

MELBOURNE PARISH COUNCIL

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DATE: 23rd December 2012

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council to be held at 7.30pm on Wednesday 2nd January 2013 in the Lounge, Melbourne Assembly Rooms.

Members are asked to to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken

- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4 To grant any dispensations following declaration of interest
5. Public Speaking – 15 Minutes
- (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6 To approve the Minutes of the Meeting held on 4th December 2012 (Copy attached)
- 7 To approve the Minutes of the Sub-Committees held on 10th December 2012 (Copy attached)
- Burial
Highways
Recreations & Amenities
Planning
Personnel
- 8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
- 9 Chairman’s Announcements.
- 10 Report of the Clerk on: -
(a) public toilets
- 11 Reports from representatives on outside organisations
Senior Citizens Centre Cllr Sharp
Infant School Governors Cllr Smith

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| Safer Neighbourhood | Cllr Smith |
| Education for Melbourne | Cllr Minifie |
| Festival | Cllr Carroll |
| Sporting Partnership | Cllr Jackson |
| Kings Newton Storage Dept | Cllr Collyer |
| Athenaeum | Cllr Dunnicliff |
| Promote Melbourne | Cllr Hicklin |
| Assembly Rooms | Cllr Howard and Cllr Carpenter |
| EMA Liaison Committee | Cllr Collyer |
| Donington Park Liaison Committee | Cllr Parker |

12 Nominations for the Dr Freeman award

13 Correspondence

1. DALC – Various Circulars
2. Shoosmith – request for update on the Parish Council’s position regarding MSP
3. Julie Bebbington – copy of letter regarding dog fouling which was sent to the Village Voice
4. CPRE – Field work
5. ICCM – The Journal – Winter issue
6. Tim Summers (SDDC Environmental Health) – condition of the public toilets

14 Finance

- (a) Accounts for Payment – see attached Finance sheet
- (b) Budget Appraisal/Risk Assessment

15 To consider Planning Applications

- (a) 9 2012 1055 – The display of non illuminated signage at Staunton Harold Visitors Centre, Ashby Road, Melbourne
- (b) 9 2012 1081 – The erection of a replacement garage at Packhorse Lodge, Wards Lane, Stanton by Bridge, Derby

16 Items for information only

PART II – CONFIDENTIAL INFORMATION

17 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

18. Dates of meetings for 2013