

Melbourne Parish Council



Mrs J Storer, Clerk to the Parish Council, 2 Mansfields Croft, Etwall, Derbyshire DE65

Minutes of the Meeting of the Melbourne Parish Council held at 7.30pm Tuesday 2nd April 2013 at the Shone Lounge Room, Melbourne Assembly Rooms, High Street, Melbourne

404. Councillors Present: Cllr J Carroll (Chair), Cllr Carpenter, Earp (from 7.34pm), Hicklin, Jackson, Parker, Sharp, Smith, Stockill, Wilmore (From 7.37pm)

In Attendance: Mrs J Storer (Clerk). Cllr Harrison, Cllr Hewlett, 1 member of the press, 1 member of the Public, PCSO E Guest (to 7.45pm).

405. Apologies: Apologies were received and accepted from Cllrs Howard, Crawford, Dunnicliff, Minifie and from PC Buckley.

406. Declaration of Interests: no declaration of interests were received.

407. To grant any dispensation resulting from declarations of interest. No dispensations were necessary.

408. Variation of Order of business: There were no variations to the order of business.

409. Public speaking: No matters were raised by the public.

7.34pm Cllr Earp arrived

410. District and County Councillors and the Police

Police

PCSO Guest reported that there are no significant matters at present. Severn Trent has contacted the police about damage being caused to their toilets by young people, damage occurs mainly on Friday evenings. PCSO Guest is to view the footage of ST's CCTV located at their toilets in an attempt to identify any other persons involved in causing the damage.

7.36pm Cllr Harrison arrived

Cllr Earp explained the location of the CCTV cameras

7.37pm Cllr Wilmore arrived

PCSO Guest explained that Operation Safedriver was carried out at Stanton by Dale and this had been very successful.

Cllr Earp enquired as to the procedure members of the public should take if an overweight lorry is seen on the Swarkestone Bridge. The advice given by PCSO Guest was to ring 101 and report the incident, with as much information as possible. This information is then passed onto Trading Standards who is the prosecuting authority. Cllr Stockill reported that he had witnessed an overweight lorry on the Bridge and had reported it via the Trading Standards website, which is easy to use.

7.45pm PCSO Guest left the meeting.

District Council

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Cllr Hewlett has investigated the letting of a council house which was raised at the last meeting and reported that it had been advertised in the normal way.

There is a partially constructed house on land at Thomas Cooke Close; this is due to a delay in the documentation in the sale of a small section of land. The matter will be resolved soon.

An application has been made for the installation of a roadway opposite Budgens. Cllr Hewlett has spoken with the Community Payback Service about the verges on Queensway and the installation of grass grid. Talks are on going.

Skateboarding equipment is available at Swadlincote until 12th April.

County Council

Cllr Harrison reported that Melbourne is listed 15th in the Times survey of best villages in Britain and this is a tribute to the residents and organisations in the Parish who contribute so much to make the Parish such a pleasant place to live.

The repairs to the potholes have been held up due to the severe weather.

The planning application for Donington Racetrack is currently with North West Leicestershire planning committee and SDDC is a consultee to the application.

Environmental Officers at SDDC are to set out a paper which is to be taken in the exempt section of the Environmental Committee meeting next week. Melbourne is included in the list of those villages affected by noise from the racetrack. There will shortly be another Donington Racetrack Liaison meeting where this application can be discussed further. Cllr Stockill reported that at the race meeting held at the weekend, there was no noise. Cllr Harrison replied that it is dependent upon the wind direction as to whether any noise is heard.

Cllr Harrison asked for the Parish Council's response as to whether the public consultation on the one way system should go ahead. This matter will be discussed at the next Highways Committee meeting.

The Local Authority mortgage scheme may no longer be required following the announcement by the Chancellor in the Budget.

Lastly Cllr Harrison informed that this his last report as County Councillor. He will not be standing in next month's County Council elections but he will remain as a District Councillor.

Cllr Carroll thanked Cllr Harrison for all his work and efforts for the Parish .

411. To confirm the Minutes of the meeting held 5th March 2013.

The Minutes of the meeting held 5th March 2013 as previously circulated, were approved as a correct record and signed by the Chair.

412. To confirm the Minutes of the Annual Meeting of the Parish held 5th March 2013.

The Minutes of the Annual Meeting of the Parish held 5th March 2013 as previously circulated were approved as a correct record and signed by the Chair.

413. To approve the Minutes of the Committees held 11th March 2013

Burial Committee – approved

Recreation Committee – approved

Highways Committee – approved

Planning Committee – approved

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414. To determine if any matters are to be taken with the Public excluded

No items were identified as being required to be taken with the public excluded.

415. Chair's Announcements

Cllr Carroll reported that the Walkers Group are striving toward the "Walkers are Welcome" status. In order for progress to be made, a Steering Group is required and a representative from the Parish Council is sought.

RESOLVED Cllr Carroll will be the Parish Council's representative.

Melbourne Festival was ranked 10th in the list of best fairs within the County.

Cllr Carroll has attended the Rotary Young Musician Award and was very impressed by the quality and talent of local musicians.

Community Transport is seeking funding for a uniform for their staff/volunteers.

RESOLVED the Parish Council is not against the idea but considered that if funding should be provided, it should be go to the local scheme.

The Clerk will write and inform the Community Transport (**Action: Clerk**)

The Civic Society is holding its annual litterpick on 20th April and all Parish Councillors are invited to attend.

The Melbourne Sporting Partnership (MSP) is seeking a Parish Council representative to join their Board. RESOLVED: Cllr Jackson was unanimously elected as the Parish Council representative on the MSP.

416. To receive the Clerk's Report

The Clerk's report had been previously circulated. The report was accepted.

417. Reports from representatives on outside organisations

Senior Citizens Centre – Cllr Sharpe reported that there had been no meeting held.

Infant School Governors – no report

Safer Neighbourhood – no report

Education for Melbourne – no report as Cllr Minifie was not in attendance.

Festival – Cllr Carroll informed that the preparations are progressing well and that a grant has been received from the Arts Council, but there are conditions which must be adhered to.

Sporting Partnership – Cllr Jackson reported that a decision is awaited relating to a grant funding application, this decision should be made in May. It is hoped that inroads can be made into the drainage issue as soon as practicable. The Clerk explained that she had been advised of a delay in the signing of the Lease and Licence, which was due to the Melbourne Estate making minor amendments to the Licence and SDDC Legal Dept having a number of queries relating to the lease. Cllr Harrison offered and it was accepted; to make enquiries with the Legal Dept, SDDC (**Action: Cllr Harrison**).

Athenaeum – No report, Cllr Dunnicliff was not in attendance

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Promote Melbourne – Cllr Hicklin had no report

Assembly Rooms - Cllr Carpenter reported that he will archive the Parish Council material recently cleared from the cupboard in the Board Room. It was suggested that the material could be put on display, maybe at the Festival. Cllr Stockill asked if the archives or a selection of it, could be placed on the website and offered to scan a variety of old minutes for the website. It was agreed to make enquiries as to whether this was possible and if so, to have those items of interest relating to the run up of World War I included in the website. **(Action: Cllr Stockill & Clerk)**

Wifi has been installed in the Centre and a working party has been carrying out repairs to the paintwork. The Ladies toilets are to be upgraded. The MARS Board continues to seek sources of funding for its various projects, including the acoustics. Cllr Carpenter asked if it would be useful to have a regular subcommittee meeting between the Parish Council and MARS, which would hopefully stop any misunderstandings. After discussion it was considered that to receive a report on strategic matters would be useful and that this could take place at the Annual Parish Meeting. As this meeting has already occurred for this year, an invitation will be sent inviting representatives of MARS to attend the next meeting. Cllr Carpenter will convey this back. **(Action: Cllr Carpenter)**

EMA Liaison Committee – no report as Cllr Collyer was not in attendance.

Donington Park Liaison Committee – Cllr Parker reported that the meeting which was cancelled in March, is now scheduled to take place on 22nd April

418. Consideration of the Conservation Area Appraisal for Woodhouses

This is a lengthy document, which had been emailed to those Councillors with an email address. The deadline for comments is the middle of April. The majority of Councillors in attendance confirmed that they had not considered the document prior to the meeting and that they were content for Cllr Carroll to make the representations.

RESOLVED the document is comprehensive and that there is nothing to object to.

However, a recommendation is made that the aims of the document are not very clear and these should be made more visible, nor was it easy to locate the document on the District Council's website.

419. Correspondence

1. DALC – Various Circulars
2. Melbourne Civic Operatic Society – Invite to production of Ruddigore
Cllr Carroll will contact the Operatic Society and inform that she will attend.
3. Clerks & Councils Direct
4. DCC – Request for meeting relating to additional chevron signage

420. Finance

a) RESOLVED the accounts for payment as circulated were approved and payments were authorised. The Clerk sought the Parish Council's approval for the layout of the payment schedule. This permission was granted.

b) Budget appraisal/risk assessment

Currently there are no amendments to the risk assessment.

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421. Consideration of Planning Applications

(a) 9 2013 – The erection of an extension at 10 Penn Lane, Melbourne

No objections but it was noted that the erection would be in front of the other properties on the lane and this should be brought to the attention of the planning officer, for his consideration on the visual impact and aesthetics .

(b) 9 2013 0179 – The erection of an extension and alterations including widening of existing access at 3 Melton Avenue, Melbourne

No objections

422. For information only

Cllr Earp reported that she had been a judge at the recent Civic Society Awards. The result was not given at the meeting, but will be announced shortly by the Civic Society.

The lengthsman was requested to clear around the Cross at Kings Newton and to clear the rubbish which has accumulated at Alma Street. **(Action: Clerk)**

Cllr Hicklin reported that a resident had reported that the barriers at the entrance to the cycle track on Station Road made access difficult for those with a disability scooter. The Councillors gave consideration to the barriers and concluded that they have been in situ for a number of years. It was also agreed that the barriers had been installed to prevent someone who was exiting the cycle track quickly, from going onto Station Road. Cllr Hicklin will pass this back to the resident. For the reason above, the Parish Council was against the removal of the barriers.

423. Date of the next Parish Council meeting

The date of the next full Parish Council meeting will be Tuesday 7th May 2013 at 7.30pm in the Shone Lounge.

There being no other business, the Chair closed the meeting at 8.55pm and the Council moved into the confidential section of the meeting.

CONFIDENTIAL ITEMS

None raised.