

MELBOURNE PARISH COUNCIL

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DATE: 29th October 2012

To: The Chairman and Members of Melbourne Parish Council

Dear Councillor

You are summoned to attend the meeting of Melbourne Parish Council to be held at 7.30pm on Tuesday 6th November 2012 in the Lounge, Melbourne Assembly Rooms.

Members are asked to to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be

taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to

- (b) make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 Public Speaking – 15 Minutes

(a) A period of not more than 3 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage..

5 To approve the Minutes of the Meeting held on 2nd October 2012 (Copy attached)

6 To approve the Minutes of the Sub-Committees held on 8th October 2012 (Copy attached)

Burial
Highways
Recreations & Amenities

7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the

Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

- 8 Chairman’s Announcements.
- 9 Report of the Clerk on: -
 - (a) S. Derbyshire Local Plan (Core Strategy) – correspondence item 2 www.south-derbys.gov.uk/LDF
 - (b) Consideration of Christmas trees quote
 - (c) Mobile phones
 - (d) Clerk’s laptop and printer
- 10 Reports from representatives on outside organisations

Senior Citizens Centre	Cllr Sharp
Infant School Governors	Cllr Smith
Safer Neighbourhood	Cllr Smith
Education for Melbourne Festival	Cllr Minifie
Sporting Partnership	Cllr Carroll
Kings Newton Storage Dept	Cllr Jackson
Athenaeum	Cllr Collyer
Promote Melbourne	Cllr Dunicliff
Assembly Rooms	Cllr Hicklin
EMA Liaison Committee	Cllr Howard and Cllr Carpenter
Donington Park Liaison Committee	Cllr Collyer
	Cllr Parker
- 11 Correspondence
 1. SDDC – Request for street sign for Elm Farm Court
 2. SDDC – Preferred Growth Strategy for S. Derbyshire
 3. Mrs J Grimley & Mr P Heath – exchange of emails relating to future storage needs of the various Parish organisations
 4. Mr M Harnden – Speedwatch – volunteers gathered and now seeking the Parish Council’s support for the scheme (email 15/16/10)
 5. Chris Smith (SDDC) – enquiry as to why St John’s Ambulance is not in attendance at the Wakes
 6. DCC – Request for information relating to the Wakes to be included on the Parish Council’s website
 7. DCC – Letter reporting on the various highway matters from September 2012

8. Mrs Kental – enquiries regarding the matters raised at the September meeting, regarding kerbing and height of pavements Request has been made for Cllr Harrison to contact the lady to provide update.
 9. SDDC – Road Closure Request – Melbourne Remembrance Day Parade
 10. Request for the cutting back of some branches at the Cricket Ground
 11. Melbourne Tree Services – Quotation for work at the Cemetery
 12. DCC – Request for signage
 13. SDDC – Advance notice of letter re road closure for Christmas shopping
 14. A Hayfield – recompense for use of Assembly Rooms whilst public toilets are closed
- 12 Finance
- (a) Accounts for Payment – see attached Finance sheet
 - (b) Budget Appraisal/Risk Assessment
- 13 To consider Planning Applications
- (a) 9 2012 0857 - RETROSPECTIVE APPLICATION FOR CHANGE OF USE FROM B1 AND B8 TO B2 AT UNIT 7 DOVESITE BUSINESS PARK THE COMMON MELBOURNE DERBY
 - (b) 9 2012 0867 - THE FELLING OF THREE WILLOW TREES AT MELBOURNE HEALTH CARE CENTRE PENN LANE MELBOURNE DERBY
 - (c) 9 2012 0866 - THE FELLING OF A EUCALYPTUS AND SYCAMORE TREE AT LAND TO REAR OF 1-3 DERBY ROAD MELBOURNE DERBY
 - (d) 9 2012 0840 - APPLICATION TO RAISE SECTION OF EXISTING WALL AT TURNBARREL HOUSE TURNBARREL MELBOURNE DERBY
 - (e) 9 2012 0874 - THE ERECTION OF AN EXTENSION (AMENDED SCHEME TO 9/2012/0671) AT 118 PACK HORSE ROAD MELBOURNE DERBY
 - (f) 9 2012 0875 - THE INSTALLATION OF GROUND FLOOR WINDOW IN EXISTING GABLE AT 4 CASTLE STREET MELBOURNE DERBY
- 14 Melbourne Assembly Rooms

- (a) CCTV
- (b) Storage
- (c) Public Toilets

15 Items for information only

PART II – CONFIDENTIAL INFORMATION

15 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

16 .Date of next meeting