

Committee Minutes Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm
Monday 8th April 2013 at the Shone Lounge

Present – Cllr Carroll (Chairman), Carpenter, Crawford, Dunnicliff, Earp, Hicklin, Jackson, Minifie, Parker, Sharp, Smith, Stockill, the Clerk.

Apologies: Cllrs Collyer, Howard.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

137. Cemetery Wall – The initial stages of the repair work have been carried out.
138. The dedication stone for Dr Freeman has been installed
139. Cllrs Carpenter & Hicklin will work with the Sexton to document the procedures at the Burial Ground. **(Action: Cllr Carpenter, Cllr Hicklin and Sexton).**
A meeting is to take place at the Cemetery on 12th April when Cllrs Hicklin, Dunnicliff, Carpenter and the Clerk will meet with the Sexton to discuss on-going maintenance at the Cemetery.
140. Previous discussions have been held relating to a request for a resident to mark her sister's grave and as there was nothing further to add, it was agreed that the matter should be left for the present.
141. The Chairs of the various Committees have not had the opportunity to meet to discuss the Terms of Reference for the Committees. A meeting was set for Tuesday 16th April for the Committee Chairs to meet and discuss the Committee terms of reference. **(Action: Cllrs Carroll, Hicklin, Earp, Jackson & Clerk)**
142. The mature Cedar tree has shed another branch during the recent heavy snows. SDDC can carry out a viability test for a fee, but Cllrs considered the fee of over £400 was too expensive, particularly if the tree was considered to be unviable and subsequently needs to be felled. Consideration was also given to the fact that Cedar trees have a propensity to lose their branches. It was agreed that quotes should be obtained for the removal of the tree. A decision as to the future of the tree will be made at the next meeting

Date of next meeting 7.30pm Monday 13th May 2013 at the Shone Room,
Melbourne Assembly Rooms

Committee 1 Burial Grounds -Cllr S Hicklin Chairman

Highways and Street Lighting

Minutes of a meeting of the Highways & Street Lighting Committee held at 7.40pm Monday 8th April 2013 at the Shone Lounge

Present – Cllr Earp (Chairman), Carpenter, Carroll, Crawford, Dunnicliff, Hicklin, Jackson, Minifie, Parker, Sharp, Smith, Stockill, the Clerk.

Apologies: Cllrs Collyer, Howard.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Matters to report

333. A site meeting was held with DCC this afternoon but the view of those who attended was that it was not profitable. DCC considered that there was sufficient signage and that poor driving was to blame for vehicles exiting on the bend on Derby Road. DCC also has a policy of not installing street signs, unless absolutely necessary, and currently finance is a major consideration of the County Council. Finally as there is no injury/fatal accident history at the site, there is no support for action to be taken.

Road surfacing works may take place this year which may offer some small solution and DCC has agreed to establish where the highway ended so the owner of Burdett House can install bollards on his property.

RESOLVED to write to DCC, reinforcing the decisions of the site meeting and to request for the word “SLOW” to be painted on the road, when the resurfacing works have been completed. **(Action: Clerk)**

334 CCTV – The street works licence has been received by the Clerk and she has

obtained confirmation from both DCC and SDDC that the Parish Council will not

have to pay any funds for the licence. No information was available about the

request made at the previous meeting for the repositioning of a CCTV to cover the

surgery **(Action: Cllrs Carpenter and Earp)**. The request for permission to install the CCTV signs is still outstanding with SDDC and DCC.

335. Despite several calls, nothing further has been received regarding the quote for

the Christmas lights. Cllr Earp will provide the details of an alternative contractor

(Action: Cllr Earp)

336. Councillors reported back on their areas of responsibility. There are some areas on Spinneyhill where shrubs are overhanging the pavement. Cllr Dunnicliff agreed to look again to identify the areas concerned. **(Action: Cllr Dunnicliff)**
The pavement on Kings Newton Lane is overgrown. The Clerk has already reported this matter and will chase DCC. **(Action: Clerk)**
The Woodlands estate has a number of potholes, and the pothole outside 28 Queensway needs reinstating. **(Action: Clerk)**
The stop sign at the top of Chapel Street has been hit and is twisted and there are raised manholes outside the Welcome Café, Flaxen hairdressers and on Blanchcroft. All these matters will be reported to DCC **(Action: Clerk)**
337. Hanging baskets – the hanging baskets have been taken away to be planted up. They will not be erected until all risk of frost has gone – maybe end of May, early June.
338. The tree stump has been removed and the invoice was paid at the last Parish Council meeting.
339. Cllr Sharp reported that the work carried out by ST opposite The Laurels has now finished.
340. DCC has agreed to remove the surplus bus stop signs on Station Road, but no date has been provided for the works to be commenced.
341. DCC has acknowledged that works are to be carried out to the ditch at the bottom of Jawbone Lane which is not functioning properly, causing water to overflow onto Huntington Court, Jawbone Lane and Station Road.
342. The problems with the pavement at Woodhouses have been reported to DCC, it had been acknowledged that work is required but no further information has yet been released.
343. The Clerk has now received a list of what areas are mown and by whom and will undertake the comparison of the list. **(Action: Clerk).**
344. Toilets – The Wallgate unit is to be installed shortly.
345. Bench on Melbourne Common has been repaired and the invoice paid at the last Parish Council meeting.
346. The Clerk had reported to DCC that some slabs on Market Place are a potential slip hazard. The Clerk will follow this up with DCC. **(Action: Clerk)**
347. The Clerk had reported that there were loose dropped kerbstones on the entrance to the carpark on Chapel Street. Clarification was given that it

was not slabs but the insets that had become loose. The Clerk will contact DCC. **(Action: Clerk)**

348. At the last Parish Council meeting, Cllr Harrison requested the views of the Parish Council as to whether it wished to hold a public consultation on the one way system following the disclosure relating to the lack of funding for the illumination of the street signs. A discussion considered the risk of leaving the public consultation until funding for the lights was available, plus the preferred format of a public consultation.
RESOLVED: the public consultation should take place regardless of the lack of available funding for the illumination of the signs. The Clerk will advise Cllr Harrison of the decision together with the preference that the consultation is held in the Assembly Rooms, with Parish Councillors, and Highway Officers in attendance to explain the scheme, rather than to seek alternative proposals. **(Action: Clerk).**
349. Photographic evidence was produced of HGVs using Swarkestone Bridge.
RESOLVED that these instances should be reported by the Clerk to Trading Standards. **(Action: Clerk)**
350. Notification has been received of an application for an Operators Licence on Chantry Lane. Following discussion, it was agreed that little can be done as it is an application for the administration of the lorries; the application does not relate to the physical movement of the lorries. However, a letter of objection will be sent in support of the Kings Newton residents. **(Action: Clerk)**

Date of next meeting is to be held on Monday 13th May 2013 at 8.00 pm in the Shone Room, Melbourne Assembly Rooms

Committee 2 Highways and Street Lighting
Cllr W Earp – Chairman

Recreation and Amenities

Minutes of a meeting of the Highways & Street Lighting Committee held at 8.40 pm Monday 11th March 2013 at the Shone Lounge

Present – Cllr Jackson (Chairman), Carpenter, Carroll, Crawford, Dunnicliff, Earp, Hicklin, Minifie, Parker, Sharp, Smith, Stockill, the Clerk.

Apologies: Cllrs Collyer, Howard.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

134. Cllr Jackson explained about the meetings that had been held with the contractors about repairing the wetpour. It was acknowledged that the grasscrete would last longer and would be cheaper than replacing/repairing the wetpour. RESOLVED to allow Cllr Jackson and Minifie to negotiate with contractors to replace/repair the wetpour under the swings and for the other areas to have grasscrete. The total year's repair budget of £2750 is available for these repairs.

135. Cllr Jackson requested for Melbourne Tree Services Ltd to visit the Old Burial Ground to assess if any tree work is required.

136. Melbourne Sporting Partnership - Cllr Jackson explained that a full size football

pitch is planned for the new recreational ground and that some minor amendments had been made to the Parish Council's preferred plan, but essentially the current plans reflect the wishes of the Parish Council. The Clerk explained that Fisher Solicitors had sent a letter seeking payment of 600 + VAT for the work carried out on the lease and licence. Cllr Jackson stated that he had not issued any instructions to Fishers and was puzzled as to why payment was being sought. The Clerk has sought clarification as to the balance demanded. RESOLVED to await for the Clerk to receive the clarification prior to making a decision relating to payment.

137. An inflationary increase was proposed for the use of the recreational ground.
RESOLVED an inflationary rise was agreed. One off events will remain at £10.

Date of next meeting 8.30pm Monday 13th May 2013 at the Shone Room, Melbourne Assembly Rooms
Committee 3 - Recreation and Amenities.

Cllr Jackson– Chairman

Planning

Minutes of a meeting of the Planning Committee held at 9.05pm Monday 8th April 2013 at the Shone Lounge

Present – Cllr Carroll (Chairman), Carpenter, Crawford, Dunnicliff, Earp, Hicklin, Jackson, Minifie, Parker, Sharp, Smith, Stockill, the Clerk.

Apologies: Cllrs Collyer, Howard.

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

Plans considered

9 2013 0222 – The formation of a hard surface vehicular access at 12 Queensway, Melbourne
No objections

Re 9 2013 0189 – Amended scheme to that previously approved under application 9 2012 0557 for extensions and external alterations at Pool Farm Cottages, Woodhouses, Melbourne

No objections

Date of next meeting 9.00pm Monday 13th May 2013 at the Shone Room,
Melbourne Assembly Rooms

The meeting closed at 9.29pm
Committee 5 Planning
Cllr J Carroll