

MELBOURNE PARISH COUNCIL

Mrs J Storer  
Clerk to the Parish Council  
2 Mansfields Croft  
Etwall  
Derbyshire DE65 6NJ  
Tel: 07734939292  
Email: [Melbourneclerk@aol.com](mailto:Melbourneclerk@aol.com)

DATE: 25th November 2012

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council to be held at 7.30pm on Tuesday 4th December 2012 in the Lounge, Melbourne Assembly Rooms.

**Members are asked to to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken

- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 4 To grant any dispensations following declaration of interest
5. Public Speaking – 15 Minutes
- (a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 6 To approve the Minutes of the Meeting held on 6<sup>th</sup> November 2012 (Copy attached)
- 7 To approve the Minutes of the Sub-Committees held on 12<sup>th</sup> November 2012 (Copy attached)
- Burial  
Highways  
Recreations & Amenities  
Planning
- 8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
*“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”*
- 9 Chairman’s Announcements.
- 10 Report of the Clerk on: -  
(a) public toilets
- 11 Reports from representatives on outside organisations  
Senior Citizens Centre Cllr Sharp

Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne Festival	Cllr Minifie
Sporting Partnership	Cllr Carroll
Kings Newton Storage Dept	Cllr Jackson
Athenaeum	Cllr Collyer
Promote Melbourne	Cllr Dunnicliff
Assembly Rooms	Cllr Hicklin
EMA Liaison Committee	Cllr Howard and Cllr Carpenter
Donington Park Liaison Committee	Cllr Collyer
	Cllr Parker

- 12 To accept the quote from Wayne Lawrence for electrical works relating to the CCTV
- 13 To pass a resolution to adopt the General Power of Competence
- 14 Correspondence
1. DALC – Various Circulars
  2. Rural Action Derbyshire – The Playing Field
  3. SDDC – Registering war memorial with the District Council
  4. Mr A Seal – update to Parish Council that Speedwatch will commence in November
  5. SDDC – Gate at Stanton Gutter – no need for planning application to install the gate
  6. SDDC – Information received from DCC – Parish Newsletter Item on flooding
  7. Newton Fallows – overgrown hedge on High Street – Landlord to rectify
  8. Melbourne Footpaths Group – Update on noticeboard proposal and suggestion of attendance at a future Parish Council meeting
  9. Melbourne Civic Society – Request for pruning of basal growth around poplars on the Recreation Ground
  10. Mr P Dobby – Email objecting to the one way system
- 15 Finance
- (a) Accounts for Payment – see attached Finance sheet
  - (b) Budget Appraisal/Risk Assessment
- 16 To consider Planning Applications
- 9 2012 0969 - the part change of use from domestic outbuilding to a part-time product stall at 45 Blanch Croft, Melbourne, Derby

9 2012 0975 - the part change of use from domestic outbuilding to a part-time product stall at 45 Blanch Croft, Melbourne, Derby

9 2012 0875 – the installation of new window at 4 Castle Square, Melbourne, Derby

9 2012 0975 - the pruning of a magnolia tree at 30 Chapel Street, Melbourne Derby

9 2012 0838 - the conversion of existing garage into a dwelling at garage rear of Haynes Furniture, Church Street, Melbourne, Derby

9 2012 0987 - the erection of a storage building at the Storage Unit, Station Yard, Station Road, Melbourne

9 2012 0908 - the installation of a window into the side elevation at 14 Hope Street, Melbourne, Derby

9 2012 0966 - interior works to include relocation and replacement of first floor staircase, restoration of original hearth and chimney breast, new opening at first floor for door and casing and blocking up of doorway at first floor level at 57 Blanch Croft, Melbourne, derby

17 Local Plan comments

18 To receive reports relating to Melbourne Assembly Rooms

19 To ratify the erection of the Christmas Lights

20 Items for information only

## **PART II – CONFIDENTIAL INFORMATION**

**21 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**

22 .Date of next meeting