

Melbourne Parish Council



Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65

Minutes of the Ordinary Meeting of Melbourne Parish Council held at 7.30pm Tuesday 4th June 2013 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne

451. Councillors Present: Cllr J Carroll (Chair), Earp, Collyer, Dunnicliff, Jackson, Minifie, Parker, Sharp, Smith, Stockill, Wilmore (From 7.41pm)

In Attendance: Mrs J Storer (Clerk). Cllr Harrison, Cllr Hewlett, Cllr Chiltern, 1 member of the press, 2 member of the Public.

452. Apologies: Apologies were received and accepted from Cllrs Howard, Hicklin and Carpenter. Apologies were also received from the police.

453. Declaration of Interests: no declarations of interests were received.

454. To grant any dispensation resulting from declarations of interest. No dispensations were necessary.

456. Variation of Order of business: There were no variations to the order of business.

457. Public speaking: No matters were raised by the public.

458. District and County Councillors and the Police County Council

Cllr Chiltern explained that there is still a settling in period at the County Council. There will be a seven day speedwatch within a specific area of Melbourne and this will take place sometime during the next 3 weeks.

DCC has been asked to assist with grant funding for the erection of bollards outside Burdett House.

Cllr Chiltern is to meet with Ian Thomas to receive an update on education within the Melbourne area and she will report back on the outcome of this meeting.

Cllr Chiltern has received complaints about vehicles parking across the dropped kerbs on Potter Street. This matter has been reported to the police but to date, there has been no action and so the matter will be pursued via the County Council.

The condition of the pavement near to the shoe shop has also been reported to the County Council.

District Council

Cllr Hewlett reported that the number of unemployed in the district fell by 59 since March 2013. There has been further restructuring of the Corporate Management Team at SDDC in order to achieve the required cost savings. A Senior Screen event has been co-ordinated between SDDC and the Cinema at Swadlincote to take place at the beginning of July.

There have been 2 burglaries in Melbourne during the last week, these being via unsecured doors and windows. Adam Seal (NHW) reiterated the need to secure access to property.

7.41pm Cllr Wilmore arrived

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459. To confirm the Minutes of the meeting held 7th May 2013.

The Minutes of the meeting held 7th May 2013 as previously circulated, were approved as a correct record and signed by the Chair.

460. To approve the Minutes of the Committees held 13th May 2013

Burial Committee – approved
Recreation Committee – approved
Highways Committee – approved
Planning Committee – approved

461. To determine if any matters are to be taken with the Public excluded

No items were identified as being taken with the public excluded.

462. Chair's Announcements

There is a report going to the Environment Committee on 6th June 2013 which is seeking the District Council's permission to consult over a proposal to extend the conservation area along Ashby Road. If SDDC wishes to proceed with this proposal, the Parish Council and other groups/individuals will be consulted.

463. To receive the Clerk's Report

The Clerk's report had been previously circulated. The report was accepted.

The Clerk has received a request for the Cenotaph to be cleaned in the summer and prior to Remembrance Day.

RESOLVED that there will be one clean; the Clerk was requested to seek which was the preferred time. **(Action: Clerk).**

The Clerk made enquiries as to whether the Late Night Shopping event will take place this year. Cllr Minifie informed that an approach has been made to the PTA with a view to it taking over the event, but this has yet to be discussed by the PTA.

464. Adoption of policies

The Clerk had previously circulated the policies, all of which were adopted.

Disability Discrimination Act (DDA)

Health & Safety (H&S)

Freedom of Information –it was agreed that an amendment would be made to ensure employee details were not disclosed; only generic details will be given.

Grant application (Form & guidance note)

RESOLVED to accept the policies and grant application forms. All members of staff are to be provided with a copy of the H&S policy. This is to be signed and placed on their employment records. **(Action: Clerk).**

465. Reports from representatives on outside organisations

Senior Citizens Centre – Cllr Sharpe reported that the AGM was held on 8th May and Cllr Sharp is the President. Keep Fit classes are to take place for the over 60s and armchair keep fit will take place for all ages, including those with disabilities.

Infant School Governors – Cllr Smith had nothing to report.

Safer Neighbourhood – Cllr Smith nothing to report

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Education for Melbourne – Cllr Minifie reported that there is no development relating to the housing development at Chellaston.

Festival – Cllr Carroll informed that there is a full programme of activities and a summary of these are available. A request was made for volunteers to assist at the event.

Sporting Partnership – Cllr Jackson attended the first AGM of the Melbourne Sporting Partnership (MSP) on 3rd June 2013 when the Management Board was appointed. The Board members were given. A project manager is being sought to deliver the project in total and then the tendering process will follow. An open evening will be held to launch the project on 17th July between 5pm and 8pm at the Assembly Rooms. The outcome of the grant applications is still awaited. The minutes of the MSP meetings will be put on the MSP website.

Athenaeum – Cllr Dunnicliff had nothing to report.

Promote Melbourne – No report.

Assembly Rooms – No report

EMA Liaison Committee – Cllr Collyer reported that there is a meeting on airport security on Friday which he is to attend

Donington Park Liaison Committee – Cllr Parker reported that there is no further news, in particular, nothing relating to the recent planning application at the Park

466. Correspondence

1. DALC – Various Circulars
2. Melbourne Civic Society - Holy Well
3. Linda Bazley – Land at Mulberry Knoll, Jubilee Close
The Clerk was requested to write a letter to Wimpey in support of Ms Bazley concerns.
(Action: Clerk)
4. DDC – Notification of receipt of application for Holy Well to be listed as a community asset.

467. Finance

a) RESOLVED the accounts for payment as circulated were approved and payments were authorised.

One payment, to Fisher Solicitors, was deferred until it was ascertained as to whether there was a Terms of Engagement letter signed and/or whether the proper terms were proffered by Fishers.

b) Budget appraisal/risk assessment

Currently there are no amendments to the risk assessment. The actual to budget report was accepted.

468. Consideration of Planning Applications

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(a) 9 2013 0367 – The erection of an extension, fenestration amendments and installation of a new flue at 4 The Mews, Potter Street, Melbourne
NO OBJECTIONS

(b) 9 2013 0371 - The erection of an extension a Pear Tree Cottage, Cockshut Lane, Melbourne
NO OBJECTIONS

(c) 9 2013 0296 – The pruning of a walnut tree covered by SDDC TPO number 64 at Pippin Heath, Kings Newton, Melbourne
NO OBJECTIONS

(d) 13/00186/VCIM – NWLDC recommendations on the Donington Park 60 Race Day application. Noted

(e) 9 2013 0372 – The erection of extensions with associated landscaping at 58 Ashby Road, Melbourne
NO OBJECTIONS

469. For information only

Cllr Earp requested that the corners of Cockshut Lane and Newton Lane are strimmed as the cow parsley is hampering the visibility at these junctions. Cllr Parker reiterated the request for Robinson Hill. **(Action: Clerk)**.

Cllr Jackson has contacted the Bowling Club with a request to attend to the overhanging lime trees.

Cllr Jackson also made a request for the cobwebs in the gents toilets to be removed. The Clerk will instruct the Lengthsman to remove them **(Action: Clerk)**

470. Date of the next Parish Council meeting

The date of the next full Parish Council meeting will be Tuesday 2nd July 2013 at 7.30pm in the Shone Lounge.

There being no other business, the Chair closed the meeting at 8.30pm and the Council moved into the confidential section of the meeting.

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