approved and payments were authorised. Last month the payment to Fisher Solicitors was deferred until it was ascertained as to whether there was a Terms of Engagement letter signed and/or

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whether the proper terms were proffered by Fishers. The Clerk has made enquiries and reported that the Solicitors had made reasonable attempts to advise of the fees. AGREED the payment to the Solicitors was released.

b) Budget appraisal/risk assessment

Currently there are no amendments to the risk assessment. The actual to budget report was accepted.

c) Electronic banking – The Clerk had previously circulated a report on the matter. Some concern was raised about the suggestion of having an additional bank account and/or banking with HSBC. This was presented as an alternative option as Natwest does not currently provide free online banking for Community accounts.

RESOLVED for the Clerk to meet with the manager of Natwest to enquire as to whether there is alternative way forward

d) Cllr Earp brought and displayed an alternative LED bulb for the Christmas street lighting. The price quoted was £3.90 each but there is no requirement for any adaptors with this new bulb. A total of 513 bulbs plus spares will be required.

RESOLVED to purchase new bulbs to replace the existing Christmas street lights. The Clerk will place the order (**Action: Clerk**).

491. Consideration of Planning Applications

(a) 9 2013 042 – The extending of a dropped kerb with the erection of brick pillars and gates at 30

Penn Lane, Melbourne

NO OBJECTIONS

(a) 9 2013 0433 – The change of use of offices to a shop with alterations to front elevation at 71 Derby Road, Melbourne

NO OBJECTIONS

(b) 9 2013 0395 – The erection of a dwelling and attached garage at land at rear of Victoria Mews, Derby Road, Melbourne

NO OBJECTIONS

(c) 9 2013 0448 – The felling of 3 conifers at 4 The Mews, Melbourne

NO OBJECTIONS

(d) 9 2013 0460 – The erection of a dwelling at 78 Ashby Road, Melbourne

NO OBJECTIONS

(e) 9 2013 0375 – Amended Scheme to that previously approved 9/2012/0262/FM for the erection of extensions and alterations at 52 George Street, Melbourne

NO OBJECTIONS

(f) 9 2013 0456 – The erection of an extension at 17 Windsor Avenue, Melbourne

NO OBJECTIONS

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- (g) 9 2013 0372 – The erection of extensions with associated landscaping at 58 Ashby Road, Melbourne
NO OBJECTIONS
- (h) 9 2013 0458 – The removal of condition 7 and variation of conditions 9,10,17,20,21,26 attached to planning permission 9/21011/0910 at Melbourne Recreation Ground, Cockshut Lane, Melbourne
NO OBJECTIONS
- (i) The proposal for the extension of the conservation area. Following discussion about the purpose of the proposed extension and consideration of the merits and disadvantages; it was agreed to support the proposed extension, with no alterations to the recommendations contained within the proposal.

492. For information only

Cllr Hicklin reported that she had been approached by a resident from Nettlefold Crescent regarding the overgrown area at the former Gayborder Nurseries. The Clerk will write to the agents of the land to request that it is tided (**Action: Clerk**)

Cllr Collyer requested that the Parish Council makes a conscious effort to use local firms where possible. It was noted that the order for the new Christmas lights will be placed with a local firm – Jeani Electrics.

Cllr Sharp reported that the seats around the Pool are in need of attention. It was agreed that the seats were located on Melbourne Estate land and as such the Parish Council has no jurisdiction over the repairs. That being agreed, the Parish Council agreed that it did not have an issue with the repair being carried out by another organisation, providing the necessary permission had been obtained from the Melbourne Estate.

Cllr Smith reiterated that visibility at the junction of Kings Newton Lane and Derby Road and at Cockshut Lane was impaired by the height of the grass. The matter will be regularly reviewed and if necessary the Sexton will be requested to cut the verge in between cuts carried out by SDDC.

Cllr Stockill reported that there is a thorn bush at the top of the Budgens steps at the corner of North Street and Alma Street. The Clerk will arrange for it to be cut back (**Action: Clerk**).

493. Date of the next Parish Council meeting

The date of the next full Parish Council meeting will be Tuesday 3rd September 2013 at 7.30pm in the Shone Lounge.

There being no other non confidential business, the Chair closed the meeting at 9.40pm and the Council moved into the confidential section of the meeting.

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CONFIDENTIAL ITEMS

The Chair reported that there were two matters for consideration.

Funeral to be held outside of the usual hours of burial.

The Clerk reported the details of the matter to the Parish Council.

RESOLVED on a vote of

10 For, 1 against and 1 abstention

That on this occasion the burial can take place, as there are exceptional circumstances.

This event does not set a precedent.

RESOLVED the Sexton will be granted time off in lieu and will also be paid overtime, which will be paid by the family via an invoice raised by the Clerk to the Undertakers.

Public Toilets

The Clerk provided a verbal report on the latest developments relating to the public toilets. No action will be taken at present but the Parish Council will await any consultation and/or information from SDDC.

There being no further matters, the Chair closed the meeting at 10.07pm