

Melbourne Parish Council

Mrs J Storer - Parish Clerk, 2 Mansfields Croft, Etwall, Derbyshire DE65 6NJ



Committee Minutes

Burial Grounds

Minutes of a meeting of the Burial Grounds Committee held at 7.30pm Monday 10th December 2012 at the Shone Lounge

Present – Cllr Hicklin (Chairman) Carroll, Carpenter, Earp, Minifie, Stockill and the Clerk.

Apologies: Cllr Collyer, Crawford, Dunncliffe, Howard, Jackson, Parker, Sharpe, Smith

Minutes of the previous meeting approved by Council were signed by the Chairman as a true record.

- 110 Grounds - Nothing further has been received from Andy Walker. RESOLVED not to pursue the work but the matter will be reviewed in the spring.
- 111 Cemetery Records – Cllr Carpenter reported that he had reviewed the records and sorted the by name and notes. He had resolved some of the queries surrounding names, but the plot numbers still needed attention. Cllr Carpenter will continue to work on clarifying the matters and in addition is working on a digital map of the Cemetery. **(Action: Cllr Carpenter)**
- 112 Burial plots – Cllr Hicklin has discussed and offered alternative plots to the couple concerned, who are content with the decision.
- 113 The dedication for a slab in memory of Dr Freeman was agreed together with the associated costs. **(Action: Cllr Carroll)**
- 114 Cllr Hicklin explained what had happened at the exhumation. The family have donated the two plots to the Parish Council to use for anyone in the Parish who is in need. It was acknowledged that this would be difficult to ascertain and agreed to retain the plots until a worthy cause is known.
- 115 The Clerk sought clarification about the levying of triple fees; whether the fee is set by who is buried, or by who funds the fees. It was agreed that the fees are set according to who is buried and whether that person is a resident of Melbourne or not.
- 116 Cllr Hicklin and the Sexton have considered the plans of the Cemetery and recommended that the new area of the Cemetery is used for forthcoming burials. The site is not fit for the purpose of green burials as it is neither large enough, nor will the setting be in keeping with the remainder of the Cemetery. AGREED to consider the new triangular area for use with double graves, this consideration will take place in the spring.
- 117 DCC is undertaking some maintenance work on the public footpath at the rear of the Cemetery; the work has been rearranged to avoid any disruption to the Cemetery itself.

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Date of next meeting 8pm Monday 7th January 2013 at the Melbourne Room Melbourne Assembly Rooms

Committee 1 Burial Grounds -Cllr S Hicklin Chairman

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Highways and Street Lighting

Minutes of a meeting of the Highways & Street Lighting Committee held at 8.10pm
Monday 10th December 2012 at the Shone Lounge

Present – Cllr Earp (Chairman) Carroll, Carpenter, Hicklin, Minifie, Stockill and the Clerk.

Apologies: Cllr Collyer, Crawford, Dunncliffe, Howard, Jackson, Parker, Sharpe, Smith

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Matters to report

268 DCC - DCC has written to advise that the signs cannot be relocated, citing reasons as Government policy on road signage and that the current signs are temporary as the road will be resurfaced in the next year.

AGREED to write back to DCC seeking an explanation as to why the chevrons are sited for motorists travelling to Derby and not in the other direction and why signage is not necessary given the amount of vehicles travelling to Melbourne that leave the road and collide with the former John Burdett pub. **(Action: Clerk)**

Speed humps on Packhorse Road – the one at the junction of Queensway has been repaired.

Damaged Lamppost on Station Road – this has been reported, but no action as yet been taken by DCC. The Clerk will continue to pursue the matter. **(Action: Clerk)**

269 CCTV – Tim Salt is aware of the position of the CCTV box which will be located in the Board Room. A BT line will need to be installed with the guidance of Tim Salt and the cost of the broadband line needs to be ascertained. **(Action: Clerk)**.
Melbourne Assembly Rooms (MARS) will be paying for any cameras they wish to have and a further meeting will be held with the Board of MARS in the New Year.

It was agreed that the Parish Council will need to clarify its position before a meeting is held with MARS regarding the possible closure of the public toilets.

The payment of rent for use of a room at the Assembly Rooms was discussed and will be raised at a later date.

Cllr Earp will liaise with the owner of the Post Office regarding the position of the CCTV.

270 Civic Society – the costing for the new bin at Castle Square has been received and the invoice was settled at the last Parish Council meeting.

271 Bin schedule – most of the bins have been installed by SDDC but the location of one was questioned. The exact location was clarified as being at the top of the twitchell.

The previously requested dog bin location was clarified and it was agreed to purchase a litterbin rather than a dog bin.

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In addition an additional litter bin will be purchased for siting on Penn Lane at the entrance of Brown's field.

- 272 Melbourne Town Signage – Following a discussion on the Late Night shopping event, it was agreed to put the decision regarding signage on hold.
- 273 The broken stone wall has been reported to SDDC.
- 274 The flags have been removed and cleaned by the Sexton. The flagpoles will be painted over the winter. **(Action Clerk & Sexton)**
- 275 A meeting has been arranged for 17th December with a lighting representative to obtain quotes for extending the lighting and replacing the existing lights with LED.
- 276 Market Place Clock – the clock was checked and appears to be in working well.
- 277 Cllr Carroll and Cllr Earp will liaise to allocate areas of responsibility.
(Action: Cllrs Earp & Carroll)
- 278 The Terms of Reference for the Committees will be reviewed in the new year.
- 279 An email has been received from Mr Dobby relating to the one way proposal. No decision has been made about the proposal which is to go to out for public consultation.
- 280. The lights under the Market Place shelter are not switched on. It was agreed that DCC should be asked for the lights to be reinstated to assist in the prevention of anti social behaviour. **(Action: Clerk)**

Date of next meeting 8pm Monday 7th January 2013 at the Melbourne Room Melbourne Assembly Rooms

Committee 2 Highways and Street Lighting
Cllr W Earp – Chairman

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Recreation and Amenities

Minutes of a meeting of the Recreation and Amenities Committee held at 9.15pm
Monday 10th December 2012 at the Shone Lounge

Present – Cllr Minifie (Chairman) Carroll, Carpenter, Earp, Hicklin, Stockill and the Clerk.

Apologies: Cllr Collyer, Crawford, Dunncliffe, Howard, Jackson, Parker, Sharpe, Smith

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- 103 Further quotes are required for the fencing and the repairs to the wet pour play surface. It was agreed to wait for Cllr Minifie and Cllr Jackson to obtain additional quotes.
- 104 The Clerk will contact Mr Parson for the outstanding rental.
- 105 The Rugby Club electrics failed at the weekend and Cllr Minifie had granted Permission for the Rugby Club to use the pavilion. It was agreed that a letter is sent to the Rugby Club advising of the amounts other clubs pay and whether a donation will be made to the Parish Council.
- 106 Work at the Old Burial Ground – The Church has been advised that work on the trees will take place in the New Year.
- 107 An email has been received from Shoorniths Solicitors seeking an update as to The Parish Council's position regarding the lease and licence and the Sporting Partnership. It was agreed that Cllr Jackson was required to assist on this.
- 108 A letter has been sent to the Melbourne Sporting Partnership regarding a full size pitch and a response is awaited.
- 109 Overhanging branches – these have been reported at the Recreation Ground and at the allotments. AGREED to accept the quote of £280 from Melbourne Tree Services to carry out the work at the Recreational Ground and to obtain a Quote for the works at the Allotments. This matter will be deferred to the next meeting. **(Action: Clerk)**
- 110 The Clerk had received a quote for a periodic electrical installation test as it was Unclear whether this test was required, the matter will be reviewed with Cllr Jackson

Date of next meeting 8.30pm Monday 7th January 2013 at the Melbourne Room
Melbourne Assembly Rooms

Committee 3 - Recreation and Amenities.
Cllr A Jackson – Chairman

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Planning

Minutes of a meeting of the Planning Committee held at 9.40pm Monday 10th December 2012 at the Shone Lounge

Present – Cllr Carroll (Chairman) Carroll, Carpenter, Earp, Hicklin, Minifie, Stockill and the Clerk.

Apologies: Cllr Collyer, Crawford, Dunncliffe, Howard, Jackson, Parker, Sharpe, Smith

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Plans considered

9 2012 1021 – The variation of condition 3 (retention of existing hedge) of planning permission 9 /2011/0810 for the erection of three dwellings at 50 Commerce Street, Melbourne

NO OBJECTIONS

The meeting closed at 9.45pm
Committee 5 Planning
Cllr J Carroll